

Human Rights Committee (HRC) Meeting Minutes

District South

Department of Economic Security
Division of Developmental Disabilities
400 W. Congress Street Suite 500
Tucson, AZ 85701
June 26, 2017
1:00 PM – 3:00 PM

Call to Order	Lynda Stites
Note Taker	Taylor Pike
Start Time	1:10 PM
Facilitator	Lynda Stites
Attendees	<p>HRC Members Present: Lynda Stites, Genevieve Valenzuela</p> <p>HRC Members Absent: Stacy Santos</p> <p>Division of Developmental Disabilities (DDD) Staff: Taylor Pike</p> <p>Remote Participants: None</p> <p>Number of Public in Attendance: One</p>
Agenda Topics	Call to Order, Welcome and Introductions, Review Public Minutes, Potential New Member

Welcome and Introduction

Committee

Discussion	<p>The Human Rights Committee (HRC) members introduced themselves in person.</p> <p>Individuals of the Public introduced themselves.</p> <p>DDD staff introduced themselves as Division of Developmental Disabilities staff members.</p>
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Review Public Meeting Minutes

Lynda Stites

Discussion	Minutes were not discussed in the public session.
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Potential New Member

Lynda Stites

Discussion	In attendance was Christine Small , a potential new member. Lynda explained the primary duties of the committee, which are to review Incident Reports and Behavior Plans to identify any human rights violations. Incident Reports are read and discussed during the meeting. Any questions that the committee has are sent to Quality Assurance for clarification. In regards to Behavior Plans, the committee receives around 20-30 per month and they are divided up and sent to committee members to review at home for any human rights violations. Members sign off on them and send them back. Christine asked if there is a guideline to follow when reviewing them. Lynda replied informing her that one is being developed. Genevieve stated that she will also receive training.
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Adjournment

Lynda Stites

Conclusion	Next meeting will be held on July 10, 2017 at 2:00 PM at the Tucson location. Meeting adjourned by Lynda at 3:00 PM.
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