

**Governor's Council on Blindness and Visual Impairment (GCBVI)  
Employment Committee Meeting Minutes  
July 27, 2017**

**Members Present**

Tom Hicks\*  
Kryslen Holt\*  
Dan Martinez\*  
Terell Welch\*

**Members Absent**

Nikki Jeffords  
Tanner Gers  
Jordan Moon

**Staff Present**

Lindsey Powers, Admin. Assist.  
\*Teleconferenced

**Guests Present**

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**Call to Order and Introductions**

Tom Hicks called the meeting to order at 12:01 pm in the RSA Conference Room, Phoenix, AZ. Introductions were made a quorum was present.

**Approval of July 18, 2017 Meeting Minutes**

Kryslen Holt motioned to approve the minutes from the July 18, 2017 meeting. Dan Martinez seconded the motion. The minutes were approved by unanimous voice vote.

**E75 Checklist Discussion**

This item was tabled.

**E75 Survey Monkey Update**

Tom Hicks inquired whether the Save the Date invitations had been distributed. Terell Welch stated he distributed some Save the Date invitations, although Unemployment Insurance suggested the committee direct individuals to a website. Mr. Welch noted that Nikki Jeffords was working with Jeff Bishop to create an E75 website. Tom Hicks inquired what the committee would do if the website was not created. Dan Martinez stated that Jeff Bishop had accepted a position in another state and was no longer with the GCBVI. Mr. Martinez inquired what the committee hoped to accomplish by developing an E75 website. Terell Welch stated his

understanding that the committee would include all information and forms, such as the E75 Nomination Form and the Sponsorship Form on the website. Terell Welch suggested the committee develop a short blurb about the E75 event and include a link to the online forms. Dan Martinez stated the attendees could register for the event through Event Brite, which was the registration method used for the prior two events. Tom Hicks stated he would draft an email to Amy Porterfield requesting council support for holding the E75 event due to the loss of two committee members.

### **E75 Marketing Discussion**

Tom Hicks stated that he, Terell Welch and Lindsey Powers submitted the Request for Proposal (RFTP) in order to attend and present at the Summit on Volunteerism and Civic Engagement. Terell Welch stated he needed a short biography from Nikki Jeffords to be submitted as part of the RFP. Tom Hicks stated the Summit theme focused on volunteerism and noted the committee's presentation title would be Become a Diversity Builder: Tapping into the Potential of Blind Employees. Tom Hicks stated the committee could explain the tagline of E75: Eliminate, Empower, Employ and discuss the E75 Nomination process. Mr. Hicks stated the E75 Diversity Builder Award Event could follow the same program format as the Summit program.

Terell Welch suggested the committee also apply to attend the Golden Prospector Awards, which would provide more awareness to the E75 event. Tom Hicks suggested the Employment Committee collaborate with Ability One, which espoused the same values and mission as the E75 event. Dan Martinez agreed to give Tom Hicks the contact individual and information to Tom Hicks for Ability One.

### **E75 Program Discussion**

Tom Hicks stated the Employment Committee would educate the award attendees on how to become a Diversity Builder and connect the job ready clients with employers. Mr. Hicks noted the committee did not intend to include a keynote speaker at the event, but would allow time for the job ready clients' videos to be played during a time that all attendees could listen.

### **E75 Newsletter Discussion**

This item was tabled.

### **Agenda and Date for Next Meeting**

The next meeting of the Employment Committee would be on August 2, 2017 from 12:30-1:30 pm in the RSA Conference Room, Phoenix, AZ. Agenda items are as follows:

- E75 Checklist Discussion
- E75 Website Discussion
- E75 Marketing Discussion
- E75 Program Development Discussion
- E75 Newsletter Discussion

### **Announcements**

Dan Martinez announced that he would not continue to serve on the Employment Committee due to work commitments.

Kryslen Holt announced that she accepted another position and would not be able to continue to serve on the Employment Committee.

Tom Hicks thanked Dan Martinez and Kryslen Holt for all of their hard work and dedication to the Employment Committee's efforts.

### **Public Comment**

A call was made to the public with no responses forthcoming.

### **Adjournment of Meeting**

Kryslen Holt moved to adjourn the meeting; Dan Martinez seconded the motion. A voice vote was taken and the motion passed unanimously. The meeting stood adjourned at 12:30 p.m.