



## DEPARTMENT OF ECONOMIC SECURITY

*Your Partner For A Stronger Arizona*

### DIVISION OF DEVELOPMENTAL DISABILITIES

**Sent on Behalf of DES/DDD/OLCR**

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**TRANSMITTAL DATE:** November 13, 2018

**TOPIC:** COMING SOON: New OLCR/Focus Staff Roster

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### **TARGET AUDIENCE: All Qualified Vendor Agencies**

In January 2019, OLCR will be releasing a new staff roster for the OLCR Tracking Application. Some of the enhancements include:

- Instant upload capability
- Instant compliancy check
- Fewer fields
- Better accommodations for employee types, such as professionally licensed providers and immediate relative providers
- Adult household member fingerprint verification for home-based service sites
- Simpler Design

More specific information including the template and user manual will be provided closer to the release date.

User testing sessions are scheduled for November 28th and 29th in the morning and afternoon in the central Phoenix area. If you would like to preview the new staff roster, please submit a request via [DDD OLCR Training e-mail](#) Specify which date you would like to attend and whether you would like to attend in the morning or afternoon. Space is limited; one person per agency please. RSVP by November 20th.

If you have questions please feel free to reach out to [DDD OLCR Training e-mail](#)

***Thank you!***