

Human Rights Committee (HRC) Open Meeting Minutes

August Meeting District East

Department of Economic Security
Division of Developmental Disabilities
120 W. 1st Avenue
Mesa, AZ 85210
2nd Floor, East Conference Room
August 9th, 2017
5:00 pm – 7:00 pm

Call to Order	Suzanne Kensington
Start Time	5:00 pm
Facilitator	Suzanne Kensington
Note taker	Andrea Elliott
Attendees	<p>HRC Members Present: Suzanne Kensington, Sheri Reed, Gina Johnson, Tammy Leeper, Mindee Stevenson, Sara McGovern, Cathy Whalen.</p> <p>HRC Members Absent: Leon Igras, Jennifer Huot</p> <p>Division of Developmental Disabilities (DDD) Staff: Sam Rogers, Barbara Picone, Andrea Elliott</p> <p>On the phone: None</p> <p>Others: Jill Wilson, Joy Smith</p>
Agenda Topics	Call to the Public, Welcome and Introduction, Introduction of Potential Members, Redaction, District News and Updates, Open Meeting Law.

Call to the Public

Suzanne Kensington

Discussion	No public in attendance.
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Welcome

Committee

Discussion	<p>The Human Rights Committee (HRC) members introduced themselves.</p> <p>Jill Wilson and Joy Smith introduced themselves as potential new members.</p> <p>Sam Rogers, Andrea Elliott, and Barbara Picone introduced themselves as Division of Developmental Disabilities (DDD) staff members.</p>
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Statewide Meeting Update

Suzanne Kensington

Discussion	<p>Suzanne Kensington provided an update from the Statewide HRC meeting.</p> <ul style="list-style-type: none">• Nutrition Standards – Group homes are not feeding members nutritious meals, as required by policy. A group home wanted a prescription from the doctor to be able to feed the member nutritious meals. It was clarified that policy requires nutritious meals to be provided. No prescription is required.• GPS devices – PRC told a parent that two-way GPS devices are a HIPAA violation and not allowed in group homes. It was clarified at the Statewide Meeting that GPS devices are allowed in group homes and that it is not a HIPAA violation.• APS presented at the Statewide Meeting. The burden to substantiate a case is very high. Less than 2% of the cases are substantiated.
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District News and Updates

Suzanne Kensington

Discussion	<p>Sam Rogers informed the HRC that two vacant Area Program Manager (APM) positions were filled, in the Chandler and Queen Creek office. Brent Maloney will be in the Chandler office. Lydia Glover will be based in the Queen Creek office and oversee the southern part of the district, including Queen Creek, Casa Grande, Coolidge, and Maricopa.</p> <p>The Chandler Support Coordination office has been selected to be part of a pilot program for the Arizona Management System (AMS). This will be a statewide initiative to increase efficiency by looking at facts, statistics, tracking services and metrics, and hold people accountable. The pilot includes a Bus Schedule – Huddles on Tuesdays, Gemba Walks, and one-on-one meetings on Fridays. Gemba walks are when supervisor walks around talking to employees about what they are working on and concerns. It is also a time for coaching and training. The Cholla office is also part of the pilot program.</p>
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Tammy Leeper Hiatus**Suzanne Kensington**

Discussion	Tammy Leeper will be taking 12 month hiatus from the HRC to pursue an internship to complete her Registered Dietician program. Tammy will be returning at the end and will be an inactive member until her return. She will not need to complete the application process again.
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Approval of May 2017 Minutes**Suzanne Kensington**

Discussion	Gina Johnson made a motion to approve June 2017 minutes as written, motion seconded by Suzanne Kensington . Motion carried.
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Executive Session**Suzanne Kensington**

Discussion	Suzanne Kensington made a motion to go into Executive Session, motion seconded by Gina Johnson .
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Adjournment**Suzanne Kensington**

Conclusion	The next meeting will be held on September 13 th , 2017 at 5:00 pm at the 120 W. 1 st Avenue, Mesa, AZ location. Meeting adjourned by Suzanne Kensington at 7:00 pm.
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