

# Interagency Coordinating Council (ICC) for Infants and Toddlers

## ICC Development Committee Meeting

Tuesday, February 1, 2022

### **Governor Appointed Members: (Present at meeting indicated by \*)**

Lana Graber\*  
Kathleen Muldoon (Chair)  
Judith Walker  
Dr. Olivia Lindy  
Amy Corriveau\*

### **Appointed Committee Members:**

Kristin R. Chase\*  
Jennifer Forschino  
Carina Brokamp  
Ariel Sansom\*  
Altagracia Gasque\*  
Cricket Barrientos\*

### **AzEIP Staff:**

Edd Schommer\*  
Caroline Nailor-Oglesby\*  
Erica Melies\*  
Alicia Amundson  
Amanda Honeywood\*  
Deborah Daniels\*

### **Public:**

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1. Call to Order- (12:05pm)
2. Read Public Member Notice - Lana Graber
3. Minutes Approval from previous meeting on 1/21/22 - Meeting minutes approved.
4. Discussion Items/Topics
  - Welcome and Introduction
  - New structure for the Committees (i.e. Co-Chair or Vice and Secretary)
    - Purpose is to get more Committee members involved with supporting AzEIP with taking meeting minutes, sending out agendas, and coordinating meetings.
    - Propose to Executive Committee:
    - Using "Vice-Chair" since it is used with ICC.
    - Using "Secretary" within the committee and having AzEIP staff as a back-up. AzEIP provides training on taking meeting minutes.
    - Pay for training
  - Create Welcome Letter for all newly appointed members and for Chairs to use
    - To be used with new council members and committee members
    - 2 Letters-
      - Welcome Letters for Council Appointed members
        - Amy Corriveau
        - Kathleen Muldoon

- Ariel Sansom
- Welcome Letters for Governor Appointed members
  - Kristin R. Chase
  - Lana Graber
  - Cricket Barrientos
  - Draft letters created using Google Doc with invites sent to committee members
- Suggestion from the Executive Committee to develop a Diversity Committee that would assist the ICC with structure and timelines
  - Full diversity within committees
  - Child Find diversity
  - Equitable services throughout Arizona
  - Begin after Welcome Letters are finalized
- 5. Action/Follow up
  - a. Lana to draft proposal for Vice-Chair and Secretary to Executive committee
  - b. Welcome letters edited by teams, review and finalize at the next Development Committee.
- 6. Development Committee Members final comments
- 7. Public Comment
- 8. Next Meeting: April 15, 2022 (9:30-11am) (Good Friday-may need to be changed)
- 9. Adjourn at 1:24 pm.