



DEPARTMENT OF ECONOMIC SECURITY

Your Partner For A Stronger Arizona

DIVISION OF DEVELOPMENTAL DISABILITIES

Sent on Behalf of DES/DDD Business Operations

Please do not reply to this message

TRANSMITTAL DATE: March 13, 2017

TOPIC: Qualified Vendor Fiscal Requirements

Target Audience – All Qualified Vendors

Please be advised that effective March 9, 2017, the email address for all fiscal correspondence has changed to DDDFinancialStmts@azdes.gov.

A recent audit of the Division's Qualified Vendor files has indicated that we are missing the required Financial Statements for one or more required reporting periods. Pursuant to the Standard Terms and Conditions of your Qualified Vendor Agreement, The Arizona Department of Economic Security (Department)/Division of Developmental Disabilities (Division) requests that all Qualified Vendors submit your latest financial statements electronically to the Division no later than April 7, 2017, to DDDFinancialStmts@azdes.gov or mail to the following address:

Fiscal Integrity Manager – Mail Drop 2HC2
Division of Developmental Disabilities
1789 W Jefferson, SW 4th Floor
Phoenix, AZ 85007

The Division appreciates your prompt attention and action regarding this matter. If further clarification is needed concerning this request, please contact Susan Mohr, Accountant III, at smohr@azdes.gov or 602-542-6726.

Thank you!