



DIVISION OF DEVELOPMENTAL DISABILITIES

Sent on Behalf of DES/DDD

RATE BOOK CHANGES

Target Audience - Qualified Vendors and Providers

Transmittal Date - 06/07/19

The Division of Developmental Disabilities (DDD) has recently addressed three discrepancies in the rate book. The details regarding each are detailed below.

1. For DTA & CBE services – Due to continued review and analysis of CMS regulations, the Division removed the following outdated language from the rate book:

Qualified Vendors that do not provide transportation for a particular member may include up to one hour per day if that member arrives after his/her scheduled arrival time on that day or if that member leaves before his/her scheduled departure time on that day. The calculation of the ratio will use the billable hours. However, if the member is absent for the entire day, the Qualified Vendor may not include hours for that day for the member in the ratio. In no event shall the Qualified Vendor submit a claim for more than the number of hours authorized for that member. (Section II. A. – pg. 31 (DTA), pg. 55 (CBE))

2. Language pertaining to calculating weekly service hours at the end of the month for Habilitation, IDLA and Habilitation, Community Protection and Treatment was removed in the 4/15 update to the rate book. This language has been re-instated as it was removed in error. (Section II. A. – pg. 15 (IDLA), pg. 68 (Community Protection and Treatment))
3. In early April 2019, a select few Flagstaff Habilitation, Group Home (HAB) rates were found to differ from those in the Rate Look-Up File. These differences were the result of rounding errors, caused by the default formulas used to calculate the Habilitation, Group Home (HAB) rates. A “rounding” function was included in the formulas, which inadvertently increased/decreased the rates by \pm \$0.01 - \$0.03. The Habilitation, Group Home (HAB) rates which differed from those in the Look-Up file by greater than \$1.00 were determined to be the result of a calculation error in the base rate. All rates in a specific Habilitation, Group Home range are a function of the base rate. The current version of the rate book and rate book look up file includes the accurate rates. (Section II. A. – pg. 36)

The updated version of the rate book can be accessed [on the DDD website](#).