

EMPLOYMENT ADMINISTRATION
Workforce Innovation and Opportunity Act Title IB
Policy Broadcast
WIOA Adult Program Priority of Service
PB #15-015 *Revised*
Effective Immediately
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This Policy Broadcast is to inform Local Workforce Development Area (LWDA) staff, contractors, providers, and interested parties of clarification to the Workforce Innovation and Opportunity Act (WIOA) Title IB Adult program regarding priority of service and for career services.

PRIORITY OF SERVICE

WIOA Title IB Adult Program

While WIOA adult eligibility requirements remain mostly consistent with WIA, there are significant changes to the service priority provisions, as defined in WIOA Section 134 (c) (3) (E).

[TEGL #03-15: Guidance on Services Provided through the Adult and Dislocated Worker Program under the Workforce Innovation and Opportunity Act \(WIOA\) and Wagner Peyser, as amended by WIOA, and Guidance for the Transition to WIOA Services](#)

states priority of service for individualized career services and training services must be given to low income individuals and individuals who are basic-skills deficient. Priority of service is no longer contingent upon limited funds. Veterans and eligible spouses of veterans continue to receive priority of service.

LWDAs must determine priority of service for all individuals in the WIOA Title IB Adult program prior to providing any individualized career or training services. Calculation of priority of service is determined in the following order:

1. Veterans and eligible spouses of veterans who:
 - a. Are currently receiving public assistance;
 - b. Have received public assistance in the last 6 months;
 - c. Is a member of a family whose total family income does not exceed either the poverty line or 70 percent of the Lower Living Standard Income Level (LLSIL);
 - d. Is a homeless individual, as defined in 42 U.S.C. 14043e-2 (6); or

- e. Is an individual with a disability whose own income meets the income requirement in clause (b) of this section, but is a member of a family whose income does not meet this requirement; or
 - f. Is basic skills deficient, as defined in WIOA Section 3 (5).
2. Non-veterans, or eligible spouses of veterans, who:
- a. Are currently receiving public assistance;
 - b. Have received public assistance in the last 6 months;
 - c. Is a member of a family whose total family income does not exceed either the poverty line or 70 percent of the Lower Living Standard Income Level (LLSIL);
 - d. Is a homeless individual, as defined in 42 U.S.C. 14043e-2 (6); or
 - e. Is an individual with a disability whose own income meets the income requirement in clause (b) of this section, but is a member of a family whose income does not meet this requirement; or
 - f. Is basic skills deficient, as defined in WIOA Section 3 (5).
3. Veterans and eligible spouses of veterans who are not included in WIOA priority groups.
4. Non-veterans, or eligible spouses of veterans, who are not included in WIOA priority groups.

Note: Military pay or allowances by any person who served on active duty, and certain other specified benefits, must be disregarded for the veteran and for other individuals for whom those amounts would normally be applied in making an eligibility determination, per 38 U.S.C. 4213. Military earnings are not included when calculated income for veterans or transitioning service members for priority of service.

LWDAs may not establish policies that undermine WIOAs focus on providing services to targeted priority of service populations. LWDAs must not set a percentage of funds that will be used to serve priority populations. The priority of service provision in WIOA applies to all adult formula funds for employment and training activities.

All requests for clarification should be sent via e-mail by your policy designee to +WIOA QandA or mailto: WIOAQandA@azdes.gov.