



RFQVA AMENDMENT	DEPARTMENT OF ECONOMIC SECURITY
RFQVA No: DDD 710000	Agency: Division of Developmental Disabilities
Amendment No: 1	Address: 1789 W. Jefferson, Site Code 791A Phoenix, Arizona 85007
Page 1 of 7	Phone: (602) 542-6874

A signed copy of the signature page (page 7) of this amendment must be submitted with the hardcopy of the Application, or, if a Qualified Vendor Agreement has been awarded as of the date of issue of this amendment, the Qualified Vendor must return a signed copy of this amendment within 30 days of the date of issue to:

Contract Management Section
Business Operations – Site Code 791A
Arizona Department of Economic Security
Division of Developmental Disabilities
P.O. Box 6123
Phoenix, Arizona 85005

Please read the portions of each Section of your Agreement identified below for the changes made by this Amendment.

The full text of the amended Agreement is located at <https://www.azdes.gov/ddd/>

Amendments have been made to the identified portions of the specific Sections listed below:

RFQVA Application Submittal Checklist

Section 1: Notice of Request for Qualified Vendor Applications (RFQVA)

RFQVA Number: DDD 710000
Submittal Locations

Section 2: Table of Contents

Section 3: Instructions to Applicants

- 3.1 Inquiries
- 3.2 Application Preparation
- 3.3 RFQVA Schedule
- 3.4 Individual Independent Providers and Professional Independent Providers
- 3.6 Protests
- 3.7 Evaluation

Section 4: Background

- 4.1 Division of Developmental Disabilities Service Philosophy and Background
- 4.2 Program Eligibility
- 4.3 Program Description
- 4.4 Historically, How Is Arizona Doing?

Section 5: Service Requirements/Scope of Work

- 5.1 Provider Qualification
- 5.2 Staffing
- 5.3 Training
- 5.4 Delivery of Services
- 5.5 Service (Prior) Authorization
- 5.6 Vendor Calls and Referrals for Services
- 5.7 Member Planning Document and Related Activities
- 5.8 Quality Management Plan
- 5.9 Transition of Members to Other Providers
- 5.10 Recordkeeping
- 5.11 Application and Use of *RateBook* and Billing Manual

Section 6: DES/DDD Standard Terms and Conditions for Qualified Vendors

- 6.1 Definitions
- 6.2 Agreement Interpretation
- 6.3 Agreement Administration and Operation
- 6.4 Costs and Payments
- 6.5 Accountability
- 6.6 Agreement Changes
- 6.7 Risk and Liability
- 6.8 Warranties
- 6.9 State's Contractual Remedies
- 6.10 Agreement Termination
- 6.11 Agreement Claims and Controversies
- 6.12 Contingency Planning
- 6.13 Certifications

Section 7: Service Specifications**Attendant Care**

- Service Requirements and Limitations
- Service Goals and Objectives
- Service Utilization Information
- Rate Basis
- Direct Service Staff Qualifications
- Direct Service Training Requirements
- Recordkeeping and Reporting Requirements

Center-Based Employment

- Service Description
- Service Requirements and Limitations
- Service Goals and Objectives
- Service Utilization Information
- Rate Basis
- Direct Service Staff Qualifications
- Recordkeeping and Reporting Requirements

Day Treatment and Training, Adult

Service Requirements and Limitations
Service Goals and Objectives
Service Utilization Information
Rate Basis
Recordkeeping and Reporting Requirements

Day Treatment and Training, Child (After School)

Service Requirements and Limitations
Service Goals and Objectives
Service Utilization Information
Rate Basis
Recordkeeping and Reporting Requirements

Day Treatment and Training, Child (Summer)

Service Requirements and Limitations
Service Goals and Objectives
Service Utilization Information
Rate Basis
Recordkeeping and Reporting Requirements

Employment Support Aide

Service Description
Service Requirements and Limitations
Service Goals and Objectives
Service Utilization Information
Direct Service Staff Qualifications
Recordkeeping and Reporting Requirements

Group Supported Employment

Service Description
Service Requirements and Limitations
Service Goals and Objectives
Service Outcomes
Service Utilization Information
Rate Basis
Direct Service Staff Qualifications
Recordkeeping and Reporting Requirements

Habilitation Communication

Service Description
Service Requirements and Limitations
Service Goals and Objectives
Service Utilization Information
Direct Service Staff Qualifications
Recordkeeping and Reporting Requirements

Habilitation, Community Protection and Treatment Hourly

Service Description
Service Requirements and Limitations
Service Goals and Objectives
Service Utilization Information
Direct Service Staff Qualifications
Recordkeeping and Reporting Requirements

Habitation, Consultation (New Service)

Habilitation, Early Childhood Autism Specialized (New)
Replaces Habilitation, Specialized Behavior

Habilitation, Group Home

Additional Service Description for Community Protection and Treatment
Service Requirements and Limitations (All Group Homes)
Service Goals and Objectives
Service Utilization Information
Rate Basis
Direct Service Staff Qualifications
Recordkeeping and Reporting Requirements (All Group Homes)

Habilitation, Hourly Support

Service Description
Service Requirements and Limitations
Service Goals and Objectives
Service Utilization Information
Direct Service Staff Qualifications
Recordkeeping and Reporting Requirements

