



Arizona's Early Intervention Program

Request For Public Participation

The Arizona Early Intervention Program (AzEIP) is seeking public comment on a proposed new procedure. This procedure specifies how AzEIP's service providing agencies (SPAs) implement the system of payments in Arizona based on federal requirements and the requirements of their contract or formal agreement with AzEIP.

Dates:

- Public comment will be open beginning January 22, 2026 and closing February 25, 2026. Comments must be received no later than February 25, 2026, 11:59 pm, Arizona time.
- A public hearing will be held on February 25, 2026 at 2:30pm. Participants may attend by Google Meet or by phone.

Public Hearing Regarding Proposed New AzEIP Procedure

Wednesday, February 25, 2026 · 2:30pm-3:30pm

Time zone: America/Phoenix

Google Meet joining info

Video call link: <https://meet.google.com/xnz-rjek-nmu>

Or dial: (US) +1 573-559-1883

PIN: 274 582 204#

Instructions:

- Comments may be submitted online by clicking [here](#).
- Do not include any information that you consider confidential or inappropriate for public disclosure.

If access to the online form is not available, you may submit comments to:

AzEIP Public Comment

Arizona Early Intervention Program

1789 West Jefferson Street

Mail Drop 2HP1

Phoenix AZ 85007

(602) 532-9960 (option 3)

Fax: (602) 200-9820

Email: azeip@azdes.gov (subject line: Public Comment)

Implementing the System of Payments

Effective Date: July 1, 2026

Intended Users: Service Coordinators, Service Providing Agency (SPA) billing staff

References: 34CFR§303.12; 34CFR§303.13; 34CFR§303.510(a);
34CFR§303.511(d); 34CFR§§303.520-521

Definitions

1. “Early Intervention Services” means developmental services that:
 - A. Are provided with public supervision;
 - B. Are determined by the IFSP Team, which includes the parents;
 - C. Are provided at no cost to families;
 - D. Are designed to meet the developmental needs of an infant or toddler with a disability and the needs of the family to assist appropriately in the infant's or toddler's development, as identified by the IFSP Team, in any one or more of the following areas:
 - 1) Physical development;
 - 2) Cognitive development;
 - 3) Communication development;
 - 4) Social or emotional development; or
 - 5) Adaptive development;
 - E. Meet Arizona state standards, including the requirements of Part C of IDEA;
 - F. Are provided by qualified personnel;
 - G. To the maximum extent appropriate, are provided in natural environments, as defined in § 303.26 and consistent with §§ 303.126 and 303.344(d); and
 - H. Are provided in conformity with an IFSP adopted in accordance with section 636 of IDEA and § 303.20.
2. “Practitioner” means the same as “Early Intervention Services Provider” in 34CFR §303.12.

Procedure

1. The service coordinator must provide the family at the initial visit and any time consent to bill insurance or share Personally Identifiable Information (PII) with a health plan is obtained with a copy of:

- A. The AzEIP Family's Guide to Funding Early Intervention Services in Arizona (GCI-1086A or GCI-1086A-S); and
 - B. The Child and Family Rights in the Early Intervention Program (GCI-1070A or GCI-1070A-S) which explains the family's procedural safeguards including the right to:
 - 1) share an informal concern with AzEIP
 - 2) file a formal complaint with AzEIP
 - 3) request and/or participate in mediation
 - 4) request a due process hearing.
2. The service coordinator must confirm that the family has completed during the initial visit or complete a/an:
 - A. Health Insurance Agreement (GCI-1040A or GCI-1040A-S) for the:
 - 1) Evaluation; and
 - 2) The initial provision of Early Intervention Services on the Individualized Family Service Plan (IFSP) if eligible; and
 - B. Public Insurance Benefits form (GCI1041B or GCI-1041B-S) prior to sharing Personally Identifiable Information (PII) with the Arizona Health Care Cost Containment System (AHCCCS) or an AHCCCS health plan.
 3. The service coordinator must obtain written informed consent to use the parent's or child's private insurance using the Health Insurance Agreement (GCI-1041A or GCI-1041A-S) to pay for each increase in frequency, length, duration, or intensity of an Early Intervention Service on the IFSP.
 4. The service coordinator must within 10 days of completing a Health Insurance Agreement (GCI-1041A or GCI-1041A-S) and/or Public Insurance Benefits form (GCI-1041B or GCI-1041B-S):
 - A. Enter the data from the form completely and accurately into the Arizona Department of Economic Security (ADES) data system(s); and
 - B. Provide a copy of the form to the family.
 5. The service coordinator must:
 - A. Allow the family to withdraw their consent at any time to:
 - 1) Use their private insurance, or
 - 2) Share their PII with their public health plan;
 - B. Document the withdrawal of consent;
 - C. Notify any billing staff that consent has been withdrawn; and
 - D. Update the ADES data system to reflect that the consent has ended as of the date of the withdrawal.
 6. The service coordinator must complete a new Public Insurance Benefits form (GCI-1041B or GCI-1041B-S) if the family:
 - A. Withdraws their consent to share PII, or
 - B. Wishes to consent to share PII after previously declining.

7. A Practitioner or SPA must not deny or delay early intervention services to the child and family if:
 - A. The parent declines to use private insurance,
 - B. The parent does not consent to sharing their PII with their public health plan,
 - C. The parent chooses not to enroll in public benefits or insurance, or
 - D. The SPA is delayed in or unable to obtain authorization to bill Early Intervention Services.
8. The SPA must not collect from a family:
 - A. Fees,
 - B. Copayments, or
 - C. Deductibles.
9. The SPA may collect payments from a family that are made to the family from the insurance provider for their child's Early Intervention Services.
10. The SPA billing staff must coordinate benefits as specified in the AzEIP billing manual.
11. The SPA billing staff must utilize public insurance to the maximum extent possible when the family has consented to share their PII with their public health plan.
12. The SPA billing staff must not bill any Early Intervention Service if:
 - A. Written consent is not obtained for billing private insurance using the Health Insurance Agreement (GCI-1041A or GCI-1041A-S);
 - B. Written consent is not obtained to share PII with an AHCCCS health plan using the Public Insurance Benefits form (GCI-1041B or GCI-1041B-S);
 - C. Written consent has not been obtained for a newly enrolled AHCCCS member using the Public Insurance Benefits form (GCI-1041B or GCI-1041B-S); and/or
 - D. Consent has been withdrawn to bill private insurance or share PII with an AHCCCS health plan.
13. The SPA billing staff must enter results of insurance billing into the ADES data system.
14. The SPA billing staff must invoice AzEIP for all Early Intervention Services that are not billed through the Division of Developmental Disabilities data system for an Arizona Long Term Care System eligible child as specified in the AzEIP billing manual.

