NOTICE AND REQUEST FOR PUBLIC COMMENT

The Division of Developmental Disabilities is seeking public comment on a proposed new **Division Operations Manual Policy 409 Office of Individual and Family Affairs.** This new policy outlines responsibilities for the Division's OIFA Administrator position.

The Division is responsible for:

- Developing and maintaining an OIFA department; and
- Naming an OIFA Administrator to lead the department.

The OIFA Administrator is responsible for taking an overarching approach to incorporate the perspective of lived experience with behavioral health challenges in all programs, policies, and procedures, these responsibilities include:

- Participation in OIFA Alliance activities;
- Activities to support Member and Family Involvement;
- Ensuring oversight of the provision of Peer Support services and Family Support Services within the Division's contracted GSAs; and
- Requiring Administrative Services Subcontractors contract with Peer Run Organizations and Family Run Organizations, as specified in Contract.

Dates: Public comment will be open for 30 days beginning June 26, 2024 and closing July 26, 2024. Comments must be received no later than July 26, 2024, 11:59 pm, Arizona time.

Instructions: (Complete instructions are located on the Division's webpage)

- The policy may be viewed by clicking here.
- Comments may be submitted online by clicking here.
- Use the line numbers to reference specific comments.
- Do not include any information that you consider confidential or inappropriate for public disclosure.

If access to the online form is not available, comments can be submitted by email to the DDD Policy Unit at DDDpolicy@azdes.gov.

- Submit your comments, along with your full name, mailing address, and phone number.
- If you represent an organization, include the organization's name.

For further information contact the DDD Policy Unit at DDDpolicy@azdes.gov.