



DEPARTMENT OF
ECONOMIC SECURITY
Your Partner For A Stronger Arizona

Division of Developmental Disabilities

NOTICE AND REQUEST FOR PUBLIC COMMENT

The Division of Developmental Disabilities is seeking public comment on proposed changes to the **Division Behavior Supports Policy Manual Chapter 400-Program Review Committee**

Reason for changes: This policy was updated to provide clarification on the roles and responsibilities of the Program Review Committee (PRC)

Description of changes:

- Added purpose statement
- Provide overview of the PRC, including:
 - Panel composition
 - PRC Review Attendance
 - PRC Responsibilities
 - Approvals
 - Provisional Approvals
 - Disapproved Plans
 - Requesting Second Level Reviews
 - Request for Emergency Review of Restricted techniques
 - Requesting Exception from Annual PRC review
 - Review Exception Criteria
 - Request and Reviews of Exceptions to the PRC Review Process
 - Loss of eligibility for Exception to the PRC Review Process
 - Monitoring and Documentation of Exceptions to the PRC Review Process
 - Exiting Plans from PRC

Dates: Public comment will be open for 30 days beginning February 28, 2024 and closing March 29, 2024. Comments must be received no later than March 29, 2024, 11:59 pm, Arizona time.

Instructions: (Complete instructions are located on the Division's [webpage](#))

- The policy may be viewed by clicking [here](#).
- Comments may be submitted online by clicking [here](#).
- Use the line numbers to reference specific comments.
- Do not include any information that you consider confidential or inappropriate for public disclosure.



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If access to the online form is not available, comments can be submitted by email to the DDD Policy Unit at DDDpolicy@azdes.gov.

- Submit your comments, along with your full name, mailing address, and phone number.
- If you represent an organization, include the organization's name.

For further information contact the DDD Policy Unit at DDDpolicy@azdes.gov.