



DEPARTMENT OF ECONOMIC SECURITY

Your Partner For A Stronger Arizona

Douglas A. Ducey
Governor

Michael Traylor
Director

**Developmental Disabilities Advisory Council
MEETING AGENDA**

Wednesday, August 22, 2018

10:00 am – 2:00 pm

Tucson, AZ --

6740 Tucson Blvd. Tucson, AZ 85711 – Agava Room #2

Event Date:

Wednesday, July 18, 2018

Event Time:

10:00 am-2:00pm

Location: Tucson, AZ --

6740 Tucson Blvd. Tucson, AZ 85711 – Agava Room #2

Agenda:

Council Members

Members In attendance:

Gina Judy
Renaldo Folwer
Maureen Casey (Non-Voting)
Rick Hargrove (telephonically)
Trevor Rogers

Members Absent:

Elizabeth Archuleta
Virginia Roundtree (AHCCCS Non-Voting)
Karen Van Epps
Jill Lewis

• **Old Business:**

- o **2017 Annual DDAC Report—Finalized**

Add the Standard Items to the agenda for every meeting

Will be sending over the 2017 Report next week to the statutory required list

o **Client Service Trust Fund Review**

Client Services Trust fund Update from Richard Katz

Governed by ARS 36-572

Established by the sale of real property of Phoenix, would be deposited in an account (37-146) Assist with items that are not typical and to be separate from other funds. Legislature swiped this account with very little funds. Back in the early 1980s. What was largest amount that was ever in the trust there was between \$2-\$4 million.

The current balance \$31,914.69 remaining. What are we going to with the fund and the concept of the fund. We need to have a plan of action by October or November to change legislation.

It is a good one time money, when the legislature has surplus

Types of items that we have been covering--provide hearing aids, household items, vest, bicycle, iPad, beds and mattress (good price through Goodwill). Varies on the need. Lot of good, good items. 2 years--procurement changed the rules, it makes it challenging, to have vendor following the procurement process. Makes it difficult to disburse the funds.

Still have four items that are outstanding.

Receive about 80 and fill out 15-20 request

Not enough information

Not complete financial picture

Is there still a need for the Fund

Could the solution be to outsource it to a Nonprofit and allow them to oversee and distribute the funds and

Who should we approach about this? Councilman Rogers--to take the lead in finding someone to champion this smaller pieces.

Before next meeting Gina will reach out to Suzy, and Sen. Barto about legislation. Email request a meeting.

Have Richard Katz--finalize the last 4 accounts

- **DMP Huddle Observation (11:00 am)**

- **AZ DES DDD Report (AZ DES DDD Representative)**

- o Update on meeting with the Governor's Office of Boards and Commissions

- Met with the Governor's Office Boards and Commissions

- Everyone will need to complete a new application and reapply

- Would like a complete package

- Let Alissa know and we will compile a list for the council

- Send names to Alissa and direct applicants to the website and Alissa to coordinate the effort

- Sept 8th Deadline

- Any member that has past their term needs to re-apply online and notify Alissa by the September 8th .**

- Could other people fill different rolls than what they are currently filling

- Including all places that you could fill and allowing the team to select based on all applicants

There has to be a key push to getting members to join the council. We believe that we have 3 applying.

o IRFP Pre-Bidders Conference

Held the Pre-Bidders conference.
Over 200 questions submitted to the Q&A Tab in ProcureAZ
End of January awardees selected for the contract
Will be multiple awardees for the contract

o DDD Strategic Realignment for IRFP and CRS

We have 4 functions and structured our business around that
Office of Person Centered Care
Office of the CMO and HCS
Office Quality Regulation and Communication
Office of Business Operations

o CRS Implementation

In 2020 in the phase in approached members will be able to select DDD Coordinated or DDD Direct for their plans and allow for additional choice and help with network development. Holding the UHP CRS DDD will start in 2018 to oversee the statewide contract. Relias Training for staff to help prepare to oversee the new contract and make the connection with physical and behavior health.

Are the questions and the responses available for review. We will be checking on that and follow up with Procurement.

FAQ on IRFP will be posted on the DDD website this week to help address concerns for our members. Currently, with legal

o New DDD Staff Members

New CMO--Dr. Cody Conklin
New Health Care Services Administrator-Kim Mozes
Implementation Manager-Nate Snyder and Phillip Tramel
Working on project and implementation and helping hold our team responsible as we implement new plans and projects.
Example: 3% net gain in employment brought on 6 new contractors to help support reaching that goal and helping getting our members into employment.
Quality Manager-David Marshall

o Kaizen Events Update

Several Kaizen Events--
Included providers and families
Eligibility--Kaizen Event solving the problem at the beginning of the process and helping referrals understanding what is needed. Working with PCH and getting them down to a single referrals without the family having to complete an application. It would just come from the Dr's office.

Contract Actions--Developing a clear path for our contract action team. 180 days from time of the action to sending a response. Developing templates and timelines for the letters. Get the letters out the first time.

- **Next meeting October 24th at ATPC**
 - Meeting 10 am-2pm
 - Tour location
 - Forum 5pm-7pm
 - **Agenda Items:**
 - Budget
 - Auditor General Reports
 - Strategic Plan (BTOs)
- **Announcements**
 - a. ACDL African American Conference coming up next month. Grateful for DDD support and attendance.
 - b. Continue with County Recorder on getting members to get registered to vote and participate in voting in November and pushing for limited guardianship.
 - c. Direct Support Recognition Event coming up in Sept.
 - d. APPDD Conference Sept 21 at Wild Horse
- **Meeting adjourned 1:04 pm**