



INTERAGENCY COORDINATING COUNCIL (ICC)

FOR INFANTS AND TODDLERS

Development Committee Agenda & Minutes

April 29, 2022

9:30-11:00 am

Meeting ID [Google Meet Link](#)

Phone Number: (US)+1 470-735-5750 PIN: 686 487 462#

Governor Appointed Members: (Present at meeting indicated by *)

Lana Graber*

Kathleen Muldoon (Chair)*

Dr. Olivia Lindy*

Amy Corriveau*

Appointed Committee Members:

Kristin R. Chase*

Jennifer Forschino*

Carina Brokamp

Ariel Sansom

Altagracia Gasque*

Cricket Barrientos*

AzEIP Staff:

Caroline Nailor-Oglesby*

Erica Melies*

Amanda Honeywood

Deborah Daniels

Public:

1. **Call to Order:** 9:35 am
2. **Chair read Public Meeting Notice:** Kathleen Muldoon
3. **Approve Minutes from the 2/1/22 meeting:** Kathleen Muldoon

Committee Voting Record on Approval of Minutes							
Committee Member	Yay	Nay	N/A	Committee Member	Yay	Nay	N/A
Kathleen Muldoon	x			Carina Brokamp			x
Lana Graber	x			Ariel Sansom			x
Dr. Olivia Lindy	x			Altagracia Gasque	x		
Amy Corriveau	x			Cricket Barrientos	x		
Kristin R. Chase	x			Jennifer Forschino	x		

4. **Discussion Items/Topics:** --Lana Graber and Kathleen Muldoon
 - a. Welcome
 - i. No new members
 - b. New Structure for the committees discuss/review proposal
 - i. Review of proposal
 1. Each subcommittee has a vice chair (2nd in command)
 2. Each subcommittee has a secretary
 - ii. ICC Proposal for New Structure for Committees
 1. Committee members can add ideas to proposal located in the Development Committee Folder
 2. Item moved to next week's agenda agenda item 5/3/2022
 - c. Welcome Letters for (1)Committees and (2)Council
 - i. Welcome New ICC Appointed Subcommittee Letter
 1. Welcoming to new members
 2. How important your work is
 3. Expectations
 4. Open council members positions
 5. Committee Mission Statement
 6. Welcome letter on Letterhead for ICC
 7. Create Corresponding Welcome New ICC Appointed Subcommittee Member Letter FAQ with
 - a. Mission statement

