

DDAC Meeting Minutes--October 24, 2018

Wednesday, October 24, 2018

10:20 AM

Agenda:

- Tour of Arizona Training Center in Coolidge
- New Assistant Director – Dr. Green
- Status of the RFP
- Status of the Division’s Goals and Objectives
- 2017 Annual Report
- Membership Status
- Client Trust Fund Status
- Status of DDAC Statute Requirements
- Remaining Meetings Scheduled for 2018

Members in Attendance

Gina Judy

Renaldo Fowler

Liz Archuleta

Karen Van Epps

Jill Ryan

Dr. Charlie Green

Stefanie Schwartz-Jacobs (DDD Acting Deputy Assistant Director of Person-Centered Care)

Tour of Training Center--postponed until they are ready for us to tour, meeting will continue.

Introduction of new Assistant Director Charlie Green, PhD.

Council Member Fowler recommends that the council introductions for AD Green Introduction of Council Members and their role on the Council.

Status of the RFP--Amendment has posted and is available for viewing through Procure AZ.

Chair Judy--there was a strong voice from the community to the legislature in regards lack of engagement around LTSS services. Doesn't mean that it has gone away just tabled for the time being.

Status of Goal and Objectives for the Division

AD Green--We are not changing direction the strategic plan and moving forward, we will be increasing stakeholder engagement and ensuring that our goals move us to our toward True North.

Councilmember Van Epps--Question about the purpose of DDAC and AHCCCS and using it for the DDAC for the stakeholder engagement group.

Annual Report--

Van Epps--We need to have Member Reports on the agenda

Chair Judy--we agreed at our Flagstaff Meeting that we would have a written report then those reports can be included in the Annual Report.

Council Member Van Epps--Can the report part of the minutes?

Chair Judy--Yes, the written reports can be including in the minutes.

Council Member Rogers--Yes, we agreed that to streamline the process and keep the meeting on track and keep the meeting moving and accomplish our goals.

Council Member Fowler--The Role of the Council, can we share what the role of the council is and keep the conversation focus on our role and the Division's objects and keeping us focus on the meeting.

Council Member Van Epps--What are the large objectives?

Chair Judy--We can discuss what those are and share with the public and council and Dr. Green. Summary of plan from Jan. 2017 and evaluation of 2017. Page 2 of the report.

High Level concerns, streamlining meeting times.

Focusing on the BTOs when possible.

Utilizing the BTOs to guide our objectives and how we will move forward

Status of DDAC Statute Requirements

36-553. Developmental disabilities advisory council; membership; duties A. The developmental disabilities advisory council is established consisting of the following members: 1. One parent or guardian of a child who is under the age of eighteen years and who is developmentally disabled. 2. One parent or guardian of a child who is eighteen years of age or older and who is developmentally disabled. 3. One parent of a child who is served through the Arizona early intervention program. 4. One member of the private sector who represents an agency that is certified to provide inhome services to persons with developmental disabilities. 5. Two members of the private sector who are contracted with the division to deliver services to persons with developmental disabilities, one who represents a provider of residential services and one who represents a provider of adult day services including employment services. 6. Two members with a developmental disability who receive services from the division. 7. Two members each representing a different developmental disability advocacy organization. 8. One member from the designated protection and advocacy organization. 9. A member representing a nonprofit organization providing direct advocacy to families with developmentally disabled children. 10. The director of the Arizona health care cost containment system administration or the director's designee. This person is a nonvoting member. 11. The assistant director of the division of developmental disabilities. This person is a nonvoting member. 12. One member from the developmental disabilities planning council. 13. One member representing foster parents of

children with developmental disabilities. 14. One member from the human rights committee on the developmentally disabled established by section 41-3801. B. The governor shall appoint all voting members. Voting members and their families shall not be employees of the department of economic security. In making these appointments the governor shall select at least five members who are clients or guardians, parents or other family members of persons with developmental disabilities. One of these five voting members shall represent a person who is eligible for long-term care services pursuant to chapter 29, article 2 of this title. The governor shall also consider geographic representation in making these appointments. C. Council members appointed pursuant to subsection A, paragraphs 1 through 9 and 13 and 14 of this section shall serve staggered three year terms. No members may serve more than two full terms. A vacancy occurring on the council shall be filled by the governor appointing another qualified person to serve the remainder of the term. D. The council chairman shall be chosen annually by a majority vote of the council. A majority of voting council members constitutes a quorum. E. The council shall meet in each district at least once a year. F. The division must allow the council to review new policies and major policy changes before the division submits the policies or changes for public comment. G. The council shall review auditor general reports regarding the division and services provided by the department of health services. H. Council members are not eligible to receive compensation, but council members appointed pursuant to subsection A, paragraphs 1 through 9 and 13 and 14 of this section are eligible to receive reimbursement of expenses pursuant to title 38, chapter 4, article 2. I. The council shall review and make recommendations to the division regarding: 1. Coordinating and integrating services provided by state agencies and providers that have contracted with state agencies to provide developmental disability programs. 2. The health, safety, welfare and legal rights of persons with developmental disabilities. 3. The division's plan for service delivery and improvement. 4. Establishing and reviewing division policies and programs. 5. The cost-effectiveness of division services. 6. Assessing the division's annual needs. 7. Selecting the assistant director of the division. 8. Monitoring the division's annual budget. 9. The sale or lease of the real property and improvements on the real property formerly used by the department of economic security for the Arizona training program in Phoenix. J. The council shall oversee and approve expenditures of monies from the developmentally disabled client services trust fund established in section 36-572 following expenditure guidelines established by the council. K. The council shall provide the public with an opportunity to address the council at regularly publicized meetings. L. The council shall submit an annual report of activities to the director, the governor, the president of the senate and the speaker of the House of Representatives by December 31 of each year. M. The department shall make meeting space available to the developmental disabilities advisory council at locations and times convenient to the council and shall provide secretarial and other staff support.

