

Human Rights Committee (HRC) Meeting Minutes

Monthly Meeting of District South (Sierra Vista)

Department of Economic Security
Division of Developmental Disabilities
2981 E. Tacoma Street
Sierra Vista, Arizona
May 10th, 2018
9:00 A.M.

Call to Order	Meeting called by District South Sierra Vista Human Rights Committee (HRC)
Start Time	9:00 A.M.
Facilitator	Amy Schroeder (Vice-Chair)
Note Taker	Daniel Stutzman (HRC Liaison)
Attendees	<p>HRC Members Present: Margarita Fate, Amy Schroeder, Mary Haynes, Jerry Regan</p> <p>HRC Members Absent: None</p> <p>Division of Developmental Disabilities (DDD) Staff: Daniel Stutzman, Mike Valdez</p> <p>Remote Participants: Mary Haynes</p> <p>Number of Public in Attendance: 0</p>
Agenda Topics	<ul style="list-style-type: none"> I. Call to Order II. Minutes Approval III. By-Laws/Guidelines IV. Incident categories

Call to Order

Mary Haynes

Discussion	<p>Meeting called to order at 9:08 A.M.</p> <p>The Human Rights Committee (HRC) members introduced themselves in person and attending by phone. DDD staff members introduce themselves.</p>
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Minutes Approval

Committee

Discussion	<p>Daniel: Does anyone have any edits to the minutes?</p> <p>Amy: I motion to approve the minutes.</p> <p>Jerry: I second.</p> <p>HRC: Motion carried.</p>
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By-Laws/Guidelines

Committee

Discussion	<p>Daniel: There is a copy of the final draft of the guidelines in front of you. Please review it and if there is any final edits please let me know before the end of the month. Next month I will send it off to the appropriate department for review and finalization.</p>
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Incident categories

Committee

Discussion	<p>Daniel: Some of the HRCs have expressed that they have been overwhelmed with the amount of IRs they are receiving due to all the categories from the recent statute change. I wanted to know what categories you are interested in reviewing.</p> <p>Mary: Can you list all the categories?</p> <p>Daniel: 1. Possible abuse or neglect or violations of rights. 2. Physical abuse, sexual abuse and other abuse. 3. Accidental injury. 4. Missing clients. 5. Behavioral emergency measures. 6. Medication errors, including theft of medication or missing medication. 7. Death. 8. Suicide attempts. 9. Hospitalizations. 10. Incarcerations. 11. Theft of client property or money. 12. Property destruction.</p> <p>(Discussion held describing the DDD incident categories)</p> <p>HRC: Does accidental injury already mean it's proven as an accident?</p>
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	<p>Mike: Yes, however, based on things such as a police investigation if it is determined to be something like abuse or neglect the category would then be elevated and it would reflect on the report.</p> <p>Jerry: What does missing clients entail?</p> <p>Mike: A large portion of these are for someone who goes AWOL.</p> <p>Mary: I feel reviewing suicide attempt would be valuable. We would want to know what is causing this behavior.</p> <p>Daniel: What is your opinion on hospitalizations?</p> <p>Margarita: Does death ever go under hospitalization.</p> <p>Mike: Hospitalization include things like procedures or strep throat that require medical attention. Death would remain its own category.</p> <p>HRC: We have decided to not receive incident categories in the areas of accidental injury, missing clients, medication errors, incarcerations, hospitalizations, and property destruction.</p> <p>Daniel: How about case statuses, would you like to receive open and closed.</p> <p>HRC: Yes, we would like to receive both open and closed incidents.</p> <p>Daniel: In addition, you can request any of these categories at any given time if you change your mind. At the start of each year we will also discuss again what incident categories you want to receive for the new year.</p>
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Committee moves into executive session

Committee

Conclusion	<p>"Committee moves into executive session at 10:01 A.M. pursuant to A.R.S. 41-1959 and A.R.S. 38-431.03(A)(2) to discuss incident reports and behavioral health plans concerning members of the Division of Developmental Disabilities of the Arizona Department of Economic Security."</p>
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Adjournment

Mary Haynes

Conclusion	<p>Next meeting will be held on June 14th at 9:00 A.M. at the Sierra Vista location. Meeting adjourned by Amy Schroeder at 10:36 A.M.</p>
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