

DIVISION OF EMPLOYMENT & REHABILITATION SERVICES
Workforce Innovation and Opportunity Act (WIOA) Title I-B
Informational Broadcast (IB)

23-008

One-Time Adjustment: Supportive Services as a Work Experience
(WEX) Expenditure
Effective Immediately

This Informational Broadcast (IB) is to inform all Local Workforce Development Boards (LWDBs) and interested parties that, due to a change in guidance issued by the Department of Labor, Employment and Training Administration (ETA) under Training and Employment Guidance Letter 09-22, the ETA determined that supportive services that enable Workforce Innovation and Opportunity Act (WIOA) participants to participate in training can now count towards training expenditures. Therefore, the subrecipient/fiscal agent from the Local Workforce Development Areas (LWDAs) may count supportive services that enable WIOA participants to participate toward the work expenditure (WEX) 20 percent requirement moving forward. In addition, LWDAs may submit a request for a one-time adjustment to the Arizona Department of Economic Security (ADES) as follows:

- The subrecipient/fiscal agent must submit their one-time adjustment going back to Program Year (PY) 2020, PY 2021, and PY 2022 by completing the WEX Revision form attached within the body of the email announcing this IB. Each PY should have a total amount of net zero (0).
- Upon receipt of the WEX Revision form, the PY21 and PY22 draw forms will be updated by the ADES fiscal team to reflect the revised WEX and will be returned to the respective local subrecipient/fiscal agent.

Note: This is a one-time correction for past reimbursements and, moving forward, all WEX-associated supportive services costs must be reported under the "WEX" category on the reimbursement request forms.

Forms with the suggested adjustments must be submitted to
wioafiscalreports@azdes.gov **by COB Friday, May 12, 2023.**

All requests for clarification regarding implementation should be sent to
TitleIPolicy@azdes.gov.