

DIVISION OF EMPLOYMENT AND REHABILITATION SERVICES
Workforce Innovation and Opportunity Act (WIOA) Title I-B
Informational Broadcast 22-017
Adult and Dislocated Worker Eligibility and Basic Career Services

This informational broadcast clarifies that adults and dislocated workers who receive services funded under WIOA title I, other than self-service activities or information-only services, must be registered and must be a participant ([20 C.F.R. § 680.110\[b\]](#)):

- A participant is a reportable individual who has received services other than self-service activities or information-only services, after satisfying all applicable programmatic requirements for the provision of services, such as **eligibility determination** ([20 C.F.R. § 677.150\[a\]](#)).
- While [basic career services](#) include self-directed and information-only services, they also include **staff-assisted services that trigger participation**, such as¹:
 - Initial assessment of skill level & other service needs;
 - Job search assistance (staff-assisted);
 - Placement assistance;
 - Provision of referrals and associated coordination of activities with other programs and services; or
 - Referral to supportive services.

This informational broadcast modifies previous State training guidance, which stated that “verification of eligibility [...] is not required” for basic career services. Adults and dislocated workers who receive services other than self-service activities or information-only services, as noted above, must meet eligibility criteria per [20 C.F.R. § 680.120](#) and the [State policy](#).

Please direct any questions related to this informational broadcast to wioaprogram@azdes.gov.

¹ Refer to [Attachment VII of TEGL 10-16, Change 2](#), for more information.