



DEPARTMENT OF ECONOMIC SECURITY

Your Partner For A Stronger Arizona

DIVISION OF DEVELOPMENTAL DISABILITIES

Sent on Behalf of DES/ DDD-OLCR

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TRANSMITTAL DATE: October 2, 2018

TOPIC: Supplemental Information from AHCCCS (2 of 3)

Target Audience – Group Home (PT 25) and Habilitation (PT 39) Providers

Provider Notification

ATTENTION GROUP HOME AND HABILITATION PROVIDERS

In compliance with the Affordable Care Act and 42 CRF 455, Subpart E, and as a part of the provider registration process, all providers registered with AHCCCS are required to revalidate enrollment at least every five (5) years.

Revalidation is a process requiring the State Medicaid Agency to complete full screening appropriate to the provider's risk level. Revalidation includes the disclosure requirements specified in §§ 455.104 through 455.106 and, depending on the provider's risk level, including a site visit and Fingerprint-based Criminal Background Check (FCBC). For more information regarding provider screening requirements visit the AHCCCS Medical Policy Manual (AMPM) Chapter 600, Provider Qualifications and Provider Requirements.

AHCCCS will notify the provider in writing instructing the provider to submit Revalidation documents directly to AHCCCS in order to screen the provider appropriately. The provider has 45 days to complete the Revalidation process and will be notified in writing twice before the provider is terminated.

Notification is mailed through the United States Postal Service to the most recent "Correspondence" address for the provider on file with AHCCCS Online Portal can be utilized to verify AHCCCS has the most recent correspondence address on file.

How did AHCCCS determine the providers due for Revalidation?

Any provider originally enrolled as a Medicaid provider prior to January 1, 2015 is required to be revalidated. The provider's enrollment date can be located on the AHCCCS Online Portal.

How does this affect the Group Home and Habilitation Providers?

- Group Home and Habilitation Providers are required to be Revalidated.
- Revalidation will be complete by the AHCCCS Provider Registration Section.
- Group Home and Habilitation Providers are required to work directly with AHCCCS Provider Registration. This includes completing AHCCCS forms and contracting Provider Registration directly for any questions regarding Revalidation.

For questions regarding the provider registration process, please contact the AHCCCS Provider Registration Unit:

- In Maricopa County: 602-417-7670 and select option 5
- Outside Maricopa County: 1-800-794-6862
- Out-of-State: 1-800-523-0231

Thank you!