

# Human Rights Committee (HRC) Meeting Minutes

## Monthly meeting of District North (Flagstaff)

Department of Economic Security  
Division of Developmental Disabilities  
1704 N. 4<sup>th</sup> St.  
Flagstaff, Arizona  
February 15th, 2018  
9:30 A.M.

<b>Call to Order</b>	Meeting called by District North Human Rights Committee (HRC)
<b>Start Time</b>	9:30 A.M.
<b>Facilitator</b>	DN HRC
<b>Note Taker</b>	Daniel Stutzman (HRC Liaison)
<b>Attendees</b>	<p><b>HRC Members Present: Norm Wallen, Ted Garland, Dora Harrison, Cynthia McKinnon</b></p> <p><b>HRC Members Absent: N/A</b></p> <p><b>Division of Developmental Disabilities (DDD) Staff: Daniel Stutzman, Staci Rodarmel</b></p> <p><b>Remote Participants: Cynthia McKinnon</b></p> <p><b>Number of Public in Attendance: 0</b></p>
<b>Agenda Topics</b>	<ul style="list-style-type: none"> <li>I. Call to Order</li> <li>II. Minutes Approval</li> <li>III. New Members</li> </ul>

**Call to Order**

**Committee**

<b>Discussion</b>	<p>The <b>Human Rights Committee (HRC) members</b> introduced themselves in person and by the phone.</p> <p>DDD staff members introduce themselves.</p>
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**Minutes Approval**

**Committee**

<b>Discussion</b>	<b>(Previous month’s meeting minutes were not discussed at this meeting, approval of past minutes will be postponed.)</b>
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**New Members**

**Committee**

<b>Discussion</b>	<p><b>Daniel:</b> I just wanted to update everyone that two new members should be starting with the HRC in March. A Mr. White and a Mrs. Woody should be in attendance.</p> <p><b>Daniel:</b> Members of the HRC are no longer required to take trainings. This might mean it is a faster process to join the HRC. However, they are highly encouraged to still take the trainings.</p> <p><b>Cynthia:</b> Can they still do article 9?</p> <p><b>Daniel:</b> Yes, all of the trainings are still available to them.</p> <p><b>Dora:</b> They should at least read it.</p> <p><b>Norm:</b> Shouldn't we make article 9 mandatory?</p> <p><b>Dora:</b> Within three months seems reasonable.</p> <p><b>Cynthia:</b> We should highly recommend it.</p> <p><b>Daniel:</b> I will ensure new members get the article 9 training packet. I will also put them in contact with the article 9 trainer to ensure members can complete it within the first few months of them volunteering.</p> <p><b>Daniel:</b> In addition, current and new members can now get ID badges, please email me a picture if you want one. Just a reminder that the annual report will be due in April.</p>
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**Committee moves into executive session**

**Committee**

<b>Conclusion</b>	Committee moves into executive session at 9:43 A.M. pursuant to A.R.S. 41-1959 and A.R.S. 38-431.03(A)(2) to discuss incident reports and behavioral health plans concerning members of the Division of Developmental Disabilities of the Arizona Department of Economic Security."
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**Adjournment**

**Committee**

<b>Conclusion</b>	Next meeting will be held on March 15th at 9:30 A.M. at the Flagstaff location. Meeting adjourned by DN HRC at 11:11 A.M
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