



DEPARTMENT OF
ECONOMIC SECURITY
Your Partner For A Stronger Arizona

Division of Developmental Disabilities

NOTICE AND REQUEST FOR PUBLIC COMMENT

The Division of Developmental Disabilities is seeking public comment on proposed changes to the **Division Provider Policy Manual, Chapter 40 Insurance**. This policy has been revised to align with RFQVA DDD-2024.

Changes to Provider Manual Chapter 40 Insurance are as follows:

- Updates the title of the policy to “Insurance Requirements for Qualified Vendors”.
- Adds a purpose statement to the policy.
- Adds a requirement for Qualified Vendors to submit insurance coverage documents to the Department’s insurance tracking and monitoring portal.
- Adds requirement for Qualified Vendors that provide therapy services to carry Sexual Abuse and Molestation Insurance coverage for Members who receive therapy services without a caregiver present.

Dates: Public comment will be open for 30 days beginning January 17, 2024 and closing February 16, 2024. Comments must be received no later than February 16, 2024, 11:59 pm, Arizona time.

Instructions: (Complete instructions are located on the Division’s [webpage](#))

- The policy may be viewed by clicking [here](#).
- Comments may be submitted online by clicking [here](#).
- Use the line numbers to reference specific comments.
- Do not include any information that you consider confidential or inappropriate for public disclosure.

If access to the online form is not available, comments can be submitted by email to the DDD Policy Unit at DDDpolicy@azdes.gov.

- Submit your comments, along with your full name, mailing address, and phone number.
- If you represent an organization, include the organization’s name.

For further information contact the DDD Policy Unit at DDDpolicy@azdes.gov.