

Division of Developmental Disabilities

NOTICE AND REQUEST FOR PUBLIC COMMENT

The Division of Developmental Disabilities is seeking public comment on proposed new **Division Operations Policy Manual 112 Employee Supports and Resources.** This policy outlines the supports and resources available to Division of Developmental Disabilities (Division) Employees to help them complete their work and the process Employees use to file a Grievance with the Division.

Dates: Public comment will be open for 30 days beginning August 28, 2024 and closing September 27, 2024. Comments must be received no later than September 27, 2024, 11:59 pm, Arizona time.

Instructions: (Complete instructions are located on the Division's <u>webpage</u>)

- The policy may be viewed by clicking <u>here</u>.
- Comments may be submitted online by clicking <u>here</u>.
- Use the line numbers to reference specific comments.
- Do not include any information that you consider confidential or inappropriate for public disclosure.

If access to the online form is not available, comments can be submitted by email to the DDD Policy Unit at <u>DDDpolicy@azdes.gov</u>.

- Submit your comments, along with your full name, mailing address, and phone number.
- If you represent an organization, include the organization's name.

For further information contact the DDD Policy Unit at <u>DDDpolicy@azdes.gov</u>.