



**DIVISION OF DEVELOPMENTAL DISABILITIES**

*Sent on Behalf of DES/DDD Business Operations  
Please do not reply to this message*

**TRANSMITTAL DATE: January 8th, 2016**

**TOPIC: Additional Information - Data Request: DOL Companionship Exemption Information  
[Data due by COB, Thursday, January 14, 2016]**

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**All Qualified Vendors**

The following information is intended to provide clarification and enhancement to [the message issued Thursday, 1/7/2016](#), in reference to changes to the Fair Labor Standards Act, FLSA (see attached). Effective January 1, 2016, United States Department of Labor will be enforcing a new requirement for agencies that employ Direct Care Workers (DCW) providing in-home services listed below.

**Services Impacted:**

1. Attendant care (ATC)
2. Housekeeping (HSK)
3. Respite (RSP)
4. Habilitation Support (HAH)

**Additional Information:**

Information regarding Fair Labor Standards Act (FLSA) is available at Department of Labor's website. <http://www.dol.gov/compliance/laws/comp-flsa.htm>

**MCO Data Request Spreadsheet:**

A spreadsheet has been provided for data collection purposes. There are two different tabs in the spreadsheet: Members, Direct Care Workers (DCW). Data should be provided for all elements in both tabs of the spreadsheet with the exception of Self Directed Attendant Care, SDAC (grey portions, both tabs of the spreadsheet).

**Action Required:**

The MCO Data Request Spreadsheet along with the appropriate data is due no later than COB, Thursday, January 14, 2016.

Any questions regarding this message can be directed to Provider Relations unit at 1-866-229-5553 or [DDDBusOpsProvRel@azdes.gov](mailto:DDDBusOpsProvRel@azdes.gov)

Thanks