

Human Rights Committee (HRC) Meeting Minutes

Monthly Meeting of District South (Sierra Vista)

Department of Economic Security
Division of Developmental Disabilities
2981 E. Tacoma Street
Sierra Vista, Arizona
March 8th, 2017
9:00 A.M.

Call to Order	Meeting called by District South Sierra Vista Human Rights Committee (HRC)
Start Time	9:00 A.M.
Facilitator	Mary Haynes (Interim Chairperson)
Note Taker	Daniel Stutzman (HRC Liaison)
Attendees	<p>HRC Members Present: Margarita Fate, Amy Schroeder, Mary Haynes</p> <p>HRC Members Absent: Jerry Regan</p> <p>Division of Developmental Disabilities (DDD) Staff: Daniel Stutzman, Mike Valdez</p> <p>Remote Participants: None</p> <p>Number of Public in Attendance: 0</p>
Agenda Topics	<ul style="list-style-type: none"> I. Call to Order II. Minutes Approval III. Annual Report IV. By-Laws/Guidelines

Call to Order

Mary Haynes

Discussion	<p>Meeting called to order at 9:04 A.M.</p> <p>The Human Rights Committee (HRC) members introduced themselves in person. DDD staff members introduce themselves.</p>
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Minutes Approval

Committee

Discussion	<p>Daniel: Does anyone have any edits to the minutes?</p> <p>Mary: I don't have any edits. Does anyone approve of the minutes?</p> <p>Margarita: I approve, I don't have any edits.</p>
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Annual Report

Committee

Discussion	<p>Mary: When is the annual report due?</p> <p>Daniel: The annual report this year is due in April. However, we would like to see reports starting next year turned in every March. Since the Sierra Vista HRC has only been around for a short time, does the committee want to submit an annual report for this year?</p> <p>Margarita: I don't feel we have the experience or trends yet to write an annual report.</p> <p>Mary: We are developing trends and noting concerns. Let us at least include who we are in the annual report.</p> <p>Daniel: So is there a vote?</p> <p>HRC: We will not be writing an annual report. However, we want to be included and notated as a new committee.</p>
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By-Laws/Guidelines

Committee

Discussion	<p>Mary: Requiring members to take article 9 training in are by-laws would be useful.</p> <p>Margarita: I agree, the training was very informative.</p> <p>Daniel: I can add that to the draft.</p> <p>Mary: If we can also have the By-Laws state our Vice Chair and Chair. We would need one, anyone want to volunteer for Vice Chair?</p> <p>Amy: I would be willing to do it.</p> <p>Mary: All in favor?</p> <p>HRC: Vote passes.</p>
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Committee moves into executive session

Committee

Conclusion	"Committee moves into executive session at 9:21 A.M. pursuant to A.R.S. 41-1959 and A.R.S. 38-431.03(A)(2) to discuss incident reports and behavioral health plans concerning members of the Division of Developmental Disabilities of the Arizona Department of Economic Security."
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Adjournment

Mary Haynes

Conclusion	Next meeting will be held on April 12 th at 9:00 A.M. at the Sierra Vista location. Meeting adjourned by Mary Haynes at 10:35 A.M.
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