



DEPARTMENT OF ECONOMIC SECURITY

Your Partner For A Stronger Arizona

Douglas A. Ducey
Governor

Henry Darwin
Interim Director

May 31, 2017

To: Community Action Network
From: Rhonda Coates, Interim Assistant Director
Division of Aging and Adult Services *RC*
Subject: State Fiscal Year (SFY) 2018 Annual Report

The following ALERTS are attached:

<u>ALERT</u>	<u>FUND SOURCE/TYPE</u>
ALERT SFY-18-K2	Technical Assistance – Income Eligibility Thresholds
ALERT SFY-18-K3	Technical Assistance – Community Service Block Grant (CSBG) Annual Report Modules 2-4 with Excel Spreadsheets

ALERTS are available on the DAAS Website using the link: <https://www.azdes.gov/daas/alerts>. Scroll down to ALERTS at the bottom of the Webpage and select the respective ALERT. Community Action Programs and Services Policies and Procedures are available on the DAAS Website at the following link: <https://www.azdes.gov/daas/policy>.

Should you have any questions, please contact your assigned Contract Specialist, or Tammy Frazee at (602) 542-2895.

cc: Rhonda Coates, Frank Migali, Tammy Frazee, Sabrina Freeman, Diana Gravett, Nina Sutton, Bridget Casey, Camille Kowal, Matt Lecrone, Annette Maggio, and DAAS FSA Team, DAAS file

**Technical Assistance
for SFY 2018**

Technical Assistance ALERTS are generated periodically to update contractual and/or programmatic requirements and/or clarifications. Please ensure that appropriate Community Action Agency (CAA) staff are aware of this technical assistance.

UPDATED - Community Action Program Services (CAPS) – Income Eligibility Thresholds for SFY 2018

This chart is updated with corrections. The cents are rounded up, rather than to the nearest dollar, per federal guidance. These charts replace the charts issued in the March ALERT, dated March 17, 2017. There are no other changes.

The SFY 2018 Income Threshold Chart for CAPS becomes effective on **July 1, 2017 and will remain in effect until June 30, 2018**. The income threshold for Low Income Home Energy Assistance (LIHEAP) eligibility is set at 60 percent of the current SMI (Attachment #1), as determined by the 2015 American Community Survey (ACS), Five-Year Estimates, or 150 percent of the current Federal Poverty Guideline (FPG) (Attachment #2), whichever is greater. The current FPGs are used to determine income eligibility according to the rules and income limits for each specific program in the Community Action Programs and Services contract.

These updated charts will replace the SFY 2017 Income Threshold charts in the LIHEAP and Short-Term Crisis Services (STCS) Policy and Procedure Manuals beginning July 1, 2017.

If you have any questions or require additional information, please contact Diana Gravett, Community Action Program Specialist, at dgravett@azdes.gov or (602) 542-6594.



Department of Economic Security (DES)

Division of Aging and Adult Services (DAAS) SFY 2018 Simplified LIHEAP Income Chart

Effective July 1, 2017 to June 30, 2018

Revised 6/8/17

60 percent of State Median Income (SMI) is used for households sized 6 and under

150 percent of Federal Poverty Guideline (FPG) is used for households sized 7 and over

<u>Household Size</u>	<u>30 Day Gross Income Limit</u> (Dollar Amount)	
1	SM 160 percent	\$1,786
2		<u>2,335</u>
3		2,885
4		3,435
5		<u>3,984</u>
6		4,534
7	FPG 150 percent	<u>4,642</u>
8		<u>5,165</u>
9		<u>5,687</u>
10		<u>6,210</u>
11		<u>6,732</u>
12		<u>7,255</u>

For each additional household member, add \$522

Arizona Department of Economic Security - Division of Aging and Adult Services (DAAS)

Community Action Programs and Services

Income Thresholds for Community Action Program Services - Effective July 1, 2017 - June 30, 2018 - Updated 6/2017

Federal Poverty Guidelines (FPG) - Income thresholds for the last 30 days by percent of FPG														
<i>Number of Household Members>></i>	1	2	3	4	5	6	7	8	9	10	11	12	<i>For >12 Add</i>	
0%-75% of Poverty = At or under 75% of the FPG, FYI..	\$753	\$1,015	\$1,276	\$1,537	\$1,798	\$2,060	\$2,321	\$2,582	\$2,843	\$3,105	\$3,366	\$3,627	\$261	
76%-100% of Poverty = Above 75% and at or below 100% of FPG. FYI - for reporting and programs with an income limit of 100% of poverty.	\$1,005	\$1,353	\$1,701	\$2,050	\$2,398	\$2,746	\$3,095	\$3,443	\$3,791	\$4,140	\$4,488	\$4,836	\$348	
101%-125% of Poverty = Above 100% and at or below 125% of FPG. Threshold for: NHN STCS, CSBG clients aged 59 and under without disabilities. <i>For CSBG/STCS clients 60+ or persons with disabilities see: 126%-150% of Poverty below.</i>	\$1,256	\$1,691	\$2,127	\$2,562	\$2,997	\$3,433	\$3,868	\$4,304	\$4,739	\$5,175	\$5,610	\$6,045	\$435	
126%-150% of Poverty = Above 125% and at or below 150% of FPG. Threshold for: STCS, NHN and CSBG clients aged 60+, persons with disabilities. <i>For LIHEAP clients see next section, LIHEAP ONLY.</i>	\$1,507	\$2,030	\$2,552	\$3,075	\$3,597	\$4,120	\$4,642	\$5,165	\$5,687	\$6,210	\$6,732	\$7,255	\$522	
LIHEAP ONLY - Income Thresholds by Household Size														
<i>Number of Household Members>></i>	1	2	3	4	5	6	7	8	9	10	11	12	<i>For >12 Add</i>	
The household income limit for the last 30 days for LIHEAP is 60% of SMI for households sized 6 and under . For households sized 7 and over , the income limit is 150% of FPG - FPL UPDATED FOR SFY 2018	\$1,786	\$2,335	\$2,885	\$3,435	\$3,984	\$4,534	\$4,642	\$5,165	\$5,687	\$6,210	\$6,732	\$7,255	\$522	
	Income limits for LIHEAP households sized 6 and under using 60% of State Median Income						Income limits for LIHEAP households sized 7 and over (using Federal Poverty Guidelines)							
LIHEAP ONLY - Energy Points for Income by Household Size														
<i>Number of Household Members>></i>	1	2	3	4	5	6	7	8	9	10	11	12	<i>For >12 Add</i>	
To determine energy points based upon poverty level														
A) 5 points	At or below 25% of 60% of SMI or 150% of FPG for households sized 7 or more >>	\$446	\$583	\$721	\$858	\$996	\$1,133	\$1,160	\$1,291	\$1,421	\$1,552	\$1,683	\$1,813	\$130
B) 4 points	Above 25% and up to 50% of 60% of SMI >> or above 150% for households sized 7 or more >>	\$893	\$1,167	\$1,442	\$1,717	\$1,992	\$2,267	\$2,321	\$2,582	\$2,843	\$3,105	\$3,366	\$3,627	\$261
C) 3 points	Above 50% and up to 75% of 60% of the SMI >> or above 150% for households sized 7 or more >>	\$1,339	\$1,751	\$2,164	\$2,576	\$2,988	\$3,400	\$3,481	\$3,873	\$4,265	\$4,657	\$5,049	\$5,441	\$391
D) 2 points	Above 75% of 60% of SMI or above 150% of FPG for households sized 7 or more. >>	\$1,786	\$2,335	\$2,885	\$3,435	\$3,984	\$4,534	\$4,642	\$5,165	\$5,687	\$6,210	\$6,732	\$7,255	\$522

Division of Aging and Adult Services
ALERT

SFY-18-K3

**Technical Assistance
for SFY 2018**

Technical Assistance ALERTS are generated periodically to update contractual and/or programmatic requirements and/or clarifications. Please ensure that appropriate Community Action Agency (CAA) staff are aware of this technical assistance.

Division of Aging and Adult Services, Community Action Program Services (DAAS/CAPS) – Community Service Block Grant (CSBG) Annual Report Modules 2-4 with Excel Spreadsheets. Attached are copies of the electronic versions (Excel), of the CSBG Annual Report Template, Modules 2-4, and the ROMA Catalogue Template derived from Module 4 of the CSBG Annual Report template provided by the National Association of State Community Services Providers (NASCSPP). These modules are included as separate attachments.

Attachment #3 ROMA Catalogue, Attachment #4 Module 2, Attachment #5 Module 3, Attachment #6, Module 4.

For the Annual Report, the instructions are unchanged from the March 17, 2017 ALERT - Agencies should indicate which targeted NPIs they will track in SFY 2018 using the attached ROMA Catalogue form (attachment #3). The ROMA catalogue is to be submitted to DAAS/CAPS by June 30, 2017. For targeting, DAAS/CAPS suggests agencies utilize a percentage of participants expected to achieve as the target for each NPI used, rather than estimating a hard number. Formulas have been inserted in the forms for this purpose, as well as for determining percentages of participants achieving and targeting accuracy. DAAS/CAPS will assist agencies as needed to complete the ROMA Catalogue.

Eligible entities will receive the electronic Excel versions of the CSBG Annual Report and ROMA Catalogue templates in a separate email.

Should you have any questions or require additional information, please contact Diana Gravett, Community Action Program Specialist, at dgravett@azdes.gov or (602) 542-6594.

Module 4, Section A: Individual and Family National Performance Indicators (NPIs) - Data Entry Form

Goal 1: Individuals and Families with low incomes are stable and achieve economic security.

