

Human Rights Committee (HRC) Meeting Minutes

Monthly Meeting of District South (Sierra Vista)

Department of Economic Security
Division of Developmental Disabilities
2981 E. Tacoma Street
Sierra Vista, Arizona
December 14th, 2017
9:00 A.M.

Call to Order	Meeting called by District South Sierra Vista Human Rights Committee (HRC)
Start Time	9:00 A.M.
Facilitator	Mary Haynes (Interim Chairperson)
Note Taker	Daniel Stutzman (HRC Liaison)
Attendees	<p>HRC Members Present: Mary Haynes, Margarita Fate</p> <p>HRC Members Absent: Jerry Reagan</p> <p>Division of Developmental Disabilities (DDD) Staff: Daniel Stutzman</p> <p>Remote Participants: None</p> <p>Number of Public in Attendance: 0</p>
Agenda Topics	<ul style="list-style-type: none"> I. Call to Order II. Minutes Approval III. Support Coordination Training/ APS Records IV. By-Laws/Guidelines

Call to Order

Mary Haynes

Discussion	<p>Meeting called to order at 9:02 A.M.</p> <p>The Human Rights Committee (HRC) members introduced themselves in person.</p> <p>DDD staff members introduce themselves.</p>
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Minutes Approval/Training

Committee

Discussion	<p>Daniel: Does anyone have any edits to the minutes?</p> <p>Margarita: I vote that we approve the minutes.</p> <p>HRC: (Vote passes unanimously to approve the minutes.)</p> <p>Daniel: In front of you is an email about the new way to access trainings. I will also send out a link to access the website more easily. They are asking that we take the HIPAA training. If the computer training is too hard to complete please let me know and I will try and arrange another way to complete the training.</p>
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Support Coordination Training

Committee

Discussion	<p>Daniel: Today I was going to do a brief Support Coordination training for everyone to help you understand what is required of a Support Coordinator vs a provider's expectation. However, we are missing some people again so I will wait if that's fine with everyone?</p> <p>HRC: Yes.</p>
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By-Laws/Guidelines

Committee

Discussion	<p>Mary: I would like to bring the by-laws up again when everyone is here to discuss term limits.</p> <p>Daniel: I see that many of the HRCs don't have term limits.</p> <p>Margarita: I say we take it day by day. We can bring it up after one year whether someone wants to stay more than a year.</p> <p>Mary: Let's discuss the by-laws at the next meeting then.</p> <p>Daniel: At the next meeting we may also have to talk about the categories of incidents this HRC will receive. When Mike is here he can help you decide which ones this Committee may want.</p>
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Committee moves into executive session

Committee

Conclusion	"Committee moves into executive session at 9:17 A.M. pursuant to A.R.S. 41-1959 and A.R.S. 38-431.03(A)(2) to discuss incident reports and behavioral health plans concerning members of the Division of Developmental Disabilities of the Arizona Department of Economic Security."
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Adjournment

Mary Haynes

Conclusion	Next meeting will be held on January 11th at 9:00 A.M. at the Sierra Vista location. Meeting adjourned by Mary Haynes at 9:29 A.M.
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