WRITING RESOURCE—BASED CAPACITY—BUILDING OUTCOMES

Outcomes address concerns, priorities and resources of families. Outcomes are developed as a result of the Child and Family Assessment process. Outcomes are focused on the child and/or the caregiver. Outcomes include the name of the person the outcome is for, an action verb, the context (routine and/or everyday activity) within which the outcome will be practiced or demonstrated, and the priority the outcome is addressing. Outcomes must be measurable and should be time-limited.

Writing the Outcome is the LAST step of the process:

- Initial Call
- Initial Visit
- Eligibility Determination
- Child and Family Assessment
- IFSP Development

Planning and preparation are important:
Families need to know what will happen next, what types of questions they will be asked, and what types of services and how early intervention professionals might assist them to support their child’s learning and development.

Quick Tips

- Provide the Family Guide to the Child and Family Assessment with families
- You may use other assessment tools to support the CFA process
- Be open to the possibilities, by using open-ended questions
- Document conversations
- Assist families to describe what they are currently doing, what they would like to do differently, what it would look like when going well and when and where these activities occur.
- Connect the CFA process to the IFSP outcomes. Use the rich conversation to develop outcomes.
- Write outcomes without acronyms, or jargon.

Prepare families for the process:
During each discussion explain to families that AzEIP uses teaming, coaching and natural learning opportunities to assist them to support their infant or toddler with a disability to engage and participate in everyday activities.

Schedule initial visits at times that allow for observation of the child and family engaged in everyday routines and activities in which they would like support.

Use reflective questions to allow families to share their concerns, priorities and resources.

Provide families with the Family Guide to the Child and Family Assessment Process once eligibility is established or evaluation begins.
## OUTCOMES

<table>
<thead>
<tr>
<th>Name of the person the outcome is for</th>
<th>An action verb</th>
<th>The context within the outcome will be practiced or demonstrated</th>
<th>The priority this outcome is addressing</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ebonne</td>
<td>will request</td>
<td>the day off to take the exam</td>
<td>so that she can apply for a job with a higher salary.</td>
</tr>
<tr>
<td>Ebonne</td>
<td>will follow-up on</td>
<td>the status of the SSA application for benefits for her child</td>
<td>so that she can increase her family income.</td>
</tr>
<tr>
<td>Ebonne</td>
<td>will apply</td>
<td>for a DES Child Care Voucher</td>
<td>so that she can enroll her child in a more affordable child care program.</td>
</tr>
</tbody>
</table>