



State of Arizona  
Department of Education  
Office of Diane M. Douglas  
Superintendent of Public Instruction



March 17, 2016

Dr. Johan E. Uvin  
Assistant Secretary for Career, Technical, and Adult Education  
U.S. Department of Education  
400 Maryland Avenue, SW  
Washington, D.C. 20202

Dear Dr. Uvin:

Arizona's Unified Workforce Development Plan (the Plan) was created by Arizonans to address needs specific to Arizona. Numerous task forces and workgroups, representing a broad range of stakeholders from all over Arizona, worked together to identify the questions, concerns and issues that are most important to Arizonans. That information was then used to develop goals and strategies to improve our workforce development system as a whole. While the Plan meets the requirements of the Workforce Innovation and Opportunity Act (WIOA), more importantly it was created by Arizonans to meet the unique needs of the communities in our great State.

As Arizona's Superintendent of Public Instruction, I recognize that this Unified State Plan provides an opportunity for our Adult Education System to play a key part in the development of a quality workforce system. The Plan provides equal access to education to all adult learners, including adults with educational barriers and disconnected youth, by establishing a more meaningful link between educational and workforce systems to encourage a pro-growth economy.

On behalf of the Arizona Department of Education, I acknowledge our agency's role in supporting Adult Education Services to operate as described by state law and in accordance with the Workforce Innovation and Opportunity Act, the Plan, and the certifications and assurances herein.

I, Diane M. Douglas, Arizona Superintendent of Public Instruction, do certify that:

1. The Arizona Department of Education is eligible to submit the Adult Basic Education and Literacy Program;
2. The Arizona Department of Education has the authority under state law to perform the functions of the State under the program;
3. The State legally may carry out each provision of the plan;
4. All provisions of the plan are consistent with State law;
5. A State officer, specified by title in the certification, has authority under State law to receive, hold and disperse federal funds made available under the plan;
6. As Superintendent of Public Instruction, I have the authority to submit the plan;
7. The plan has been reviewed and approved by the Superintendent of Public Instruction;  
and
8. The plan is the basis for State operation and administration of the program.

I, Diane M. Douglas, Arizona Superintendent of Public Instruction, do assure that:

1. The Arizona Department of Education will expend funds appropriated to carry out Title II of the WIOA only in a manner consistent with fiscal requirements under section 241(a) of the WIOA (regarding supplement and not supplant provisions);
2. The Arizona Department of Education will ensure that there is at least one eligible provider serving each local area, as defined in section 3(32) of WIOA;
3. The Arizona Department of Education will not use any funds made available under Title II of WIOA for the purpose of supporting or providing programs, services or activities for individuals who are not “eligible individuals” within the meaning of section 203(4) of WIOA, unless it is providing programs, services or activities related to family literacy activities, as defined in section 203(9) of WIOA;
4. The Integrated Literacy and Civics Education program under section 243(a) of WIOA will be delivered in combination with integrated education and activities;
5. The Integrated English Literacy and Civics Education program under section 243(a) of WIOA will be designed to (1) prepare adults who are English language learners for, and place such adults in, unsubsidized employment in in-demand industries and occupations that lead to economic self-sufficiency and (2) integrate with the local workforce development system and its functions to carry out the activities of the program; and
6. Using funds made available under Title II of WIOA to carry out a program for criminal offenders within a correctional institution, the Arizona Department of Education will give priority to serving individuals who are likely to leave the correctional institution within five years of participation in the program.



Diane M. Douglas  
Arizona Superintendent of Public Instruction