Arizona Implementation Activities Worksheet

A. Strand of Action: Using High Quality Data for Monitoring and Accountability
B. Improvement Strategy: DES/AzEIP provides training and TA to support EIPs to use data for decision-making
C. Outcomes:

Short-Term	EIP practitioners collect and input valid and reliable data to determine if children are making sufficient progress
Short-Term	EIP Leaders consistently assess fidelity of implementation of TBEIS and implement program level improvements across agency lines.
Longer-Term	Families receive necessary supports and services, in a timely manner to assist them to increase the quality of parent-child interactions to support their child to engage and participate in everyday activities (enhance their confidence and competence to support their child's social emotional development

D. Implementation Activities and Steps:

Activities to Meet Outcomes	High Priority	State	Local	Steps to Implement Activities	Resources Needed	Who Is Responsible?	Timelines (projected initiation & completion dates)	TA Center Support (as appropriate)	Potential Measurement	Completion Date
Professional Development for EIP leaders and practitioners to look at data for accuracy and use it for decision-making and program improvement (Need to see value in data - importance of accurate record keeping as well as how it can help you in your practice)		X		1. Determine how to support EIPS to use data to drive program improvement	Locate existing or develop new training including learning objectives and assessment	OPD resources for development, AzEIP SMEs	Jan 2016 through Jun 2016	DaSy & IDC webinars, documents, Data Framework	Survey (TBD), Training metrics (TBD)	
		X		2. Provide coaching and follow-up (e.g., data stakeholder group)	Data Stakeholder Group	Des/AzEIP, Service Providing Agencies	Jan 2016 through Jun 2017		Did coaching/data visits occur as planned?	
			X	3. Lead Agency provides EIP level reports on schedule responsive to EIP needs	Revised Reports	DES/AzEIP, DES/DTS	Mar-16		Were reports provided, is compliance improving	Feb-16
		X		4. Evaluating effectiveness of revised policies and training	Data - reflecting training participation and resulting changes	DES/AzEIP, Data Stakeholder Group	Aug 2016 through Jun 2017		Improved Data quality on reports (timeliness and accuracy of data) and Improved compliance and results for all indicators	
Implement COS Training		X		1. Review COS Modules and state COS materials	COS Modules	DES/AzEIP,EIP State Leaders	Jun 2015 through Aug 2015			
		X		2. Identify what needs to be modified in the COS modules to meet state needs	COS Modules	DES/AzEIP,EIP State Leaders	Jun 2015 through Aug 2015			
		X		3. Modify/Adapt COS modules to address state needs	COS Modules	DES/AzEIP,EIP State Leaders	Jun 2015 through Aug 2015			
		X		4. Piloted first 3 COS Modules		DES/AzEIP,EIP State Leaders	Jun 2015 through Aug 2015			
		X		5. Approval from DES for COS modules	DES/Office for Personnel Development	DES/AzEIP,EIP State Leaders	Jun 2015 through Aug 2015	DaSY and ECTA	Process: did it happen? Reporting metrics will reflect that Modules were launched, trainings held, number of participants attending training.	
			X	6. Practitioners to complete COS modules	EIP Participants		February through June 2016			
		X		7. Establish inter-rater reliability for providers for each program		DES/AzEIP,EIP State Leaders	June 2016 through December 2016			
			X	8. EIP practitioners determine if individual children are making sufficient progress	Child Outcome Reports		Jun 2016 through June 2017			
		X		9. Evaluating effectiveness of revised policies and training	DES/AzEIP, ODP, SME, EIP State Leaders	DES/AzEIP,EIP State Leaders	March through August 2016			
EIP leaders analyze child outcomes at a programmatic level to determine effectiveness of EIP			X	1. EIP Program leaders review a selection of COS Forms to determine accuracy and consistency of ratings to further identify issues	Selection of completed COS Forms from several practitioners	Des/AzEIP, Service Providing Agencies	August 2016 through February 2017	DaSy and ECTA	Process: did it happen.	

			Activity	Data/Tools	Responsible	Responsible	Timeline	TA	Metrics	Outcome
	X		2. Using data from item 1 identify key COS /assessment practices that need to be implemented	COS competencies/practices reflection tools	DES/AzEIP,EIP State Leaders		October 2016 through Octobe	DaSY and ECTA	Process: did it happen? Reporting metrics will reflect that Modules were launched, trainings held, number of participants attending training. Impact: Did it have the desired effect? Reporting metrics will reflect pass rate for assessment, Knowledge Supervisor survey? Supervisors collect data around use of tools (drawing from AI HUB practice profiles?)	
		X	Progress monitoring	EIP State Leaders, TBEIS Providers	Service Providing Agencies, DES/AzEIP		October 2016 through Octobe			
	X		2. Evaluating effectiveness of revised policies and training	Data - reflecting training participation and resulting changes	DES/AzEIP,EIP State Leaders		October 2016 through Octobe			
Revising transition policies and training to ensure that EIP Practitioners meet Transition Requirements and document in data system	X		*1. Revised Transition Policies and Technical Assistance*	DES/AzEIP Staff	DES/AzEIP		Jul 2015	ECTA	Approval notification	Polcies Approved and TA developed Jul 2015
	X		2. Revise Transition Training	DES/AzEIP, ODP, SME	DES/AzEIP/OPD/SMEs /EIP State Leaders		Jul 2016		Training Developed	
	X	X	3. Evaluating effectiveness of revised policies and training	DES/AzEIP, ODP, SME, EIP State Leaders	DES/AzEIP/OPD/SMEs /EIP State Leaders		Aug 16 through Aug 17		Training Metrics, Improved Transition Compiance	