



DEPARTMENT OF ECONOMIC SECURITY

Your Partner For A Stronger Arizona

DIVISION OF DEVELOPMENTAL DISABILITIES

Sent on Behalf of DES/DDD

Please do not reply to this message

TRANSMITTAL DATE: August 30, 2018

TOPIC: Changes to Pending Authorization Queue in Service Authorization FOCUS Application

TARGET AUDIENCE: ALL Qualified Vendors

This is notification that new filter criteria in Pending Authorization will become effective: **August 31, 2018.**

Changes to the filter criteria were needed to allow Focus to load the information quicker.

Highlights of this Change include:

- After clicking Service Notification, it will display possible search criteria:
 - Emergency
 - Gender
 - City
 - Zip Code
 - County
 - Tracking Number
 - Units Requested
 - Service Code (Either DDD or HCPC)
- Once the criteria are selected, Click Search to display the applicable Focus Vendor Calls
- To view all Focus Vendor Calls, Click Search without selecting any search criteria.

SERVICE AUTHORIZATIONS

Authorizations - Service Notifications

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Following is the list of notifications/requests awaiting your response. To send a response to the consumer or to view the details of the request, please click on the 'View Details' link.

Emergency: Gender: City: Zip Code: County: Units Requested:

Tracking No# Service Code: DDD HCPC

Questions may be sent to Customer Service Center at DDDCustomerServiceCenter@azdes.gov or 1-844-770-9500.

Thank you!