



DEPARTMENT OF  
ECONOMIC SECURITY

*Your Partner For A Stronger Arizona*

## Division of Developmental Disabilities

### NOTICE AND REQUEST FOR PUBLIC COMMENT

The Division of Developmental Disabilities is seeking public comment on a proposed new **Division Operations Manual Policy 7006, Right to Request Amendment or Correction of Protected Health Information**. This new policy is developed to outline the requirement when a Member requests an amendment of their Protected Health Information (PHI) as permitted by the Health Insurance Portability and Accountability Act of 1996 (HIPAA).

**Dates:** Public comment will be open for 30 days beginning March 27, 2024 and closing April 26, 2024. Comments must be received no later than April 26, 2024, 11:59 pm, Arizona time.

**Instructions:** (Complete instructions are located on the Division's [webpage](#))

- The policy may be viewed by clicking [here](#).
- Comments may be submitted online by clicking [here](#).
- Use the line numbers to reference specific comments.
- Do not include any information that you consider confidential or inappropriate for public disclosure.

If access to the online form is not available, comments can be submitted by email to the DDD Policy Unit at [DDDpolicy@azdes.gov](mailto:DDDpolicy@azdes.gov).

- Submit your comments, along with your full name, mailing address, and phone number.
- If you represent an organization, include the organization's name.

For further information contact the DDD Policy Unit at [DDDpolicy@azdes.gov](mailto:DDDpolicy@azdes.gov).