

1 **426 CHILDREN’S REHABILITATIVE SERVICES APPLICATION,**  
2 **DESIGNATION AND COVERAGE**  
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4 REVISION DATE: XX/XX/XXXX

5 REVIEW DATE: 5/22/2023

6 EFFECTIVE DATE: October 1, 2018

7 REFERENCES: A.R.S. § 36-2912; A.A.C. R9-22-1301, A.A.C. R9-22-1303,  
8 A.A.C. R9-22-1305  
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11 **PURPOSE**  
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13 **This policy defines the processes used to accept and process**  
14 **applications for a Children’s Rehabilitative Services (CRS)**  
15 **designation and delineates the responsibility for coverage and**  
16 **payment of CRS conditions, as well as other services that are the**  
17 **responsibility of the Division of Developmental Disabilities**  
18 **(Division).**  
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20 **DEFINITIONS**

- 21 **1. “Active Treatment” means a current need for treatment of**  
22 **the CRS qualifying condition(s) or it is anticipated that**  
23 **treatment or evaluation for continuing treatment of the**  
24 **CRS qualifying condition(s) will be needed within the next**

- 25 **18 months from the last date of service for treatment of**  
26 **any CRS qualifying condition (A.A.C. R9-22-1301).**
- 27 **2. "Children's Rehabilitative Services" or "CRS" means a**  
28 **program that provides covered medical services and**  
29 **covered support services in accordance with A.A.C. R9-**  
30 **22-1303 and A.R.S. § 36-2912.**
- 31 **3. "CRS Application" means a submitted form with additional**  
32 **documentation required by the Arizona Health Care Cost**  
33 **Containment System (AHCCCS) Division of Member and**  
34 **Provider Services (DMPS) in order to make a**  
35 **determination whether an AHCCCS member is medically**  
36 **eligible for a CRS Designation.**
- 37 **4. "CRS Condition" means pursuant to A.R.S. § 36-2912,**  
38 **those covered conditions that are medically disabling or**  
39 **potentially disabling and which qualify for CRS medical**  
40 **eligibility as specified in A.A.C. R9-22-1303.**
- 41 **5. "Member" means the same as "Client" as defined in A.R.S.**  
42 **§ 36-551.**

43 6. "Provider" means any individual or entity contracted with the  
44 AdSS that is engaged in the delivery of services, or ordering or  
45 referring for those services, and is legally authorized to do so by  
46 the State.

47 7. "Responsible Person" means the parent or guardian of a  
48 minor with a developmental disability, the guardian of an  
49 adult with a developmental disability or an adult with a  
50 developmental disability who is a member or an applicant  
51 for whom no guardian has been appointed.

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### 53 **POLICY**

54 ~~The Division contracts with Administrative Services Subcontractors (AdSS)~~  
55 ~~and delegates responsibility for providing certain services in a manner that is~~  
56 ~~compliant with law, its contract, and Division policy. See AdSS Operations~~  
57 ~~Manual Policy 426 Children's Rehabilitative Services Application, Designation~~  
58 ~~and Coverage for the Division policy governing AdSS responsibilities~~  
59 ~~regarding this topic.~~

60 A. RESPONSIBILITIES FOR CRS SERVICES

- 61 1. The Division shall cover services to Members under the age of 21  
62 who have been confirmed to have a CRS condition requiring  
63 active treatment, as described in A.A.C. R9-22-1303.
- 64 2. The Division shall require the AdSS to submit medical  
65 documentation to AHCCCS upon request to assist with review of  
66 a current CRS designation.
- 67 3. The Division shall allow the Member to use their private  
68 insurance network or Medicare Providers to obtain health care  
69 services, including those for treatment of the CRS conditions.
- 70 4. The Division shall refer to AMPM Operations Manual Policies 201  
71 and 434 for responsibilities for payment of services for treatment  
72 of the CRS condition(s), when a Member uses private insurance  
73 or Medicare.

74 **B. APPLICATION**

- 75 1. The Division shall require a CRS application be submitted to the  
76 AHCCCS DMPS for a medical eligibility determination described in  
77 A.A.C. R9-22 Article 13.
- 78 2. The Division shall require a completed CRS application be  
79 submitted by:

- 80            a. Fax,
- 81            b. Mail, or
- 82            c. Delivered in person to DMPS.
- 83            3. The Division shall require the following upon submission of the
- 84            completed CRS application to DMPS:
- 85            a. Notify the Member or Responsible Person in writing that an
- 86            application for a CRS designation has been submitted on
- 87            the Member's behalf; and
- 88            b. Inform the Member or Responsible Person that the Member
- 89            will be referred to a specialist for an evaluation of the CRS
- 90            condition, if needed.
- 91            4. The Division shall require the following documentation with
- 92            submission of the CRS application:
- 93            a. Documentation from a specialist who diagnosed the
- 94            Member, stating the Member's diagnosis and the need for
- 95            active treatment; and
- 96            b. Diagnostic testing results that support the medical
- 97            diagnosis.

98 5. The Division shall require that the information provided by DMPS  
99 is made available to the appropriate areas and staff within its  
100 organization who may need the information.

101 **C. MEMBERS TURNING 21**

102 1. The Division shall require Members are notified at least 90 days  
103 prior to a Member with a CRS designation turning 21 years of  
104 age that their CRS designation ends upon their 21st birthday.

105 2. The Division shall require specialty services related to the  
106 Member's CRS Condition are completed, as clinically appropriate,  
107 prior to the Member's 21st birthday.

108 3. The Division shall require health care service delivery and care  
109 coordination is provided, regardless of the Member's CRS  
110 designation ending.

111 **D. MONITORING OF THE CRS DESIGNATION**

112 1. The Division shall verify ongoing Active Treatment status of the  
113 CRS Condition as described in A.A.C. R9-22-1305.

114 2. The Division shall require notification to AHCCCS of Members  
115 under the age of 21 with a CRS Condition who are no longer  
116 requiring active treatment for the CRS qualifying condition.

- 117 including medical records indicating treatment has been  
118 completed.
- 119 3. The Division shall require that Completed Treatment Reports are  
120 transmitted to AHCCCS, as specified in contract for Members  
121 with a CRS designation who have completed treatment.
- 122 4. The Division shall require CRS Completed Treatment Reports be  
123 submitted to the Division by the AdSS monthly as required:
- 124 a. For Members with a CRS designation who have completed  
125 treatment, or
- 126 b. If DMPS determines that a CRS Member is no longer  
127 medically eligible for CRS and ends the CRS designation.

128 **E. AdSS OVERSIGHT AND MONITORING**

129 The Division shall refer to Division Operations 438 for monitoring and  
130 oversight responsibilities of the AdSS.

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