

CHAPTER 3: EARLY INTERVENTION SERVICES

REVISION DATES: 07/01/2021, 12/14/2018

EFFECTIVE DATES: 04/01/2022, 07/01/2019

INTENDED USER(S): All ADES/AzEIP personnel, AzEIP Service Providing Agencies including all employees, contractors, subcontractors, and volunteers.

REFERENCES/AUTHORITY: 20 U.S.C. §§ 1431, et seq.; 34 C.F.R. §§ 303.303-346, 420, and 421, 34 C.F.R. §§ 303.340; 342(a), 343(a) and § 303.344, § 303.342(b) and § 303.342(c), Rush, D. D., & Shelden, M. L. (2011). The early childhood coaching handbook. Baltimore, MD: Paul H. Brookes Publishing Co.

3.1 Initial Planning Process (IPP)

- 3.1.1 The initial planning process (IPP) includes referral, screening, evaluation, eligibility determination, and if AzEIP eligible: assessment, identification of family priorities, resources, and interests, and the development of the Individualized Family Service Plan (IFSP), must be completed within 45 days from the date the referral is received by AzEIP or an AzEIP Service Providing Agency (See Appendix 1: IPP Process Flow Chart).
- 3.1.2 If exceptional family circumstances (events initiated and/or undertaken by the family, such as a move to a different region or a family member's illness) make it impossible to complete the Initial Planning Process within 45 days from the initial referral date, OR the parent has not provided consent for screening, evaluation, or assessment, despite repeated attempts by the service coordinator (SC) to obtain consent, the SC documents this information in the contact log and the anticipated date for completion.