At all meetings having the statute and objectives available and that those objectives are carried out.

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2. The health, safety, welfare and legal rights of persons with developmental disabilities.
3. The division's plan for service delivery and improvement.
4. Establishing and reviewing division policies and programs.
5. The cost-effectiveness of division services.
6. Assessing the division's annual needs.

7. Selecting the assistant director of the division.
8. Monitoring the division's annual budget.
9. The sale or lease of the real property and improvements on the real property formerly used by the department of economic security for the Arizona training program in Phoenix.

We are not excluding anything we want to stay focused
We want to be more efficient and focused and complete our objectives

Councilmember Fowler: Request to review Role on Council and Statutory of Requirements

Status of the Division's Goals and Objectives

Is there a way can we marry up the statutory requirement to the BTOs and ensure we are accomplishing both?

The form for the report out is included in the Annual Report.

Regulatory Requirement review/Membership Status

Let the record show that Councilman Rogers has submitted names to the Governor's Office to fill positions on the council.

Each member of the council agreed in Flagstaff to recommend and find two individuals to fill vacancies on the council.

Our goals when we look back at the year we wanted to focus on filling our vacancies

Can we get access to the Planning Council to find a replacement. I think that they need to provide us with a Designee for the council it doesn't require an appointment. Renaldo will reach out to Erica McFadden.

Appointing new council members--Councilmembers Ryan and Rogers to draft process to address electing new officers.

Remaining Meetings

Councilmember Fowler presented a Motion to move the meeting to 2 pm for the next meeting.
Motion seconded by Councilmember Rogers
Motion passed unanimously.

How will communicate that information to the public regarding the council's evening Public Forums.

Communicate that meeting is open to the public and families like an open house, having staff members available at the forum and helpful. There was a mailing previous to every member receiving services in that area. Needs to be timely. Including social media, including the providers. Allow the Division to meet with Communication Team to engage stakeholders. Hold one of our Facebook Live event. We will report back at the next meeting.

Next Meeting December 2-4pm Dinner Break. Division look at providing dinner if not make and adjustment for a meal break.

Public Forum November 7th 4-6pm

January 9th Central Meeting and Forum 2-4 at the Cholla Office January 9 3-5/3-5 need to have interpreters for West Side and Central Office. Work with Communication office on providing notices to families.

For the **December 5th** Status of Article 9 update on the meeting agenda

The DDAC is review the statutory requirement in regards to the appointment for the AD with the Director's Office. We recognize that this position was not reviewed. The council needs to formally notify the Director's Office and Office of Administration about notification. Chair Judy will draft a letter on behalf of the council. What does selecting mean?

Update on the DDD budget. Budget is not finalized at this point it.

Could we provide a budget report for the next meeting instead of projected budget planning. AD Green we will work to provide copies for the next meeting.

Status of the Client Services Trust Fund--

Chair Judy--Would like to have an agenda item regarding the Client Services Trust Fund and how we will move forward during the legislative session. Approved 6 applications from 50 \$6,682. Have this as an agenda item for either December or January.

Council Member Fowler--Voting Rights Project--improving voting right for people with Developmental Disabilities had 20 activities on National Voter Registration Day in September, part of natural rights and providing information about limited guardianship so members have the option to vote.

Public Comments--

Brenda Mills, President of Friends and Families-- Concerned about the perception of lack of community involvement on the campus--700+ volunteer hours of young men and women on Sunday and engage with the members.

Staff want to work here, what is the intention for this school if it is closed. No transparency in the process, we can't ask questions if we don't know the intent. We do make the assumption about what the Division's intent for ATPC.

Jolletta Reins--Vice President of Friends and Families--would like to request to move public comments at the front of the meeting. Members of the public have traveled long distances for this meeting. In the last two meetings of the governing meetings Director Trailor ensured that F and F would have a sit at the table. They would like to input into the change at the Superintendent for ATPC. Would like to be informed in that decision. There is no trust. Hoping to see a change and have a place at the table moving forward. Housing Residential DDAC Public Forum--parents were senior and chose to keep their child at home, the fear of what would happen when they could no longer care for them and using the campus would be ideal community for the aging population for DD. Sister resides in a group home--in the process of closing the group homes for over 50 years. There is no cause to be disrupted to move. Wants DDAC to stop the closing.

Victoria Padberg Went--Request for information from attorney regarding request for information has not responded. Disinformation, wants to convert all group homes to ICF regardless of gender. Willing to engage in a legal battle with DES/DDD and are willing to go to legislature and courts to address this situation.