Employment Indicators

Name of CSBG Eligible Entity Reporting:

Employment	I.) Number of Participants Served	II.) Target (#) Number of Participants Expected to Achieve (Auto calculated if percentage option used)	III.) Actual Results (#)	IV.) Percentage Achieving Outcome [III/ I = IV] (% auto calculated) New	V.) Performance Target Accuracy (III/II = V) (% auto calculated) Figure previously used in ROMA reports	VI.) Targeting Factor (DES ADDED) Enter the Percentage of Participants Expected to Achieve Outcome
EXAMPLE: The number of unemployed youth who obtained employment to gain skills or income. (DES ADDED)	45	38	36	80.00%	94.12%	85%
2. The number of unemployed adults who obtained employment (<u>up to a living wage</u>).		0		#DIV/0!	#DIV/0!	
3. The number of unemployed adults who obtained and maintained employment for at least 90 days (<u>up to a living wage</u>).		0		#DIV/0!	#DIV/0!	
4. The number of unemployed adults who obtained and maintained employment for at least 180 days (<u>up to a living wage</u>).		0		#DIV/0!	#DIV/0!	
5. The number of unemployed adults who obtained employment (<u>with a living wage or higher</u>).		0		#DIV/0!	#DIV/0!	
6. The number of unemployed adults who obtained and maintained employment for at least 90 days (<u>with a living wage or higher</u>).		0		#DIV/0!	#DIV/0!	
7. The number of unemployed adults who obtained and maintained employment for at least 180 days (<u>with a living wage or higher</u>).		0		#DIV/0!	#DIV/0!	

Module 4, Section A: Individual and Family National Performance Indicators (NPIs) - Data Entry Form

Goal 1: Individuals and Families with low incomes are stable and achieve economic security.

Employment Indicators

Name of CSBG Eligible Entity Reporting:

Employment	I.) Number of Participants Served in program(s) (#)	II.) Target (#)	III.) Actual Results (#)	IV.) Percentage Achieving Outcome [III/ I = IV] (% auto calculated)	V.) Performance Target Accuracy (III/II = V) (% auto calculated)	VI.) Targeting Factor (DES ADDED) Input the Percentage of Participants Expected to Achieve Outcome
8. The number of employed participants in a career-advancement related program who <u>entered or transitioned</u> into a position that provided increased income and/or benefits.		0		#DIV/0!	#DIV/0!	
a. Of the above, the number of employed participants who increased income from employment through <u>wage or salary amount increase</u> .		0		#DIV/0!	#DIV/0!	
b. Of the above, the number of employed participants who increased income from employment through <u>hours worked increase</u> .		0		#DIV/0!	#DIV/0!	
c. Of the above, the number of employed participants who <u>increased benefits</u> related to employment.		0				
Other Employment Outcome Indicator	I.) Number of Participants Served	II.) Target (#) Number of Participants Expected to Achieve (Auto calculated if percentage)	III.) Actual Results (#)	IV.) Percentage Achieving Outcome [III/ I = IV] (% auto calculated) New	V.) Performance Target Accuracy (III/II = V) (% auto calculated) Figure previously used in ROMA reports	VI.) Targeting Factor (DES ADDED) Enter the Percentage of Participants Expected to Achieve Outcome
9. The number of individuals or households _____.		0		#DIV/0!	#DIV/0!	

Comments:

Module 4, Section A: Individual and Family National Performance Indicators (NPIs) - Data Entry Form

Goal 1: Individuals and Families with low incomes are stable and achieve economic security.

Education and Cognitive Development Indicators

Name of CSBG Eligible Entity Reporting: _____

Education and Cognitive Development	I.) Number of Participants Served	II.) Target (#) Number of Participants Expected to Achieve (Auto calculated if percentage option used)	III.) Actual Results (#)	IV.) Percentage Achieving Outcome [III/ I = IV] (% auto calculated) New	V.) Performance Target Accuracy (III/II = V) (% auto calculated) Figure previously used in ROMA reports	VI.) Targeting Factor (DES ADDED) Enter the Percentage of Participants Expected to Achieve Outcome
1. The number of children (0 to 5) who demonstrated improved emergent literacy skills.		0		#DIV/0!	#DIV/0!	
2. The number of children (0 to 5) who demonstrated skills for school readiness.		0		#DIV/0!	#DIV/0!	
3. The number of children and youth who demonstrated improved positive approaches toward learning, including improved attention skills. (auto total).	0					
a. Early Childhood Education (ages 0-5)		0		#DIV/0!	#DIV/0!	
b. 1st grade-8th grade		0		#DIV/0!	#DIV/0!	
c. 9th grade-12th grade		0		#DIV/0!	#DIV/0!	
4. The number of children and youth who are achieving at basic grade level (academic, social, and other school success skills). (auto total)	0					
a. Early Childhood Education (ages 0-5)		0		#DIV/0!	#DIV/0!	
b. 1st grade-8th grade		0		#DIV/0!	#DIV/0!	
c. 9th grade-12th grade		0		#DIV/0!	#DIV/0!	
5. The number of parents/caregivers who improved their home environments.		0		#DIV/0!	#DIV/0!	
6. The number of adults who demonstrated improved basic education.		0		#DIV/0!	#DIV/0!	
7. The number of individuals who obtained a high school diploma and/or obtained an equivalency certificate or diploma.		0		#DIV/0!	#DIV/0!	
8. The number of individuals who obtained a recognized credential, certificate, or degree relating to the achievement of educational or vocational skills.		0		#DIV/0!	#DIV/0!	
9. The number of individuals who obtained an Associate’s degree.		0		#DIV/0!	#DIV/0!	
10. The number of individuals who obtained a Bachelor’s degree.		0		#DIV/0!	#DIV/0!	

Other Education and Cognitive Development Outcome Indicator	I.) Number of Participants Served	II.) Target (#) Number of Participants Expected to Achieve (Auto calculated if percentage option used)	III.) Actual Results (#)	IV.) Percentage Achieving Outcome [III/ I = IV] (% auto calculated) New	V.) Performance Target Accuracy (III/II = V] (% auto calculated) Figure previously used in ROMA reports	VI.) Targeting Factor (DES ADDED) Enter the Percentage of Participants Expected to Achieve Outcome
11. The number of individuals or households _____.		0		#DIV/0!	#DIV/0!	

Comments:

Module 4, Section A: Individual and Family National Performance Indicators (NPIs) - Data Entry Form

Goal 1: Individuals and Families with low incomes are stable and achieve economic security.

Income and Asset Building Indicators

Name of CSBG Eligible Entity Reporting: _____

Income and Asset Building	I.) Number of Participants Served	II.) Target (# Number of Participants Expected to Achieve (Auto calculated if percentage option used)	III.) Actual Results (#)	IV.) Percentage Achieving Outcome [III/ I = IV] (% auto calculated) New	V.) Performance Target Accuracy (III/II = V) (% auto calculated) Figure previously used in ROMA reports	VI.) Targeting Factor (DES ADDED) Enter the Percentage of Participants Expected to Achieve Outcome
EXAMPLE: The number of individuals who achieved and maintained capacity to meet basic needs for <u>90 days</u> .	395	296	250	63.29%	84.39%	75%
1. The number of individuals who achieved and maintained capacity to meet basic needs for <u>90 days</u> .		0		#DIV/0!	#DIV/0!	
2. The number of individuals who achieved and maintained capacity to meet basic needs for <u>180 days</u> .		0		#DIV/0!	#DIV/0!	
3. The number of individuals who opened a <u>savings account or IDA</u> .		0		#DIV/0!	#DIV/0!	
4. The number of individuals who <u>increased their savings</u> .		0		#DIV/0!	#DIV/0!	
5. The number of individuals who used their savings to <u>purchase an asset</u> .		0		#DIV/0!	#DIV/0!	
a. Of the above, the number of individuals who <u>purchased a home</u> .		0		#DIV/0!	#DIV/0!	
6. The number of individuals who <u>improved their credit scores</u> .		0		#DIV/0!	#DIV/0!	
7. The number of individuals who <u>increased their net worth</u> .		0		#DIV/0!	#DIV/0!	
8. The number of individuals engaged with the Community Action Agency who report <u>improved financial well-being</u> .		0		#DIV/0!	#DIV/0!	

Other Income and Asset Building Outcome Indicator	I.) Number of Participants Served	II.) Target (# Number of Participants Expected to Achieve (Auto calculated if percentage option used)	III.) Actual Results (#)	IV.) Percentage Achieving Outcome [III/ I = IV] (% auto calculated) New	V.) Performance Target Accuracy (III/II = V) (% auto calculated) Figure previously used in ROMA reports	VI.) Targeting Factor (DES ADDED) Enter the Percentage of Participants Expected to Achieve
9. The number of individuals or households _____.		0		#DIV/0!	#DIV/0!	

Comments:

Module 4, Section A: Individual and Family National Performance Indicators (NPIs) - Data Entry Form

Goal 1: Individuals and Families with low incomes are stable and achieve economic security.

Housing Indicators

Name of CSBG Eligible Entity Reporting: _____

Housing	I.) Number of Participants Served	II.) Target (#) Number of Participants Expected to Achieve (Auto calculated if percentage option used)	III.) Actual Results (#)	IV.) Percentage Achieving Outcome [III/ I = IV] (% auto calculated) New	V.) Performance Target Accuracy (III/II = V) (% auto calculated) Figure previously used in ROMA reports	VI.) Targeting Factor (DES ADDED) Enter the Percentage of Participants Expected to Achieve Outcome
1. The number of households experiencing homelessness who obtained <u>safe temporary shelter</u> .		0		#DIV/0!	#DIV/0!	
2. The number of households who obtained <u>safe and affordable housing</u> .		0		#DIV/0!	#DIV/0!	
3. The number of households who maintained safe and affordable housing for <u>90 days</u> .		0		#DIV/0!	#DIV/0!	
4. The number of households who maintained safe and affordable housing for <u>180 days</u> .		0		#DIV/0!	#DIV/0!	
5. The number of households who <u>avoided eviction</u> .		0		#DIV/0!	#DIV/0!	
6. The number of households who <u>avoided foreclosure</u> .		0		#DIV/0!	#DIV/0!	
7. The number of households who <u>experienced improved health and safety</u> due to improvements within their home (e.g. reduction or elimination of lead, radon, carbon dioxide and/or fire hazards or electrical issues, etc).		0		#DIV/0!	#DIV/0!	
8. The number of households with <u>improved energy efficiency and/or energy burden reduction</u> in their homes.		0		#DIV/0!	#DIV/0!	

