

INSTRUCTIONS for RFQVA # DDD 710000 Amendment #9

The Division of Developmental Disabilities has amended RFQVA # DDD 710000. To maintain a Qualified Vendor Agreement (QVA) with the Division, each Qualified Vendor, REGARDLESS OF WHETHER THEY INTEND TO PROVIDE THE ADDED SERVICE, must amend its Qualified Vendor Agreement.

To amend the Qualified Vendor Agreement, the Division requires the Qualified Vendor to submit the signed **RFQVA Amendment #9** document to the Division's Contracts Administration Unit no later than **Friday, September 30, 2022, 5:00 p.m. M.S.T.**

In order to ensure continued service delivery, the Division is requesting receipt of these documents no later than Friday, September 30, 2022, 5:00 p.m. M.S.T.

In the event a Qualified Vendor fails to have an approved Amendment in place by September 30, 2022, the Division may pursue contractual remedies, up to and including termination of the Qualified Vendor Agreement.

Signing and mailing instructions:

1. Fill in and Print the RFQVA Amendment #9 Document

- a) Enter the Contract Number (5 digit number or 12 digit number starting with "Q")
- b) Enter the Qualified Vendor name as it appears on the Vendor Contract Information
- c) Print the Amendment 9 document

2. Sign the RFQVA Amendment #8 Document (one-page document):

- a) An authorized QVA contract signatory, as identified in the Vendor Contact Information of the QVA, completes the bottom left section of the Amendment as indicated below.

CONTRACTOR HEREBY ACKNOWLEDGES RECEIPT AND UNDERSTANDING OF THE ABOVE AMENDMENT.		THE ABOVE REFERENCED CONTRACT AMENDMENT IS HEREBY EXECUTED THIS DATE BY THE STATE.	
<i>Authorized Signatory Signs and Dates here</i>		<i>Do not sign here State Administrator Only</i>	
SIGNATURE	DATE	SIGNATURE	DATE
<i>Print Name and Title here</i>		Michelle Skurka Contracts Administrator Division of Developmental Disabilities Arizona Department of Economic Security	
Print Name and Title			

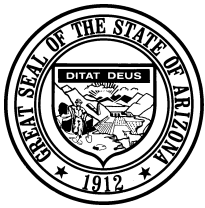
Please note failure to complete this page correctly will cause the Division to return the Amendment #9 to the QVA for correction and resubmittal which will delay the processing of your amendment.

3. Submittal of Amendment documents:

Return the signed Amendment #9 documents **by mail to:**

Arizona Department of Economic Security
Division of Developmental Disabilities
Attn: Contracts Administration Unit, QVA Section
P.O. Box 6123, Mail Drop 2HC3 Phoenix, AZ 85005-6123

Scanned, faxed, or emailed documents will not be accepted.



CONTRACT AMENDMENT

RFQVA No.: DDD-710000

ARIZONA DEPARTMENT OF
ECONOMIC SECURITY
1789 W. Jefferson, 4th Floor
Phoenix, Arizona 85007

Contract No:
Amendment No: 9

Procurement Specialist:
Leah Schwab

DIVISION OF DEVELOPMENTAL DISABILITIES

Vendor Name:

REQUEST FOR QUALIFIED VENDOR APPLICATION AMENDMENT #9

EFFECTIVE August 15, 2022, THE ABOVE REFERENCED REQUEST FOR
QUALIFIED VENDOR APPLICATION IS HEREBY AMENDED AS FOLLOWS:

- Section 7 – Service Specifications:**
 - Section 7 is revised to add the service titled “Enhanced Behavior Group Home”
- Section 6 -Terms and Conditions**
- Pursuant to the DES/DDD Standard Terms and Conditions for Qualified Vendors, Section 6.3.9 Agreement Extension, of the Qualified Vendor Agreement, the above referenced Contract is extended through December 31, 2023.**
- ALL OTHER REQUIREMENTS AND SPECIFICATIONS REMAIN UNCHANGED**

CONTRACTOR HEREBY ACKNOWLEDGES RECEIPT AND
UNDERSTANDING OF THE ABOVE AMENDMENT.

THE ABOVE REFERENCED CONTRACT
AMENDMENT IS HEREBY EXECUTED THIS DATE BY
THE STATE.

SIGNATURE

DATE

SIGNATURE

DATE

Print Name and Title

Michelle Skurka
Contracts Administrator
Division of Developmental Disabilities
Arizona Department of Economic Security