

DIVISION OF EMPLOYMENT & REHABILITATION SERVICES
TANF Jobs Program - Informational Broadcast
IB #23-004
Cash Assistance Domestic Violence Resources Training
Effective Immediately

The Consolidated Appropriations Act, 2022 requires the state to ensure all DBME and DERS staff and contractors responsible for administering the TANF Cash Assistance program and the TANF Jobs Program be trained in various aspects of identifying and responding to sexual harassment, domestic violence, sexual assault, and stalking. This includes the responsibility to inform applicants and participants of assistance made available by the state, as well as flexibilities available under the law, for a victim of these offenses. As part of the rollout, all DBME and DERS staff, including TANF Jobs Program staff working for Maximus and Equus, are required to complete the Computer Based Training (CBT) *DEFA3006DV Cash Assistance Domestic Violence Resources* by Friday, March 10, 2023. This CBT will be required to be taken annually.

DEFA3006DV Cash Assistance Domestic Violence Resources - This CBT will take approximately 30 minutes to complete. In this CBT you will learn to:

- Identify a potential situation of sexual harassment, domestic violence, sexual assault, or stalking experienced by an applicant or participant.
- Have a caring and diplomatic discussion with an applicant or participant and offer some options and resources for their situation.
- Follow the policy and procedures when it is discovered that a TANF Cash Assistance applicant or participant has experienced sexual harassment, domestic violence, sexual assault, or stalking.

You will need to report the completion of this CBT by completing the *Domestic Violence Training Log* provided by the TANF Jobs Program Manager.

Who to Contact?

For help accessing the training course or training records, contact the DES Training Solutions Customer Service at (602) 542-3782.

All requests for clarification should be sent by your policy designee via email to derswfpolicy@azdes.gov.