

LOCAL READINESS and TECHNICAL ASSISTANCE CONSULTATION TOOL
Workforce Innovation and Opportunities Act Implementation

Local WIB: _____

Consultation Date: _____

ETA Staff: _____

| Questions | Readiness | Comments/Notes | Practices and Examples |
|---|-----------|----------------|------------------------|
| <div style="display: flex; justify-content: space-between;"> <div style="width: 40%;"></div> <div style="width: 20%; font-size: small;"> 1=Ready 2=Has a plan; can implement without TA 3=Has a plan; needs TA to implement 4=Not ready and/or planned; needs TA </div> <div style="width: 40%;"></div> </div> | | | |
| Local Governance | | | |
| How will local leadership shift/select new Board members? | | | |
| How long has Board been in existence, and how ready is it to assume new functions outlined in WIOA? <i>e.g. sector partnerships, incumbent worker training and transitional jobs, co-location with partners, infrastructure cost-sharing, pay-for-performance contracting</i> | | | |
| How does the Board identify and engage employers and employer associations from key industry sectors, and to what extent are strategies tailored to local and regional economies? | | | |
| To what extent has the Board formed partnerships with key industries to adequately carry out the job-driven aspects of WIOA? | | | |
| How is the Board supporting coordination and planning between core programs? | | | |
| How does the Board disseminate and build on proven or promising practices? | | | |
| How does the Board promote the effective use of technology to manage, deliver and maximize the efficient use of its programs? | | | |
| To what extent has the Board reviewed its administrative and budget controls to identify adjustments needed to implement provisions of WIOA? | | | |

LOCAL READINESS and TECHNICAL ASSISTANCE CONSULTATION TOOL
Workforce Innovation and Opportunities Act Implementation

| Questions | Readiness | Comments/Notes | Practices and Examples |
|--|-----------|----------------|------------------------|
| How has the Board reviewed its staffing and contractor staffing levels to identify adjustments needed to implement provisions of WIOA? | | | |
| To what extent will outstanding audit findings or monitoring issues affect the Board's ability to implement provisions of the WIOA, as applicable? | | | |
| | | | |
| Local Performance Accountability | | | |
| How is the Board aligning technology and data systems across the core programs, and where might there be support needed from the State? | | | |
| How will this alignment support customer activities that include TANF, Voc Rehab, and Adult Basic Education programs? | | | |
| To what extent does the Board have adequate MIS for collecting, sharing and reporting cross-program information - especially costs of training services? | | | |
| How well positioned is the Board to implement the required outcome measures? | | | |
| What indicators and/or system measures beyond those mandated by the statute has the Board implemented or considered? Any assessment of effectiveness of its employer services? | | | |
| How prepared is the Board to develop the required Eligible Training providers Performance Reports? | | | |
| | | | |
| Local One Stop System | | | |
| What level of program alignment for core programs exists to meet the WIOA Requirements for integrated planning and service delivery? | | | |
| How ready is the Board and its one-stop system for the level of business services and employer engagement activities contemplated in the WIOA? | | | |

LOCAL READINESS and TECHNICAL ASSISTANCE CONSULTATION TOOL
Workforce Innovation and Opportunities Act Implementation

| Questions | Readiness | Comments/Notes | Practices and Examples |
|--|-----------|----------------|------------------------|
| How does/will the Board and/or one-stop operator ensure that the partners equitably contribute to infrastructure costs of the center(s)? | | | |
| How will the role of TANF as a one-stop partner be introduced or expanded? To what extent might there be coordination issues? | | | |
| How are any one-stop center co-location issues being addressed? Any accessibility issues? | | | |
| What is the one-stop system capacity to support integrated intake, case management and reporting systems across the key programs? | | | |
| How available is LMI to customers and staff in an easily accessible and user-friendly format? | | | |
| | | | |
| <i>Adult and Dislocated Worker Formula Programs</i> | | | |
| How will local service strategies support career pathways to middle class jobs? | | | |
| How engaged is the Board or one-stop operator(s) in sector strategies or career pathways policy work? | | | |
| How will the Board make work-based learning - including OJT and registered apprenticeship - a key element in its workforce strategy? | | | |
| How do local service strategies address the needs of long-term unemployed individuals? | | | |
| What services are available to low-skilled customers? | | | |
| How prepared is the Board or one-stop operator(s) to ensure that frontline staffs have adequate skills to assist diverse customers - including TANF and people w/disabilities - with job training and placement? | | | |
| | | | |

LOCAL READINESS and TECHNICAL ASSISTANCE CONSULTATION TOOL
Workforce Innovation and Opportunities Act Implementation

| Questions | Readiness | Comments/Notes | Practices and Examples |
|---|-----------|----------------|------------------------|
| <div style="display: flex; justify-content: space-between;"> <div style="width: 40%;"></div> <div style="width: 20%; font-size: small;"> 1=Ready 2=Has a plan; can implement without TA 3=Has a plan; needs TA to implement 4=Not ready and/or planned; needs TA </div> <div style="width: 40%;"></div> </div> | | | |
| Youth Formula Program | | | |
| How do local youth service strategies support career pathways to middle class jobs? | | | |
| How ready is the Board to successfully target at least 20% of Youth formula funds on work-based training activities? | | | |
| How ready is the Board to adjust service strategies to ensure 75% of Youth formula resources are used to successfully serve out-of-school youth? | | | |
| How will the Board's increased emphasis on services to out-of-school youth impact partnerships with schools and other youth service providers? | | | |
| | | | |
| Partnerships | | | |
| How well does the Board broker and leverage coordination among the core program agencies and key stakeholders? | | | |
| To what extent are adequate information-sharing agreements in place among core programs/agencies (WIA Adult, DW, Youth, NEG, DVR, ABE), other partner programs, and training/service providers? Issues? | | | |
| What one-stop partnerships are currently in place, and where might there be issues to address? How does each partner contribute to the system? | | | |
| What strategy does the Board have around regional planning and coordination? With which entities will it be jointly planning? | | | |
| How will the Board partner with and incorporate Adult Education and Literacy into the regional planning process and local program design? | | | |
| How will the Board work with Voc Rehab and local education agencies around coordination of pre-employment transition services? | | | |
| | | | |

LOCAL READINESS and TECHNICAL ASSISTANCE CONSULTATION TOOL
Workforce Innovation and Opportunities Act Implementation

| Questions | Readiness | Comments/Notes | Practices and Examples |
|---|-----------|----------------|------------------------|
| Waivers | | | |
| For current waivers in place, how might they impact the Board’s WIOA implementation – and Is the Board prepared to track the effectiveness of any continued or new waivers? | | | |
| What additional waivers has the Board identified to facilitate stronger WIOA implementation? | | | |
| | | | |
| Miscellaneous | | | |
| Is there anything not addressed above that ETA should know about the local area’s preparedness to transition from WIA to WIOA? | | | |
| What barriers does the Board see as potential challenges to implementation? | | | |
| | | | |