



## INTERAGENCY COORDINATING COUNCIL (ICC) FOR INFANTS AND TODDLERS

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### DRAFT MINUTES

Interagency Coordinating Council Meeting  
Friday April 29, 2022, 11:30am-2:00pm

#### ATTENDEES

##### Council Members

Kendra Benedict - A    Stephanie Collier - P    Amy Corriveau - P    Lana Graber - P  
Sarah Greene - P    Dana Hutchings - P    Kelly Lalan - P    Olivia Lindly - P  
Charlene May - P    Brittany Miller - P    Kathleen Muldoon - P    Amber Neubauer - P  
Jaime Pack-Adair - A    Suzanne Perry - P    Stacy Reinstein - A    Sonia Samaniego - P  
Laurie Shook - P

##### AzEIP Staff

Amanda Honeywood    Lisa Casteel    Annie Converse    Debbie Daniels  
Tanya Goitia    Jeremiah Hale    Erica Melies    Caroline Nailor-Oglesby  
Kellie Verdicchio

The meeting was called to order at 11:35am by Lana Graber ICC Chair. Lana read the Public Comment Notice.

Brittany Miller shared her family's story and experiences with AzEIP.

Kathleen Muldoon introduced ADAPT Shop, a service provided by Southwest Human Development. ADAPT Shop provides specially adapted equipment for children with disabilities. They provide "loaner" equipment to test before purchase. Contact Beth Rank at [brank@swhd.org](mailto:brank@swhd.org) to register for their mailing list

AXIS for Autism is an Arizona Based organization helps arm families with experts in care navigation and treatment. They have three locations and offer free screenings. For more information email [mhall@azisforautism.com](mailto:mhall@azisforautism.com)

#### ICC UPDATES

Lana welcomed the new board member Amber Neubauer.

The minutes from January 21, 2022 were approved with voting as follows:

Stephanie Collier - Y    Amy Corriveau - Y    Lana Graber - Y  
Sarah Greene - Y    Dana Hutchings - Y    Kelly Lalan - Y    Olivia Lindly - Y  
Charlene May - Y    Brittany Miller - Y    Kathleen Muldoon - Y    Amber Neubauer - Y  
Suzanne Perry - Y    Sonia Samaniego - Y    Laurie Shook - Y

Annual Report Certification: The Annual Report was submitted and has been updated with a clarification request.

Openings available on Subcommittees: To join the Council an application must be completed and sent to the Governor's office.

Subcommittee participation does not require Governor approval. Applications may be sent to Lana Graber [lanagraber@dynamitetherapy.com](mailto:lanagraber@dynamitetherapy.com), Kathleen Muldoon [kmuldo@midwestern.edu](mailto:kmuldo@midwestern.edu) or Caroline Nailor Oglesby [cnailoroglesby@azdes.gov](mailto:cnailoroglesby@azdes.gov)

## COMMITTEE UPDATES

- Transition Committee update was given by Stephanie Collier. The committee has broken into workgroups. The First group is focusing on the transition process and quality practices. The second group is focusing on program compliance.
- Fiscal Committee update was given by Dana Hutchings. The proposed Service Coordination (SC) Reimbursement proposal has been sent for provider feedback. **The committee is proposing SC's be allowed to submit for reimbursement in a more logical manner. Ask Caroline what the proposal really says – I can't remember**
- Family Engagement Committee update was given by Brittany Miller. The committee is preparing to launch a social media presence for the ICC. They are working on a policy and guidelines. They have an email address that will be used on Facebook and other platforms: [ICCSocialMedia@azdes.gov](mailto:ICCSocialMedia@azdes.gov). A motion was made by Sarah Greene to continue with this project; seconded by Suzanne Perry. Voting as follows:

Stephanie Collier – Y	Amy Corriveau - Y	Lana Graber - Y
Sarah Greene - Y		Dana Hutchings -
Y	Kelly Lalan – Y	
Olivia Lindly – Y	Charlene May - Y	Brittany Miller – Y
Kathleen Muldoon - Y	Amber Neubauer – Y	Suzanne Perry – Y
Sonia Samaniego – Y	Laurie Shook - Y	

- Development Committee update was given by Kathleen Muldoon. They send welcome letters and express thanks. They are working on protocols so each committee has a vice chair and secretary in place.

## AZEIP UPDATES

- COVID: The COVID guidance document was updated in January and can be found at <https://des.az.gov/sites/default/files/media/GCI-1130A-Guidance-for-Safely-Providing-Early-Intervention-Services.pdf>  
Services are returning to in-person and families are expressing appreciation.

- Fiscal: The Part C Grant Application has gone through the public comment period and is now going through the DES Correspondence Control process. It is due to OSEP May 13, 2022. A Scope of Work for a professional development training project with University of Arizona and Child Equity with Arizona State University are underway. These projects are being funded by ARPA monies.
- CSPD: Executed a recruitment event and have added individuals to the six workgroups; parent representatives are still needed for each group. If anyone is interested, please contact Chantelle Curtis [chantellecurtis@azdes.gov](mailto:chantellecurtis@azdes.gov)

AzEIP is in the final stages of filling the Community Liaison position. The contract extensions are almost complete and will be send to providers the week of May 2, 2022.

There was no public comment.

The next ICC meeting is scheduled for Friday August 15, 2022.

The meeting was adjourned at 1:59 pm.