



DEPARTMENT OF
ECONOMIC SECURITY
Your Partner For A Stronger Arizona

Division of Developmental Disabilities

NOTICE AND REQUEST FOR PUBLIC COMMENT

The Division of Developmental Disabilities is seeking public comment on proposed changes to the **Division Operations Policy Manual 6003-F Fair Hearings and Appeals**.

Reason for changes: This policy was revised to better clarify the timeline and update the policy name to better reflect the policy subject.

Description of changes:

- The name of this policy has been changed to "6003-F Appealing Administrative Review Decisions."
- Added definitions to include "Calendar Day," and "Responsible Person."
- Language has been changed to better clarify the process for filing an Appeal.

Dates: Public comment will be open for 30 days beginning July 17, 2024 and closing August 16, 2024. Comments must be received no later than August 16, 2024, 11:59 pm, Arizona time.

Instructions: (Complete instructions are located on the Division's [webpage](#))

- The policy may be viewed by clicking [here](#).
- Comments may be submitted online by clicking [here](#).
- Use the line numbers to reference specific comments.
- Do not include any information that you consider confidential or inappropriate for public disclosure.

If access to the online form is not available, comments can be submitted by email to the DDD Policy Unit at DDDpolicy@azdes.gov.

- Submit your comments, along with your full name, mailing address, and phone number.
- If you represent an organization, include the organization's name.

For further information contact the DDD Policy Unit at DDDpolicy@azdes.gov.