

**Human Rights Committee (HRC)  
Public Meeting Minutes  
District South**

Department of Economic Security  
Division of Developmental Disabilities  
400 W. Congress Street. Suite 500  
Tucson, AZ 85701  
July 25<sup>th</sup>, 2018  
2:00 PM – 4:00 PM

<b>Call to Order</b>	Lynda Stites
<b>Start Time</b>	2:03 PM
<b>Facilitator</b>	Lynda Stites
<b>Note Taker &amp; Liaison</b>	Jeffrey Yamamoto
<b>Attendees</b>	<p><b>HRC Members Present:</b> Lynda Stites, Genevieve Valenzuela, Christine Small, Lynne Tomasa, Jessica Richards,</p> <p><b>HRC Members Absent:</b> Bill Burnett, Cynthia Fielding, Bliss Gifford, Cathy Curtin, Tyler DeMers,</p> <p><b>Division of Developmental Disabilities (DDD) Staff:</b> Jeffrey Yamamoto, Tim Payne (Lead instructor for DDD)</p> <p><b>Public in Attendance:</b> None</p>
<b>Agenda Topics</b>	Call to Order, Welcome and Introductions, Approval of June 2018 Minutes, HRC Liaison Updates, Statewide updates, Discuss meeting schedule for remainder of 2018, Training on Behavior Plans by Tim Payne, Adjournment to Executive Session.

**Call to Order**

**Lynda Stites**

<b>Discussion</b>	<b>Lynda Stites:</b> Called the meeting to order at 2:03pm
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**Welcome and Introduction**

**Committee**

<b>Discussion</b>	<p><b>Lynda Stites</b> introduced herself the <b>Human Rights Committee (HRC) members</b> introduced themselves. There were no public in attendance.</p> <p>The <b>DDD Staff</b> was Jeffrey Yamamoto (HRC Liaison) Tim Payne (lead instructor for DDD)</p>
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**Approval of June 2018 Minutes**

**Lynda Stites**

<b>Discussion</b>	<p><b>Lynda Stites</b> asked for a motion for the approval of the June minutes. <b>Genevieve Valenzuela</b> made a motion to approve the June 2018 meeting minutes as written. This was seconded by <b>Lynn Tomasa</b>. All were in favor. Motion carried.</p>
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**HRC Liaison updates**

**Jeffrey Yamamoto**

<b>Discussion</b>	<p><b>Jeffrey Yamamoto:</b> Gave Updates</p> <p><u>ADOA Change over:</u> Reviewed that the Arizona Department of Administration (ADOA) will officially take over the Independent Oversight Committee (IOC) on August 3<sup>rd</sup>. There is still no clear direction that ADOA wants to work with the current HRC administration with DDD.</p> <p><u>Statewide Meeting:</u> Mentioned the statewide meeting was held on July 18<sup>th</sup> in Phoenix at the HRC Office.</p> <p><u>Trending Reports:</u> Trending reports was presented to Lynda and Committee and explained the information which they provide.</p>
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**Statewide Meeting update**

**Lynda Stites**

<b>Discussion</b>	<p><b>Lynda Stites:</b> Updated the committee on the basic information discussed at the Statewide meeting.</p> <p><u>Article 9 update and Planning document:</u> Explained that both these documents are presently being revised and looked at to be initiated by the Division at some point in the future.</p> <p><u>Stakeholder meeting:</u> She explained that the meeting would have been better if they had more time and more input from the participants. Hopefully the Division will be more attentive to the concerns of the time and have input from the attendees.</p>
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	<p><u>Americans with Disabilities Act (ADA)</u>: Commented that the committees need to be aware of the ADA and how our members may be both DDD and ADA covered. Making sure that we pay attention to obstacles to our members. Ensuring that job opportunities are available to the members. Several examples were given.</p> <p><u>Metadata</u>: Jeffrey Yamamoto went over “how to read” the reports and what information that can be generated from them. Jeffrey Yamamoto went over the actual data for the committee to review.</p> <p><u>Roundtable</u>: Lynda spoke about another HRC member who is highly involved with the legislation for the DD community is making the HRCs aware of the changes in the integrated health care coming to the DDD members by 2020. He informed the committee members that there is a pre-conference meeting scheduled on Monday 7/23/18 and plans on attending.</p>
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**Discuss meeting schedule for 2018**

**Lynda Stites**

<b>Discussion</b>	<p><b>This topic was tabled until next meeting.</b> There will be an August meeting and Lynda will not be attending the one scheduled in November.</p>
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**Adjournment to Executive Session**

**Lynda Stites**

<b>Conclusion</b>	<p><b>Lynda Stites</b> adjourned the meeting to executive session at 2:32pm.</p> <p>Because the Committee may need to bring up specifics of behavior plans. The training on behavior plans by Tim Payne will be performed during the executive session.</p> <p>Next meeting will take place at the Tucson location on August 22<sup>nd</sup>, 2018. Meeting adjourned by <b>Lynda Stites</b> at 3:55 PM.</p>
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