Other Housing Outcome Indicator	I.) Number of Participants Served	II.) Target (#) Number of Participants Expected to Achieve (Auto calculated if percentage option used)	III.) Actual Results (#)	IV.) Percentage Achieving Outcome [III/ I = IV] (% auto calculated) New	V.) Performance Target Accuracy (III/II = V) (% auto calculated) Figure previously used in ROMA reports	VI.) Targeting Factor (DES ADDED) Enter the Percentage of Participants Expected to Achieve Outcome
9. The number of individuals or households _____.		0		#DIV/0!	#DIV/0!	

Comments:

Module 4, Section A: Individual and Family National Performance Indicators (NPIs) - Data Entry Form

Goal 1: Individuals and Families with low incomes are stable and achieve economic security.

Health and Social/Behavioral Development Indicators

Name of CSBG Eligible Entity Reporting: _____

Health and Social/Behavioral Development	I.) Number of Participants Served	II.) Target (#) Number of Participants Expected to Achieve (Auto calculated if percentage option used)	III.) Actual Results (#)	IV.) Percentage Achieving Outcome [III/ I = IV] (% auto calculated) New	V.) Performance Target Accuracy (III/II = V) (% auto calculated) Figure previously used in ROMA reports	VI.) Targeting Factor (DES ADDED) Enter the Percentage of Participants Expected to Achieve Outcome
1. The number of individuals who demonstrated increased nutrition skills (e.g. cooking, shopping, and growing food).		0		#DIV/0!	#DIV/0!	
2. The number of individuals who demonstrated improved physical health and well-being.		0		#DIV/0!	#DIV/0!	
3. The number of individuals who demonstrated improved mental and behavioral health and well-being .		0		#DIV/0!	#DIV/0!	
4. The number of individuals who improved skills related to the adult role of parents/ caregivers.		0		#DIV/0!	#DIV/0!	
5. The number of parents/caregivers who demonstrated increased sensitivity and responsiveness in their interactions with their children.		0		#DIV/0!	#DIV/0!	
6. The number of seniors (65+) who maintained an independent living situation.		0		#DIV/0!	#DIV/0!	
7. The number of individuals with disabilities who maintained an independent living situation.		0		#DIV/0!	#DIV/0!	
8. The number of individuals with chronic illness who maintained an independent living situation.		0		#DIV/0!	#DIV/0!	
9. The number of individuals with no recidivating event for six months.		0				
a. Youth (ages 14-17)		0		#DIV/0!	#DIV/0!	
b. Adults (ages 18+)		0		#DIV/0!	#DIV/0!	

Other Health and Social/Behavioral Development Outcome Indicator	I.) Number of Participants Served	II.) Target (#) Number of Participants Expected to Achieve (Auto calculated if percentage option used)	III.) Actual Results (#)	IV.) Percentage Achieving Outcome [III/ I = IV] (% auto calculated) New	V.) Performance Target Accuracy (III/II = V) (% auto calculated) Figure previously used in ROMA reports	VI.) Targeting Factor (DES ADDED) Enter the Percentage of Participants Expected to Achieve Outcome
10. The number of individuals or households		0		#DIV/0!	#DIV/0!	

Comments:

Module 4, Section A: Individual and Family National Performance Indicators (NPIs) - Data Entry Form

Goal 1: Individuals and Families with low incomes are stable and achieve economic security.

Civic Engagement and Community Involvement Indicators

Name of CSBG Eligible Entity Reporting: _____

Health and Social/Behavioral Development	I.) Number of Participants Served	II.) Target (#) Number of Participants Expected to Achieve (Auto calculated if percentage option used)	III.) Actual Results (#)	IV.) Percentage Achieving Outcome [III/ I = IV] (% auto calculated) New	V.) Performance Target Accuracy (III/II = V] (% auto calculated) Figure previously used in ROMA reports	VI.) Targeting Factor (DES ADDED) Enter the Percentage of Participants Expected to Achieve Outcome
1. The number of Community Action program participants who increased skills, knowledge, and abilities to enable them to work with Community Action to improve conditions in the community.		0		#DIV/0!	#DIV/0!	
a. Of the above, the number of Community Action program participants who <u>improved their leadership skills.</u>		0		#DIV/0!	#DIV/0!	
b. Of the above, the number of Community Action program participants who <u>improved their social networks.</u>		0		#DIV/0!	#DIV/0!	
c. Of the above, the number of Community Action program participants who gained other skills, knowledge and abilities to <u>enhance their ability to engage.</u>		0		#DIV/0!	#DIV/0!	
Other Civic Engagement and Community Involvement Outcome Indicator	I.) Number of Participants Served	II.) Target (#) Number of Participants Expected to Achieve (Auto calculated if percentage option used)	III.) Actual Results (#)	IV.) Percentage Achieving Outcome [III/ I = IV] (% auto calculated) New	V.) Performance Target Accuracy (III/II = V] (% auto calculated) Figure previously used in ROMA reports	VI.) Targeting Factor (DES ADDED) Enter the Percentage of Participants Expected to Achieve Outcome
2. The number of individuals or households _____.		0		#DIV/0!	#DIV/0!	

Comments:

Module 4, Section A: Individual and Family National Performance Indicators (NPIs) - Data Entry Form
Goal 1: Individuals and Families with low incomes are stable and achieve economic security.
Outcomes Across Multiple Domains

Name of CSBG Eligible Entity Reporting: _____

Outcomes Across Multiple Domains	I.) Number of Participants Served	II.) Target (#) Number of Participants Expected to Achieve (Auto calculated if percentage option used)	III.) Actual Results (#)	IV.) Percentage Achieving Outcome [III/ I = IV] (% auto calculated) New	V.) Performance Target Accuracy (III/II = V] (% auto calculated) Figure previously used in ROMA reports	VI.) Targeting Factor (DES ADDED) Enter the Percentage of Participants Expected to Achieve Outcome
1. The number of individuals who achieved one or more outcomes as identified by the National Performance Indicators in various domains.		0		#DIV/0!	#DIV/0!	

Other Outcome Indicator	I.) Number of Participants Served	II.) Target (#) Number of Participants Expected to Achieve (Auto calculated if percentage option used)	III.) Actual Results (#)	IV.) Percentage Achieving Outcome [III/ I = IV] (% auto calculated) New	V.) Performance Target Accuracy (III/II = V] (% auto calculated) Figure previously used in ROMA reports	VI.) Targeting Factor (DES ADDED) Enter the Percentage of Participants Expected to Achieve Outcome
2. The number of individuals or households _____.		0		#DIV/0!	#DIV/0!	

Comments:

Module 2, Section A: Local Agency CSBG Expenditures - Data Entry Form

Section A: Local Agency CSBG Expenditures Data Entry Form meets the Congressional requirement for an explanation of the total amount of CSBG funding expended during the reporting period (identified below) based on categories referenced in the CSBG Act.

NOTE: CSBG funding expended during the reporting period should be reported in the domain that best reflects the services delivered and strategies implemented. Further instructions will be provided but please keep the following in mind, per domain.

Domain 7: Services Supporting Multiple Domains are those that span or support outcomes achieved across multiple domains for families and individuals, such as case management, transportation, and childcare.

Domain 8: Many of the activities that were associated with Linkages are now captured in Domain 9 Agency Capacity Building. This narrows the definition of Linkages, but continues to include community initiatives and information and referral calls.

Domain 9: Agency Capacity Building expenditures are detailed in Table 2 on this form.

Agency Name:

Local Agency Reporting Period:

Reporting Period	"X"
July 1-June 30	
October 1-September 30	
January 1-December 31	

Table 1 - CSBG Expenditures:

Domain	CSBG Funds
1. Employment	
2. Education and Cognitive Development	
3. Income, Infrastructure, and Asset Building	
4. Housing	
5. Health/Nutrition and Social/Behavioral Development	
6. Civic Engagement and Community Involvement	
7. Services Supporting Multiple Domains	
8. Linkages (e.g. partnerships that support multiple domains)	
9. Agency Capacity Building (detailed below in Table 2)	
10. Other (e.g. Emergency management/disaster relief)	
Total CSBG Expenditures (auto calculated)	\$0

Of the CSBG funds reported above, report the total amount used for Administration*.	
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[*for more information on what qualifies as Administration, refer to IM37](#)

Table 2 - Details on Agency Capacity Building Activities Funded by CSBG:

<p>1. Please identify which activities were funded by CSBG under Agency Capacity Section B. Please check all that apply.</p> <p> <input type="checkbox"/> Community Needs Assessment <input type="checkbox"/> Data Management <input type="checkbox"/> Other <input type="checkbox"/> Strategic Planning <input type="checkbox"/> Training and Technical Assistance </p> <p><i>Please specify Other Activities funded by CSBG under Agency Capacity:</i></p>
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Module 2, Section B: Local Agency Capacity Building - Data Entry Form

Section B: Local Agency Capacity Building Data Entry Form provides detail on agency capacity building funded by CSBG and other funding sources.

Agency Name:	<i>auto populated</i>
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Local Agency Reporting Period:

Reporting Period	"X"
July 1-June 30	<i>auto populated from Module 2, Section A</i>
October 1-September 30	
January 1-December 31	

1. Hours of Agency Capacity Building (e.g. training, planning, assessment):	Hours
a. Hours of Board Members in capacity building activities	
b. Hours of Agency Staff in capacity building activities	
c. Hours of Volunteer Staff in capacity building activities	

	Hours
2. Volunteer Hours	0
a. Total number of volunteer hours donated to the agency	
i. Of the above, the total number of volunteer hours donated by low-income individuals	

	Number
3. Staff Development and Certification Attainment:	0
a. Number of Nationally Certified ROMA Trainers	
b. Number of Nationally Certified ROMA Implementers	
c. Number of Certified Community Action Professionals (CCAP)	
d. Number of Pathways Reviewers	
e. Number of Quality Control Inspectors (QCI)	
f. Number of LEED Risk Certified assessors	
g. Number of Building Performance Institute (BPI) certified professionals	
h. Number of Classroom Assessment Scoring System (CLASS) certified professionals	
i. Number of Certified Housing Quality Standards (HQS) Inspectors	
j. Number of American Institute of Certified Planners (AICP)	
k. Other (<i>Please specify others below</i>):	

	Unduplicated Number of Organizations
4. *Partnerships Developed to Expand Agency Capacity	0
a. Non-Profit	
b. Faith Based	
c. Local Government	
d. State Government	

e. Federal Government	
f. For-Profit Business or Corporation	
g. Consortiums/Collaboration	
h. Housing Consortiums/Collaboration	
i. School Districts	
j. Institutions of postsecondary education/training	
k. Financial/Banking Institutions	
l. Health Service Institutions	
m. State wide associations or collaborations	

*Only report partnerships here that contribute to the agency's capacity.

Module 2, Section C: Local Agency Resources Administered by CSBG Network Report - Data Entry Form

Section C: Local Agency Resources Administered by the CSBG Network data entry form provides data on resources allocated to, administered through, and generated by the CSBG Network. This report provides valuable information on how CSBG leverages funds from multiple federal, state, local, and private sources as required in the CSBG Act.

Agency Name:	<i>auto populated</i>
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Local Agency Reporting Period:

Reporting Period	<i>"X"</i>
July 1-June 30	<i>auto populated from Module 2, Section A</i>
October 1-September 30	
January 1-December 31	

1. Name of Local Agency Reporting:

2. Amount of FY 20XX CSBG allocated to reporting agency 2.

Federal Resources Allocated (Other than CSBG)

3. Weatherization (DOE) (include oil overcharge \$\$) 3.

4. Health and Human Services (HHS)

a.	LIHEAP - Fuel Assistance (include oil overcharge \$\$)	4a.	<input style="width: 100%;" type="text"/>
b.	LIHEAP - Weatherization (include oil overcharge \$\$)	4b.	<input style="width: 100%;" type="text"/>
c.	Head Start	4c.	<input style="width: 100%;" type="text"/>
d.	Early Head Start	4d.	<input style="width: 100%;" type="text"/>
e.	Older Americans Act	4e.	<input style="width: 100%;" type="text"/>
f.	Social Services Block Grant (SSBG)	4f.	<input style="width: 100%;" type="text"/>
g.	Medicare/Medicaid	4g.	<input style="width: 100%;" type="text"/>
h.	Assets for Independence (AFI)	4h.	<input style="width: 100%;" type="text"/>
i.	Temporary Assistance for Needy Families (TANF)	4i.	<input style="width: 100%;" type="text"/>
j.	Child Care Development Block Grant (CCDBG)	4j.	<input style="width: 100%;" type="text"/>
k.	Other HHS Resources		
i.	<input style="width: 100%;" type="text"/>	4k.i	<input style="width: 100%;" type="text"/>
ii.	<input style="width: 100%;" type="text"/>	4k.ii	<input style="width: 100%;" type="text"/>
iii.	<input style="width: 100%;" type="text"/>	4k.iii	<input style="width: 100%;" type="text"/>
iv.	<input style="width: 100%;" type="text"/>	4k.iv	<input style="width: 100%;" type="text"/>
		4k.	\$ <input style="width: 100%;" type="text"/>

4k. Total Other HHS Resources (autocalculated) 4k.

5. Department of Agriculture (USDA)

a.	Special Supplemental Nutrition for Women, Infants, and Children (WIC)	5a.	<input style="width: 100%;" type="text"/>
b.	All USDA Non-Food programs (e.g. rural development)	5b.	<input style="width: 100%;" type="text"/>
c.	All other USDA Food programs	5c.	<input style="width: 100%;" type="text"/>

6. Department of Housing and Urban Development (HUD)

a.	Community Development Block Grant (CDBG) - Federal, State, and local	6a.	<input style="width: 100%;" type="text"/>
b.	Section 8	6b.	<input style="width: 100%;" type="text"/>
c.	Section 202	6c.	<input style="width: 100%;" type="text"/>
d.	Home Tenant-Based Rental Assistance (HOME TBRA)	6d.	<input style="width: 100%;" type="text"/>
e.	HOPE for Homeowners Program (H4H)	6e.	<input style="width: 100%;" type="text"/>
f.	Emergency Solutions Grant (ESG)	6f.	<input style="width: 100%;" type="text"/>
g.	Continuum of Care (CoC)	6g.	<input style="width: 100%;" type="text"/>
h.	All other HUD including homeless programs	6h.	<input style="width: 100%;" type="text"/>

7. Department of Labor (DOL)

a.	Workforce Innovation and Opportunity Act (WIOA) *previously WIA	7a.	<input style="width: 100%;" type="text"/>
b.	Other DOL Employment and Training programs	7b.	<input style="width: 100%;" type="text"/>
c.	All other DOL programs	7c.	<input style="width: 100%;" type="text"/>

8. Corporation for National and Community Service (CNCS) programs 8.

9. Federal Emergency Management Agency (FEMA) 9.

10. Department of Transportation 10.

11. Department of Education 11.

12. Department of Justice			12.	
13. Department of Treasury			13.	
14. Other Federal Resources				
i.		CFDA #:		14.i
ii.		CFDA #:		14.ii
iii.		CFDA #:		14.iii
iv.		CFDA #:		14.iv
14. Total Other Federal Resources (autocalculated)			14.	\$ -
15. Total: Non-CSBG Federal Resources Allocated (autocalculated)				\$ -

State Resources Allocated

16.	a.	State appropriated funds used for the same purpose as Federal CSBG funds	16a.	
	b.	State Housing and Homeless programs (include housing tax credits)	16b.	
	c.	State Nutrition programs	16c.	
	d.	State Day Care and Early Childhood programs	16d.	
	e.	State Energy programs	16e.	
	f.	State Health programs	16f.	
	g.	State Youth Development programs	16g.	
	h.	State Employment and Training programs	16h.	
	i.	State Head Start programs	16i.	
	j.	State Senior programs	16j.	
	k.	State Transportation programs	16k.	
	l.	State Education programs	16l.	
	m.	State Community, Rural and Economic Development programs	16m.	
	n.	State Family Development programs	16n.	
	o.	Other State Resources		
	i.		16o.i	
	ii.		16o.ii	
	iii.		16o.iii	
	iv.		16o.iv	
16o.	Total Other State Resources (autocalculated)		16o.	\$ -

17. Total: State Resources Allocated (autocalculated) 17. \$ -

18. *If any of these resources were also reported under Item 15 (Federal Resources), please estimate the amount.* 18.

Local Resources Allocated

19.	a.	Amount of unrestricted funds appropriated by local government	19a.	
	b.	Amount of restricted funds appropriated by local government	19b.	
	c.	Value of Contract Services	19c.	
	d.	Value of in-kind goods/services received from local government	19d.	

20. Total: Local Resources Allocated (autocalculated) 20. \$ -

21. *If any of these resources were also reported under Item 15 or 17 (Federal or State Resources), please estimate the amount.* 21.

Private Sector Resources Allocated

22.	a.	Funds from foundations, corporations, United Way, other nonprofits	22a.	
	b.	Other donated funds	22b.	
	c.	Value of other donated items, food, clothing, furniture, etc.	22c.	
	d.	Value of in-kind services received from businesses	22e.	
	e.	Payments by clients for services	22f.	
	f.	Payments by private entities for goods or services for low income clients or communities	22g.	

23. Total: Private Sector Resources Allocated (autocalculated) 23. \$ -

24. *If any of these resources were also reported under Item 15, 17, or 20 (Federal, State or Local Resources), please estimate the amount.* 24.

25. Total Non-CSBG Resources Allocated: (Federal, State, Local & Private) (autocalculated) 25. \$ -

26. Total Resources in local agency, including CSBG (autocalculated)	26.	\$	-
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Note : * All totals are autocalculated

Instructional Notes

Module 3 - Community Level

Module 3, Section A: Community Initiative Status Form

CSBG Eligible Entities will complete the **Community Initiative Status Form** for the CSBG Eligible Entity identified initiatives intended to achieve community level outcomes. This form provides a central place to report valuable information about a single community initiative that started, continued, or ended during the current reporting period. The information reported on the status form will be selected via a dropdown menu or written as a narrative. In future reporting periods, CSBG Eligible Entities will update the status form based on the initiative's progress. Please see additional notes below:

Problem Identification: CSBG Eligible Entities will provide information on how the problem was identified in the Community Needs Assessment. This will include any data collected.

Issue/CSBG Community Domains: Select the domain(s) category(ies) that best describe the issue addressed by the initiative. A full list is provided in the Status Form.

Ultimate Expected Outcomes: Select the indicator(s) from the Community Level NPIs (full list is found in Section B) that measures the ultimate expected outcome of the initiative OR enter an "Other Outcome Indicator".

Partnership Type: Select the partnership type from the choices provided. For example, a multi-partner initiative includes the CSBG Eligible Entity and one or more partners.

Module 3, Section B: Community National Performance Indicators (NPIs) - Data Entry Form

To facilitate the reporting, use, and learning from Community NPIs the Annual Report provides two types of indicators (**Counts of Change** and **Rates of Change**). Based on the community-level work in which the CSBG Eligible Entity is engaged, select the appropriate NPIs in either section. All the NPIs are **optional** and a category of "other" exists for a CSBG Eligible Entity to create its own indicator if none of those provided captures what the CSBG Eligible Entity is trying to achieve.

The first way to report impact is the **Counts of Change** indicators. These are basic measures that provide the number of units being measured, e.g. jobs, houses, resources, etc. that have been added (created) or subtracted (eliminated), and in some cases maintained, in the community the CSBG Eligible Entity has targeted.

The second way to report impact is the **Rates of Change** indicators. While requiring a bit more information, these indicators tell the full story of the *magnitude of the impact* a community initiative (usually involving multiple organizations) has had in a community.

Instructional Notes

Module 3 - Community Level

In the **Rates of Change** section, the measures call for reporting the “percent change”—the increase or decrease of something from one year to the next. Please see the examples below.

Example 1: If you are measuring a percent increase in shelter beds, you would provide the following information:

II.) Baseline existing starting point used for comparisons (#): Total Number of shelter beds (last year)

III.) Target (#): Targeted Number of shelter beds

V.) Actual Results (#): Actual number of shelter beds for the year

Example 2: If you are measuring a percent increase in the high school **graduation rate** in the identified community (in this case one school district), you would provide the following information:

II.) Baseline existing starting point used for comparisons (#): High School Graduation Rate (last year)

III.) Target (#): Targeted High School Graduation Rate

V.) Actual Results (#): Actual High School Graduation Rate (at the end of the initiative)

The calculation for a percent increase or decrease for the community NPI rates of change is auto calculated in column VI (actual percent change from baseline). The same logic applies when reporting a percent decrease.

Note, outcomes will only be reported once a community initiative has been reached or when progress has been made toward the ultimate expected outcome. If progress has not been made, there is a place to identify this in the Community Initiative Status Form.

Assistance with these types of calculations can either be obtained locally or from the national partners.

Module 3, Section C: Community Strategies List

CSBG Eligible Entities will use the Community Strategies field provided in the Community Initiative Status form to identify relevant strategies community level initiative. A complete listing of the Community Strategies is found in Section C. The Community Strategies List provides a basic identification of strategies, arranged by Domain and by topic area. The list cannot be all-inclusive, as such an “other” category is included. This standardized list will aid in local and state analysis of the relationship between community-level strategies and outcomes.

Module 3, Section A: Community Initiative Status Form

Name of CSBG Eligible Entity Reporting:

Use the dropdown menu to select the response where appropriate.	
1. Initiative Name	
2. Initiative Year	1-7+ years
3. Problem Identification	Narrative (Provide a narrative on the scope of the problem)
4. Goal/Agenda	Narrative (Provide a narrative on the goal/agenda)
5. Issue/CSBG Community Domains	Employment; Education and Cognitive Development; Income, Infrastructure, and Asset Building; Housing; Health and Social/Behavioral Development; or Civic Engagement and Community Involvement
6. Ultimate Expected Outcome	Community Level National Performance Indicators (NPIs) (Reference the Community NPIs listed in Section B)
7. Identified Community	Neighborhood, City, School District, County, Service Area, State, Region, or Other
8. Expected Duration	Narrative (Provide the range in years, e.g. 1-3 years)
9. Partnership Type	Independent CAA Initiative, CAA is the core organizer of multi-partner Initiative, or CAA is one of multiple active investors and partners
10. Partners	Narrative (Provide a narrative on the key 1-3 partners)
11. Strategy(ies)	Select from the Community Level Strategies listed in Section C
12. Progress on Outcomes/Indicators	No Outcomes to Report, Interim Outcomes, Final Outcomes
13. Impact of Outcomes	Narrative (Provide additional information on the scope of the impact of these outcomes. e.g. If an initiative created a health clinic, please describe how many individuals and families are expected to be impacted.)
14. Outcomes/Indicators to Report	Community Level National Performance Indicators (NPIs) (Reference the Community NPIs listed in Section B)
15. Final Status	Initiative Active, Initiative Ended Early, Initiative Ended as Planned, Completed Still Delivering Value
16. Lessons Learned	Narrative

Module 3, Section B: Community National Performance Indicators (NPIs) - Data Entry Form
Goal 2: Communities where people with low incomes live are healthy and offer economic opportunity.
Employment Indicators

Name of CSBG Eligible Entity Reporting: _____

Counts of Change	Counts of Change for Employment Indicators			I.) Identified Community (auto-populated)	II.) Target (#)	III.) Actual Results (#)	IV.) Performance target accuracy (% auto calculated)
	1. Number of jobs created to increase opportunities for people with low incomes in the identified community.						
	2. Number of job opportunities maintained in the identified community.						
	3. Number of "living wage" jobs created in the identified community*.						
	4. Number of "living wage" jobs maintained in the identified community*.						
	5. Number of jobs created in the identified community with a benefit package.						

*When reporting on indicators related to living wage, agencies can provide their own definition or select from national or locally-defined models. Please indicate the living wage definition used in the General Comment box.

Other Counts of Change	Other Counts of Change for Employment Indicators - Please specify below.			I.) Identified Community (auto-populated)	II.) Target (#)	III.) Actual Results (#)	IV.) Performance target accuracy (% auto calculated)

Rates of Change	Rates of Change for Employment Indicators			I.) Identified Community (auto-populated)	II.) Baseline existing starting point used for comparisons (#)	III.) Target (#)	IV.) Expected % change from baseline (Target % auto calculated)	V.) Actual Results (#)	VI.) Actual % change from baseline (% auto calculated)	VII.) Performance target accuracy (% auto calculated)
	1. Percent decrease of the unemployment rate .									
	2. Percent decrease of the youth unemployment rate .									
	3. Percent decrease of the underemployment rate .									

Other Rates of Change	Other Rates of Change for Employment Indicators - Please specify below.			I.) Identified Community (auto-populated)	II.) Baseline existing starting point used for comparisons (#)	III.) Target (#)	IV.) Expected % change from baseline (Target % auto calculated)	V.) Actual Results (#)	VI.) Actual % change from baseline (% auto calculated)	VII.) Performance target accuracy (% auto calculated)

General comments:

Module 3, Section B: Community National Performance Indicators (NPIs) - Data Entry Form
Goal 2: Communities where people with low incomes live are healthy and offer economic opportunity.
Education and Cognitive Development Indicators

Name of CSBG Eligible Entity Reporting: _____

Counts of Change	Counts of Change for Education and Cognitive Development Indicators	I.) Identified Community (auto-populated)	II.) Target (#)	III.) Actual Results (#)	IV.) Performance target accuracy (% auto calculated)
	1. Number of accessible and affordable <u>early childhood or pre-school education</u> assets or resources added to the identified community.				
	2. Number of accredited or licensed <u>affordable child care facilities</u> added in the identified community.				
	3. Number of new <u>Early Childhood Screenings</u> offered to children (ages 0-5) of families with low-incomes in the identified community.				
	4. Number of accessible and affordable education assets or resources added for <u>school age children</u> in the identified community. (e.g., academic, enrichment activities, before/after school care, summer programs)				
	5. Number of accessible and affordable <u>post secondary education</u> assets or resources added for newly graduating youth in the identified community. (e.g. college tuition, scholarships, vocational training, etc.)				
	6. Number of accessible and affordable <u>basic or secondary education</u> assets or resources added for adults in the identified community. (e.g. literacy, ESL, ABE/GED, etc.)				
Other Counts of Change	Other Counts of Change for Education and Cognitive Development Indicators - Please specify below.	I.) Identified Community (auto-populated)	II.) Target (#)	III.) Actual Results (#)	IV.) Performance target accuracy (% auto calculated)

Module 3, Section B: Community National Performance Indicators (NPIs) - Data Entry Form
Goal 2: Communities where people with low incomes live are healthy and offer economic opportunity.
Education and Cognitive Development Indicators

Rates of Change	Rates of Change for Education and Cognitive Development Indicators	I.) Identified Community (auto-populated)	II.) Baseline existing starting point used for comparisons (#)	III.) Target (#)	IV.) Expected % change from baseline (Target % auto calculated)	V.) Actual Results (#)	VI.) Actual % change from baseline (% auto calculated)	VII.) Performance target accuracy (% auto calculated)
	1. Percent increase of children in the identified community who are <u>kindergarten ready</u> .							
	2. Percent increase of children in the identified community at (or above) the <u>basic reading level</u> .							
	3. Percent increase of children in the identified community at (or above) the <u>basic math level</u> .							
	4. Percent increase in high school (or high school equivalency) <u>graduation rate</u> in the identified community.							
	5. Percent increase of the rate of youth in the identified community who <u>attend post-secondary education</u> .							
	6. Percent increase of the rate of youth in the identified community who <u>graduate from post-secondary education</u> .							
	7. Percent increase of adults in the identified community who <u>attend post-secondary education</u> .							
	8. Percent increase of adults in the identified community who <u>graduate from post-secondary education</u> .							
	9. Percent increase in the adult literacy rate in the identified community .							

Other Rates of Change	Other Rates of Change for Education and Cognitive Development Indicators - Please specify below.	I.) Identified Community (auto populated)	II.) Baseline existing starting point used for comparisons (#)	III.) Target (#)	IV.) Expected % change from baseline (Target % auto calculated)	V.) Actual Results (#)	VI.) Actual % change from baseline (% auto calculated)	VII.) Performance target accuracy (% auto calculated)

General comments:

Module 3, Section B: Community National Performance Indicators (NPIs) - Data Entry Form
Goal 2: Communities where people with low incomes live are healthy and offer economic opportunity.
Infrastructure and Asset Building Indicators

Name of CSBG Eligible Entity Reporting: _____

Counts of Change	Counts of Change for Infrastructure and Asset Building Indicators	I.) Identified Community (auto-populated)	II.) Target (#)	III.) Actual Results (#)	IV.) Performance target accuracy (% auto calculated)	
	1. Number of new accessible assets/resources created in the identified community:					
	a. Commercial					
	b. Financial					
	c. Technological/ Communications (e.g. broadband)					
	d. Transportation					
	e. Recreational (e.g. parks, gardens, libraries)					
	f. Other Public Assets/Physical Improvements					
	2. Number of existing assets/resources made accessible to the identified community:					
	a. Commercial					
b. Financial						
c. Technological/ Communications (e.g. broadband)						
d. Transportation						
e. Recreational (e.g. parks, gardens, libraries)						
f. Other Public Assets/Physical Improvements						

Other Counts of Change	Other Counts of Change for Infrastructure and Asset Building Indicators - Please specify below.	I.) Identified Community (auto populated)	II.) Target (#)	III.) Actual Results (#)	IV.) Performance target accuracy (% auto calculated)

Module 3, Section B: Community National Performance Indicators (NPIs) - Data Entry Form
Goal 2: Communities where people with low incomes live are healthy and offer economic opportunity.
Infrastructure and Asset Building Indicators

Rates of Change	Rates of Change for Infrastructure and Asset Building Indicators	I.) Identified Community (auto-populated)	II.) Baseline existing starting point used for comparisons (#)	III.) Target (#)	IV.) Expected % change from baseline (Target % auto calculated)	V.) Actual Results (#)	VI.) Actual % change from baseline (% auto calculated)	VII.) Performance target accuracy (% auto calculated)
	1. Percent decrease of <u>abandoned or neglected buildings</u> in the identified community.							
	2. Percent decrease in <u>emergency response time</u> measured in minutes in the identified community. (EMT, Police, Fire, etc.).							
	3. Percent decrease of <u>predatory lenders and/or lending practices</u> in the identified community.							
	4. Percent decrease of <u>environmental threats</u> to households (toxic soil, radon, lead, air quality, quality of drinking water, etc.) in the identified							
	5. Percent increase of <u>transportation services</u> in the identified community.							
	Other Rates of Change	Other Rates of Change for Infrastructure and Asset Building Indicators - Please specify below.	I.) Identified Community (auto-populated)	II.) Baseline existing starting point used for comparisons (#)	III.) Target (#)	IV.) Expected % change from baseline (Target % auto calculated)	V.) Actual Results (#)	VI.) Actual % change from baseline (% auto calculated)

General comments:

Module 3, Section B: Community National Performance Indicators (NPIs) - Data Entry Form
Goal 2: Communities where people with low incomes live are healthy and offer economic opportunity.
Housing Indicators

Name of CSBG Eligible Entity Reporting: _____

Counts of Change	Counts of Change for Housing Indicators				I.) Identified Community (auto-populated)	II.) Target (#)	III.) Actual Results (#)	IV.) Performance target accuracy (% auto calculated)			
	1. Number of safe and affordable housing units developed in the identified community (e.g. built or set aside units for people with low incomes).										
	2. Number of safe and affordable housing units maintained and/or improved through WAP or other rehabilitation efforts in the identified community.										
	3. Number of shelter beds created in the identified community.										
	4. Number of shelter beds maintained in the identified community.										
Other Counts of Change	Other Counts of Change for Housing Indicators- Please specify below.				I.) Identified Community (auto-populated)	II.) Target (#)	III.) Actual Results (#)	IV.) Performance target accuracy (% auto calculated)			
Rates of Change	Rates of Change for Housing Indicators				I.) Identified Community (auto-populated)	II.) Baseline existing starting point used for comparisons (#)	III.) Target (#)	IV.) Expected % change from baseline (Target % auto calculated)	V.) Actual Results (#)	VI.) Actual % change from baseline (% auto calculated)	VII.) Performance target accuracy (% auto calculated)
	1. Percent decrease in the rate of homelessness in the identified community.										
	2. Percent decrease in the foreclosure rate in the identified community.										
	3. Percent increase in the rate of home ownership of people with low incomes in the identified community.										
	4. Percent increase of affordable housing in the identified community.										
	5. Percent increase of shelter beds in the identified community.										

Module 3, Section B: Community National Performance Indicators (NPIs) - Data Entry Form
Goal 2: Communities where people with low incomes live are healthy and offer economic opportunity.

Housing Indicators

Other Rates of Change	Other Rates of Change for Housing Indicators - Please specify below.	I.) Identified Community (auto populated)	II.) Baseline existing starting point used for comparisons (#)	III.) Target (#)	IV.) Expected % change from baseline (Target % auto calculated)	V.) Actual Results (#)	VI.) Actual % change from baseline (% auto calculated)	VII.) Performance target accuracy (% auto calculated)

General comments:

Module 3, Section B: Community National Performance Indicators (NPIs) - Data Entry Form
Goal 2: Communities where people with low incomes live are healthy and offer economic opportunity.
Health and Social/Behavioral Indicators

Name of CSBG Eligible Entity Reporting: _____

Counts of Change	Counts of Change for Health and Social/Behavioral Indicators				I.) Identified Community (auto-populated)	II.) Target (#)	III.) Actual Results (#)	IV.) Performance target accuracy (% auto calculated)	
	1. Number of accessible and affordable physical health assets or resources created in the identified community.								
	2. Number of accessible and affordable behavioral and mental health assets or resources created in the identified community.								
	3. Number of public safety assets and resources created in the identified community.								
	4. Number of accessible and affordable healthy food resources created in the identified community.								
	5. Number of activities designed to improve police and community relations within the identified community.								
Other Counts of Change	Other Counts of Change for Health and Social/Behavioral Indicators- Please specify below.				I.) Identified Community (auto-populated)	II.) Target (#)	III.) Actual Results (#)	IV.) Performance target accuracy (% auto calculated)	
Rates of Change	Rates of Change for Physical Health, Wellbeing, and Development Indicators		I.) Identified Community (auto-populated)	II.) Baseline existing starting point used for comparisons (#)	III.) Target (#)	IV.) Expected % change from baseline (Target % auto calculated)	V.) Actual Results (#)	VI.) Actual % change from baseline (% auto calculated)	VII.) Performance target accuracy (% auto calculated)
	1. Percent decrease in infant mortality rate in the identified community.								
	2. Percent decrease in childhood obesity rate in the identified community.								
	3. Percent decrease in adult obesity rate in the identified community.								
	4. Percent increase in child immunization rate in the identified community.								
	5. Percent decrease in uninsured families in the identified community.								

Module 3, Section B: Community National Performance Indicators (NPIs) - Data Entry Form
Goal 2: Communities where people with low incomes live are healthy and offer economic opportunity.
Health and Social/Behavioral Indicators

Rates of Change	Rates of Change for Behavioral and Mental health, Emotional Wellbeing, and Development Indicators	I.) Identified Community (auto-populated)	II.) Baseline existing starting point used for comparisons (#)	III.) Target (#)	IV.) Expected % change from baseline (Target % auto calculated)	V.) Actual Results (#)	VI.) Actual % change from baseline (% auto calculated)	VII.) Performance target accuracy (% auto calculated)
	1. Percent decrease in the teen pregnancy rate in the identified community.							
	2. Percent decrease in unplanned pregnancies in the identified community.							
	3. Percent decrease in substance abuse rate in the identified community.(e.g. cigarettes, prescription drugs, narcotics, alcohol).							
	4. Percent decrease in domestic violence rate in the identified community.							
	5. Percent decrease in the child abuse rate in the identified community.							
	6. Percent decrease in the child neglect rate in the identified community.							
	7. Percent decrease in the elder abuse rate in the identified community.							
	8. Percent decrease in the elder neglect rate in the identified community.							
Rates of Change	Rates of Change for Public Safety Indicators	I.) Identified Community (auto populated)	II.) Baseline existing starting point used for comparisons (#)	III.) Target (#)	IV.) Expected % change from baseline (Target % auto calculated)	V.) Actual Results (#)	VI.) Actual % change from baseline (% auto calculated)	VII.) Performance target accuracy (% auto calculated)
	1. Percent decrease in recidivism rate in the identified community.							
	2. Percent decrease in non-violent crime rate in the identified community.							
	3. Percent decrease in violent crime rate in the identified community.							
	4. Percent decrease in teens involved with the juvenile court system in the identified community.							

Module 3, Section B: Community National Performance Indicators (NPIs) - Data Entry Form
Goal 2: Communities where people with low incomes live are healthy and offer economic opportunity.
Health and Social/Behavioral Indicators

Other Rates of Change	Other Rates of Change for Health and Social/Behavioral Indicators - Please specify below.	I.) Identified Community (auto populated)	II.) Baseline existing starting point used for comparisons (#)	III.) Target (#)	IV.) Expected % change from baseline (Target % auto calculated)	V.) Actual Results (#)	VI.) Actual % change from baseline (% auto calculated)	VII.) Performance target accuracy (% auto calculated)

General comments:

Module 3, Section B: Community National Performance Indicators (NPIs) - Data Entry Form
Goal 2: Communities where people with low incomes live are healthy and offer economic opportunity.
Civic Engagement and Community Involvement Indicators

Name of CSBG Eligible Entity Reporting: _____

Rates of Change	Rates of Change for Civic Engagement and Community Involvement Indicators	I.) Identified Community (auto-populated)	II.) Baseline existing starting point used for comparisons (#)	III.) Target (#)	IV.) Expected % change from baseline (Target % auto calculated)	V.) Actual Results (#)	VI.) Actual % change from baseline (% auto calculated)	VII.) Performance target accuracy (% auto calculated)
	1. Percent increase of donated time to support the CSBG Eligible Entity's delivery of services and/or implementation of strategies to address conditions of poverty in the identified community.							
	2. Percent increase of donated resources to support the CSBG Eligible Entity's delivery of services and/or implementation of strategies to address conditions of poverty in the identified community.							
	3. Percent increase of people participating in public hearings, policy forums, community planning, or other advisory boards related to the CSBG Eligible Entity's delivery of service and/or implementation of strategies to address conditions of poverty in the identified community.							

Other Rates of Change	Other Rates of Change for Civic Engagement and Community Involvement Indicators - Please specify below.	I.) Identified Community (auto-populated)	II.) Baseline existing starting point used for comparisons (#)	III.) Target (#)	IV.) Expected % change from baseline (Target % auto calculated)	V.) Actual Results (#)	VI.) Actual % change from baseline (% auto calculated)	VII.) Performance target accuracy (% auto calculated)

General comments:

Module 3, Section B: Community National Performance Indicators (NPIs) - Data Entry Form
Goal 3: People with low-incomes are engaged and active in building opportunities in communities.
Civic Engagement and Community Involvement Indicators

Name of CSBG Eligible Entity Reporting: _____

Rates of Change	Rates of Change for Civic Engagement and Community Involvement Indicators	I.) Identified Community (auto-populated)	II.) Baseline existing starting point used for comparisons (#)	III.) Target (#)	IV.) Expected % change from baseline (Target % auto calculated)	V.) Actual Results (#)	VI.) Actual % change from baseline (% auto calculated)	VII.) Performance target accuracy (% auto calculated)	
		1. Percent increase of people with low incomes <u>who support</u> the CSBG Eligible Entity's delivery of service and/or implementation of strategies to address conditions of poverty in the identified community.							
		2. Percent increase of people with low incomes <u>who acquire and maintain leadership roles</u> with the CSBG Eligible Entity or other organizations within the identified community.							
Other Rates of Change	Other Rates of Change for Civic Engagement and Community Involvement Indicators - Please specify below.	I.) Identified Community (auto-populated)	II.) Baseline existing starting point used for comparisons (#)	III.) Target (#)	IV.) Expected % change from baseline (Target % auto calculated)	V.) Actual Results (#)	VI.) Actual % change from baseline (% auto calculated)	VII.) Performance target accuracy (% auto calculated)	

General comments:

Module 3, Section C: Community Strategies List

Employment Strategies
Minimum/Living Wage Campaign
Job Creation/Employment Generation
Job Fairs
Earned Income Tax Credit (EITC) Promotion
Commercial Space Development
Employer Education
Employment Policy Changes
Employment Legislative Changes
Other Employment Strategy: (please specify)

Education and Cognitive Development Strategies
Preschool for All Campaign
Charter School Development
After School Enrichment Activities Promotion
Pre K-College/Community College Support
Children’s Trust Fund Creation
Scholarship Creation
Child Tax Credit (CTC) Promotion
Adoption Child Care Quality Rating
Adult Education Establishment
Education and Cognitive Development Policy Changes
Education and Cognitive Development Legislative Changes
Other Education and Cognitive Development Strategy: (please specify)

Infrastructure and Asset Building Strategies
Cultural Asset Creation
Police/Community Relations Campaign
Neighborhood Safety Watch Programs
Anti-Predatory Lending Campaign
Asset Building and Savings Promotion
Develop/Build/Rehab Spaces
Maintain or Host Income Tax Preparation Sites
Community-Wide Data Collection Systems Development
Local 211 or Resource/Referral System Development
Water/Sewer System Development
Community Financial Institution Creation
Infrastructure Planning Coalition
Park or Recreation Creation and Maintenance
Rehabilitation/Weatherization of Housing Stock
Community Center/Community Facility Establishment
Asset Limit Barriers for Benefits Policy Changes
Infrastructure and Asset Building Policy Changes
Infrastructure and Asset Building Legislative Changes
Other Infrastructure and Asset Building Strategy: (please specify)

Module 3, Section C: Community Strategies List

Housing Strategies
End Chronic Homelessness Campaign
New Affordable Single Unit Housing Creation
New Affordable Multi- Unit Housing Creation (Single Resident Occupancy (SRO), temporary housing, transitional housing)
Tenants’ Rights Campaign
New Shelters Creation (including day shelters and domestic violence shelters)
Housing or Land Trust Creation
Building Codes Campaign
Housing Policy Changes
Housing Legislative Changes
Other Housing Strategy: (please specify)

Health and Social/Behavioral Development Strategies
Health Specific Campaign
Farmers Market or Community Garden Development
Grocery Store Development
Gun Safety/Control Campaign
Healthy Food Campaign
Nutrition Education Collaborative
Food Bank Development
Domestic Violence Court Development
Drug Court Development
Alternative Energy Source Development
Develop or Maintain a Health Clinic
Health and Social/Behavioral Development Policy Changes
Health and Social/Behavioral Development Legislative Changes
Other Health and Social/Behavioral Development Strategy: (please specify)

Community Support Strategies
Off-Hours (Non-Traditional Hours) Child Care Development
Transportation System Development
Transportation Services Coordination and Support
Community Support Policy Changes
Community Support Legislative Changes
Other Community Support Strategy: (please specify)

Emergency Management Strategies
State or Local Emergency Management Board Enhancement
Community wide Emergency Disaster Relief Service Creation
Disaster Preparation Planning
Emergency Management Policy Changes
Emergency Management Legislative Changes
Other Emergency Management Strategy: (please specify)

Module 3, Section C: Community Strategies List

Civic Engagement and Community Involvement Strategies- Goal 2
Development of Health and Social Service Provider Partnerships
Recruiting and Coordinating Community Volunteers
Poverty Simulations
Attract Capital Investments
Build/Support Increased Equity
Equity Awareness Campaign
Coordinated Community-wide Needs Assessment
Civic Engagement and Community Involvement in Advocacy Efforts
Civic Engagement Policy Changes
Civic Engagement Legislative Changes
Other Civic Engagement and Community Involvement Strategy: (please specify)

Civic Engagement and Community Involvement Strategies — Goal 3
Empowerment of Individuals/Families with Low-Incomes
Campaign to Ensure Individuals with Low-Incomes are Represented on Local Governing Bodies
Social Capital Building Campaign for Individuals/Families with Low-Incomes
Campaign for Volunteer Placement and Coordination
Civic Engagement Policy Changes
Civic Engagement Legislative Changes
Other Civic Engagement and Community Involvement Strategy: (please specify)

Module 4, Section A: Individual and Family National Performance Indicators (NPIs) - Data Entry Form

Goal 1: Individuals and Families with low incomes are stable and achieve economic security
Employment Indicators

Name of CSBG Eligible Entity Reporting:

Employment	I.) Number of Participants Served	II.) Target (#) Number of Participants Expected to Achieve (Auto calculated if percentage option used)	III.) Actual Results (#)	IV.) Percentage Achieving Outcome [III/ I = IV] (% auto calculated) New	V.) Performance Target Accuracy (III/II = V) (% auto calculated) Figure previously used in ROMA reports	VI.) Targeting Factor (DES ADDED) Enter the Percentage of Participants Expected to Achieve Outcome
1. The number of unemployed youth who obtained employment to gain skills or income. EXAMPLE (DES ADDED)	45	38	36	80.00%	94.12%	85%
1. The number of unemployed youth who obtained employment to gain skills or income.		0		#DIV/0!	#DIV/0!	
2. The number of unemployed adults who obtained employment (up to a living wage).		0		#DIV/0!	#DIV/0!	
3. The number of unemployed adults who obtained and maintained employment for at least 90 days (up to a living wage).		0		#DIV/0!	#DIV/0!	
4. The number of unemployed adults who obtained and maintained employment for at least 180 days (up to a living wage).		0		#DIV/0!	#DIV/0!	
5. The number of unemployed adults who obtained employment (with a living wage or higher).		0		#DIV/0!	#DIV/0!	
6. The number of unemployed adults who obtained and maintained employment for at least 90 days (with a living wage or higher).		0		#DIV/0!	#DIV/0!	
7. The number of unemployed adults who obtained and maintained employment for at least 180 days (with a living wage or higher).		0		#DIV/0!	#DIV/0!	
Employment	I.) Number of Participants Served in program(s) (#)	II.) Target (#)	III.) Actual Results (#)	IV.) Percentage Achieving Outcome [III/ I = IV] (% auto calculated)	V.) Performance Target Accuracy (III/II = V) (% auto calculated)	VI.) Targeting Factor (DES ADDED) Input the Percentage of Participants Expected to Achieve Outcome
8. The number of employed participants in a career-advancement related program who entered or transitioned into a position that provided increased income and/or benefits.		0		#DIV/0!	#DIV/0!	
a. Of the above, the number of employed participants who Increased income from employment through wage or salary amount increase.		0		#DIV/0!	#DIV/0!	

Module 4, Section A: Individual and Family National Performance Indicators (NPIs) - Data Entry Form

Goal 1: Individuals and Families with low incomes are stable and achieve economic security

Employment Indicators

Name of CSBG Eligible Entity Reporting:

b. Of the above, the number of employed participants who increased income from employment through hours worked increase.		0		#DIV/0!	#DIV/0!	
c. Of the above, the number of employed participants who increased benefits related to employment.		0				
Other Employment Outcome Indicator	I.) Number of Participants Served	II.) Target (#) Number of Participants Expected to Achieve (Auto calculated if percentage)	III.) Actual Results (#)	IV.) Percentage Achieving Outcome [III/ I = IV] (% auto calculated) New	V.) Performance Target Accuracy (III/II = V) (% auto calculated) Figure previously used in ROMA reports	VI.) Targeting Factor (DES ADDED) Enter the Percentage of Participants Expected to Achieve Outcome
9. The number of individuals or households		0		#DIV/0!	#DIV/0!	

Comments:

odule 4, Section A: Individual and Family National Performance Indicators (NPIs) - Data Entry For Goal 1: Individuals and Families with low incomes are stable and achieve economic security.

Education and Cognitive Development Indicators

Name of CSBG Eligible Entity Reporting: _____

Education and Cognitive Development	I.) Number of Participants Served	II.) Target (#) Number of Participants Expected to Achieve (Auto calculated if percentage option used)	III.) Actual Results (#)	IV.) Percentage Achieving Outcome [III/ I = IV] (% auto calculated) New	V.) Performance Target Accuracy (III/II = V) (% auto calculated) Figure previously used in ROMA reports
1. The number of children (0 to 5) who demonstrated improved emergent literacy skills.		0		#DIV/0!	#DIV/0!
2. The number of children (0 to 5) who demonstrated skills for school readiness.		0		#DIV/0!	#DIV/0!
3. The number of children and youth who demonstrated improved positive approaches toward learning, including improved attention skills. (auto total).					
a. Early Childhood Education (ages 0-5)		0		#DIV/0!	#DIV/0!
b. 1st grade-8th grade		0		#DIV/0!	#DIV/0!
c. 9th grade-12th grade		0		#DIV/0!	#DIV/0!
4. The number of children and youth who are achieving at basic grade level (academic, social, and other school success skills). (auto total)					
a. Early Childhood Education (ages 0-5)		0		#DIV/0!	#DIV/0!
b. 1st grade-8th grade		0		#DIV/0!	#DIV/0!
c. 9th grade-12th grade		0		#DIV/0!	#DIV/0!
5. The number of parents/caregivers who improved their home environments.		0		#DIV/0!	#DIV/0!
6. The number of adults who demonstrated improved basic education.		0		#DIV/0!	#DIV/0!
7. The number of individuals who obtained a high school diploma and/or obtained an equivalency certificate or diploma.		0		#DIV/0!	#DIV/0!
8. The number of individuals who obtained a recognized credential, certificate, or degree relating to the achievement of educational or vocational skills.		0		#DIV/0!	#DIV/0!
9. The number of individuals who obtained an Associate's degree.		0		#DIV/0!	#DIV/0!
10. The number of individuals who obtained a Bachelor's degree.		0		#DIV/0!	#DIV/0!

Other Education and Cognitive Development Outcome Indicator	I.) Number of Participants Served	II.) Target (#) Number of Participants Expected to Achieve (Auto calculated if percentage option used)	III.) Actual Results (#)	IV.) Percentage Achieving Outcome [III/ I = IV] (% auto calculated) New	V.) Performance Target Accuracy (III/II = V) (% auto calculated) Figure previously used in ROMA reports
11. The number of individuals or households		0		#DIV/0!	#DIV/0!

Agency Name:

SFY-18-K3 - Attachment #6

Comments:

Module 4, Section A: Individual and Family National Performance Indicators (NPIs) - Data Entry Form

Goal 1: Individuals and Families with low incomes are stable and achieve economic security.

Income and Asset Building Indicators

Name of CSBG Eligible Entity Reporting: _____

Income and Asset Building	I.) Number of Participants Served	II.) Target (#) Number of Participants Expected to Achieve (Auto calculated if percentage option used)	III.) Actual Results (#)	IV.) Percentage Achieving Outcome [III/ I = IV] (% auto calculated) New	V.) Performance Target Accuracy (III/II = V] (% auto calculated) Figure previously used in ROMA reports
1. The number of individuals who achieved and maintained capacity to meet basic needs for <u>90 days</u> .		0		#DIV/0!	#DIV/0!
2. The number of individuals who achieved and maintained capacity to meet basic needs for <u>180 days</u> .		0		#DIV/0!	#DIV/0!
3. The number of individuals who opened a <u>savings account or IDA</u> .		0		#DIV/0!	#DIV/0!
4. The number of individuals who <u>increased their savings</u> .		0		#DIV/0!	#DIV/0!
5. The number of individuals who used their savings to <u>purchase an asset</u> .		0		#DIV/0!	#DIV/0!
a. Of the above, the number of individuals who <u>purchased a home</u> .		0		#DIV/0!	#DIV/0!
6. The number of individuals who <u>improved their credit scores</u> .		0		#DIV/0!	#DIV/0!
7. The number of individuals who <u>increased their net worth</u> .		0		#DIV/0!	#DIV/0!
8. The number of individuals engaged with the Community Action Agency who report <u>improved financial well-being</u> .		0		#DIV/0!	#DIV/0!

Other Income and Asset Building Outcome Indicator	I.) Number of Participants Served	II.) Target (#) Number of Participants Expected to Achieve (Auto calculated if	III.) Actual Results (#)	IV.) Percentage Achieving Outcome [III/ I = IV] (% auto calculated) New	V.) Performance Target Accuracy (III/II = V] (% auto calculated) Figure previously used in ROMA reports
9. The number of individuals or households _____.		0		#DIV/0!	#DIV/0!

Comments:

VI.) Targeting Factor (DES ADDED) Enter the Percentage of Participants Expected to Achieve Outcome

VI.) Targeting Factor (DES ADDED) Enter the Percentage of Participants Expected to Achieve Outcome

Module 4, Section A: Individual and Family National Performance Indicators (NPIs) - Data Entry

Goal 1: Individuals and Families with low incomes are stable and achieve economic security.

Housing Indicators

Name of CSBG Eligible Entity Reporting: _____

Housing	I.) Number of Participants Served	II.) Target (#) Number of Participants Expected to Achieve (Auto calculated if percentage option used)	III.) Actual Results (#)	IV.) Percentage Achieving Outcome [III/ I = IV] (% auto calculated) New	V.) Performance Target Accuracy (III/II = V) (% auto calculated) Figure previously used in ROMA reports
1. The number of households experiencing homelessness who obtained <u>safe temporary shelter</u> .		0		#DIV/0!	#DIV/0!
2. The number of households who obtained <u>safe and affordable housing</u> .		0		#DIV/0!	#DIV/0!
3. The number of households who maintained safe and affordable housing for <u>90 days</u> .		0		#DIV/0!	#DIV/0!
4. The number of households who maintained safe and affordable housing for <u>180 days</u> .		0		#DIV/0!	#DIV/0!
5. The number of households who <u>avoided eviction</u> .		0		#DIV/0!	#DIV/0!
6. The number of households who <u>avoided foreclosure</u> .		0		#DIV/0!	#DIV/0!
7. The number of households who <u>experienced improved health and safety</u> due to improvements within their home (e.g. reduction or elimination of lead, radon, carbon dioxide and/or fire hazards or electrical issues, etc).		0		#DIV/0!	#DIV/0!
8. The number of households with <u>improved energy efficiency and/or energy burden reduction</u> in their homes.		0		#DIV/0!	#DIV/0!

Other Housing Outcome Indicator	I.) Number of Participants Served	II.) Target (#) Number of Participants Expected to Achieve (Auto calculated if percentage option used)	III.) Actual Results (#)	IV.) Percentage Achieving Outcome [III/ I = IV] (% auto calculated) New	V.) Performance Target Accuracy (III/II = V) (% auto calculated) Figure previously used in ROMA reports
9. The number of individuals or households _____.		0		#DIV/0!	#DIV/0!

Comments:

**VI.) Targeting
Factor (DES
ADDED) Enter the
Percentage of
Participants
Expected to
Achieve Outcome**

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**VI.) Targeting
Factor (DES
ADDED) Enter the
Percentage of
Participants
Expected to
Achieve Outcome**

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Module 4, Section A: Individual and Family National Performance Indicators (NPIs) - Data Entry

Goal 1: Individuals and Families with low incomes are stable and achieve economic security.

Health and Social/Behavioral Development Indicators

Name of CSBG Eligible Entity Reporting: _____

Health and Social/Behavioral Development	I.) Number of Participants Served	II.) Target (#) Number of Participants Expected to Achieve (Auto calculated if percentage option used)	III.) Actual Results (#)	IV.) Percentage Achieving Outcome [III/ I = IV] (% auto calculated) New	V.) Performance Target Accuracy (III/II = V) (% auto calculated) Figure previously used in ROMA reports	VI.) Targeting Factor (DES ADDED) Enter the Percentage of Participants Expected to Achieve Outcome
1. The number of individuals who demonstrated increased nutrition skills (e.g. cooking, shopping, and growing food).		0		#DIV/0!	#DIV/0!	
2. The number of individuals who demonstrated improved physical health and well-being.		0		#DIV/0!	#DIV/0!	
3. The number of individuals who demonstrated improved mental and behavioral health and well-being.		0		#DIV/0!	#DIV/0!	
4. The number of individuals who improved skills related to the adult role of parents/ caregivers.		0		#DIV/0!	#DIV/0!	
5. The number of parents/caregivers who demonstrated increased sensitivity and responsiveness in their interactions with their children.		0		#DIV/0!	#DIV/0!	
6. The number of seniors (65+) who maintained an independent living situation.		0		#DIV/0!	#DIV/0!	
7. The number of individuals with disabilities who maintained an independent living situation.		0		#DIV/0!	#DIV/0!	
8. The number of individuals with chronic illness who maintained an independent living situation.		0		#DIV/0!	#DIV/0!	
9. The number of individuals with no recidivating event for six months.						
a. Youth (ages 14-17)		0		#DIV/0!	#DIV/0!	
b. Adults (ages 18+)		0		#DIV/0!	#DIV/0!	

Module 4, Section A: Individual and Family National Performance Indicators (NPIs) - Data Entry

Goal 1: Individuals and Families with low incomes are stable and achieve economic security.

Health and Social/Behavioral Development Indicators

Name of CSBG Eligible Entity Reporting:

Other Health and Social/Behavioral Development Outcome Indicator	I.) Number of Participants Served	II.) Target (#) Number of Participants Expected to Achieve (Auto calculated if percentage option used)	III.) Actual Results (#)	IV.) Percentage Achieving Outcome [III/ I = IV] (% auto calculated) New	V.) Performance Target Accuracy (III/II = V) (% auto calculated) Figure previously used in ROMA reports	VI.) Targeting Factor (DES ADDED) Enter the Percentage of Participants Expected to Achieve Outcome
10. The number of individuals or households _____.		0		#DIV/0!	#DIV/0!	

Comments:

Rule 4, Section A: Individual and Family National Performance Indicators (NPIs) - Data Entry Form
Goal 1: Individuals and Families with low incomes are stable and achieve economic security.

Civic Engagement and Community Involvement Indicators

Name of CSBG Eligible Entity Reporting: _____

Health and Social/Behavioral Development	I.) Number of Participants Served	II.) Target (#) Number of Participants Expected to Achieve (Auto calculated if percentage option used)	III.) Actual Results (#)	IV.) Percentage Achieving Outcome [III/ I = IV] (% auto calculated) New	V.) Performance Target Accuracy (III/II = V] (% auto calculated) Figure previously used in ROMA reports
1. The number of Community Action program participants who increased skills, knowledge, and abilities to enable them to work with Community Action to improve conditions in the community.					
a. Of the above, the number of Community Action program participants who improved their leadership skills.					
b. Of the above, the number of Community Action program participants who improved their social networks.		0		#DIV/0!	#DIV/0!
c. Of the above, the number of Community Action program participants who gained other skills, knowledge and abilities to enhance their ability to engage.		0		#DIV/0!	#DIV/0!

Other Civic Engagement and Community Involvement Outcome Indicator	I.) Number of Participants Served	II.) Target (#) Number of Participants Expected to Achieve (Auto calculated if percentage option used)	III.) Actual Results (#)	IV.) Percentage Achieving Outcome [III/ I = IV] (% auto calculated) New	V.) Performance Target Accuracy (III/II = V] (% auto calculated) Figure previously used in ROMA reports
2. The number of individuals or households _____.		0		#DIV/0!	#DIV/0!

Comments:

**VI.) Targeting
Factor (DES ADDED)
Enter the
Percentage of
Participants
Expected to
Achieve Outcome**

VI.) Targeting Factor (DES ADDED) Enter the Percentage of Participants Expected to Achieve Outcome

Module 4, Section A: Individual and Family National Performance Indicators (NPIs) - Data
Goal 1: Individuals and Families with low incomes are stable and achieve economic security.
Outcomes Across Multiple Domains

Name of CSBG Eligible Entity Reporting: _____

Outcomes Across Multiple Domains	I.) Number of Participants Served	II.) Target (#) Number of Participants Expected to Achieve (Auto calculated if percentage option used)	III.) