

## Inclusion in Measurable Skill Gains and Credential Attainment Indicators (Denominator)

**Purpose:** Help ensure that participants are included in the denominators of the measurable skill gains (MSG) rate and credential attainment rate performance indicators, consistent with operational parameters described in [Training and Employment Guidance Letter No. 10-16, Change 2](#).

Data entered in the Arizona Job Connection (AJC) system, including the participant’s school enrollment status and training services, allows the system to capture MSG and credential attainment as appropriate.

### Adult and Dislocated Worker Programs

Criteria for Inclusion in MSG <sup>1</sup> and Credential Attainment Indicators	Information Entered in the Service and Training (S&T) Plan in AJC	Required Service Notes
In a training program funded by the Adult or Dislocated Worker program	Applicable services, including: <ul style="list-style-type: none"> <li>● Occupational skills training</li> <li>● On-the-job training (captures MSG only)</li> <li>● Customized training (captures MSG only)</li> </ul>	
In training funded by a DOL partner program that <u>shares a common exit</u> <sup>2</sup> with the Adult or Dislocated Worker program: <ul style="list-style-type: none"> <li>● Youth</li> <li>● Trade Adjustment Assistance</li> <li>● National Dislocated Worker Grant</li> </ul>	Applicable services, including: <ul style="list-style-type: none"> <li>● Occupational skills training</li> <li>● On-the-job training (captures MSG only)</li> <li>● Customized training (captures MSG only)</li> </ul>	Identify the partner program that funds the training (refer to programs that <u>share a common exit</u> ) and indicate that the participant is co-enrolled in that program.

<sup>1</sup> For inclusion in the Adult and Dislocated Worker MSG indicator, the participant must be in an education or training program that leads to a recognized postsecondary credential or employment, including a training program for a secondary school program equivalent and work-based training (on-the-job training, customized training).

<sup>2</sup> Programs that share a common exit use the State system of record, AJC.

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### Youth Program

Youth Classification	Criteria for Inclusion in MSG and Credential Attainment Indicators	Information Entered in the S&T Plan in AJC	Required Service Notes
<b>In-school youth</b>	Attending school	<ul style="list-style-type: none"> <li>● Enrolled in secondary education program</li> <li>● Enrolled in postsecondary education</li> </ul>	
<b>Out-of-school youth</b>	Enrolled in secondary <sup>3</sup> or postsecondary education during program participation	<ul style="list-style-type: none"> <li>● Enrolled in secondary education program</li> <li>● Enrolled in postsecondary education</li> </ul>	
	In program element occupational skills training	Occupational skills training (service)	
	In program element “education offered concurrently with and in the same context as workforce preparation activities and training for a specific occupation”	Education offered concurrently with workforce preparation activities and training (service)	
	Enrolled in Title II-funded adult education	Enrolled in secondary education program	

<sup>3</sup> A Secondary Education program includes both secondary school and enrollment in a program of study with instruction designed to lead to a high school equivalent credential. Examples may include adult high school credit programs and programs designed to prepare participants to pass recognized high school equivalency exams such as the GED, HiSET, or TASC ([PIRL](#) data element 1401 definition).

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	Enrolled in Job Corps	Applicable education or training: enrolled in secondary education program; occupational skills training	Indicate it is a partner-funded service and enter the service under Partner-Provided Service.
	Enrolled in YouthBuild	Applicable education or training: enrolled in secondary education program; occupational skills training	Indicate it is a partner-funded service and enter the service under Partner-Provided Service.

**Additional step for inclusion in MSG denominator in the Adult, Dislocated Worker, and Youth programs:** Enter or “set” MSG on the Measurable Skill Gains and Goals page.