Habilitation, Individually Designed Living Arrangement

Service Requirements and Limitations
Service Goals and Objectives
Service Utilization Information
Rate Basis
Direct Service Staff Qualifications
Recordkeeping and Reporting Requirements

Habilitation, Music Therapy

Service Description
Service Requirements and Limitations
Service Goals and Objectives
Service Utilization Information
Rate Basis
Direct Service Staff Qualifications
Recordkeeping and Reporting Requirements

Habilitation, Nursing Supported Group Home

Service Description
Service Requirements and Limitations
Service Goals and Objectives
Service Utilization Information
Direct Service Staff Qualifications
Recordkeeping and Reporting Requirements

Habilitation, Vendor Supported Developmental Home (Child and Adult)

Service Description
Service Requirements and Limitations
Service Goals and Objectives
Service Utilization Information
Direct Service Staff Qualifications
Recordkeeping and Reporting Requirements

Home Health Aide

Service Requirements and Limitations
Service Goals and Objectives
Service Utilization Information
Direct Service Staff and Agency Qualifications
Recordkeeping and Reporting Requirements

Homemaker (formally Housekeeping)

Service Description
Service Requirements and Limitations
Service Goals and Objectives
Service Utilization Information
Direct Service Staff Qualifications
Direct Service Staff Training Requirements
Recordkeeping and Reporting Requirements

Individual Supported Employment

Service Description
Service Requirements and Limitations
Service Goals and Objectives
Service Utilization Information
Rate Basis
Direct Service Staff Qualifications
Recordkeeping and Reporting Requirements

Nursing

Service Requirements and Limitations
Service Goals and Objectives
Service Utilization Information
Direct Service Staff and Agency Qualifications
Recordkeeping and Reporting Requirements

Occupational Therapy

Service Description
Service Requirements and Limitations
Service Goals and Objectives
Service Utilization Information
Direct Service Staff Qualifications
Recordkeeping and Reporting Requirements

Person-Centered Planning Facilitation

Service Not Being Solicited

Physical Therapy

Service Description
Service Requirements and Limitations
Service Goals and Objectives
Service Utilization Information
Direct Service Staff Qualifications
Recordkeeping and Reporting Requirements

Respiratory Therapy

Service Requirements and Limitations
Service Goals and Objectives

Service Utilization Information
Direct Service Staff and Agency Qualifications
Recordkeeping and Reporting Requirements

Respite

Service Description
Service Requirements and Limitations
Service Goals and Objectives
Service Utilization Information
Direct Service Staff Qualifications
Direct Service Training Requirements
Recordkeeping and Reporting Requirements

Room and Board, All Group Homes

Service Requirements and Limitations
Service Goals and Objectives
Service Utilization Information
Recordkeeping and Reporting Requirements

Room and Board, Vendor Supported Developmental Home (Child and Adult)

Service Requirements and Limitations
Service Goals and Objectives
Service Utilization Information
Direct Service Staff Qualifications
Recordkeeping and Reporting Requirements

Speech Therapy

Service Description
Service Requirements and Limitations
Service Goals and Objectives
Service Utilization Information
Direct Service Staff Qualifications
Recordkeeping and Reporting Requirements

Support Coordination

Service Not Being Solicited

Transition to Employment (New Service)

Transportation

Service Description
Service Requirements and Limitations
Service Goals and Objectives
Service Utilization Information
Direct Service Staff Qualifications
Recordkeeping and Reporting Requirements

Section 8: Arizona Geographic Map

Section 9: Attachment A – Application and Agreement Award

Section 9: Attachment E – ADES Data Sharing Request and Agreement

Replaces Hardcopy Version of Assurances and Submittals

Section 9: Attachment G – Central Registry Search Request

Section 9: Attachment H – Business Plan

Section 9: Attachment I – Contingency Plan

Replaces Contractors Pandemic Planning Checklist

Throughout the Request for Qualified Vendor Application (“RFQVA”) and the Qualified Vendor Agreement (“QVA” or “Agreement”), the following changes have been made uniformly:

References to “consumer” have been changed to “member”.

References to “Individual Support Plan” and “Individualized Family Service Plan” have been changed to “planning document”.

References to “Individual Support Plan Team” and “Individualized Family Service Plan Team” have been changed to “planning team”.

The “Hardcopy Version of Assurances and Submittals” is removed from the solicitation.

BY SIGNING BELOW, THE QUALIFIED VENDOR AGREES TO AND ACCEPTS THE REVISED PROVISIONS OF RFQVA # DDD 71000, AS AMENDED BY THIS AMENDMENT NUMBER 1.

TO THE EXTENT THAT ANY PROVISION OF RFQVA # DDD 710000 IS NOT INCLUDED IN THIS AMENDMENT, SUCH PROVISION SHALL REMAIN IN EFFECT.

Applicant hereby acknowledges receipt and understanding of the above RFQVA amendment.

The above referenced RFQVA Amendment is hereby Executed this 1st day of September, 2014 at Phoenix Arizona

Signature

Date

Signature

Typed Name and Title of Authorized Signatory

Leah D. Gibbs, DDD Contracts Administrator

Types Name and Title of Authorized Signatory

Name of Qualified Vendor (on W-9)

Qualified Vendor FEIN (on W-9)

Qualified Vendor Agreement Number on QVA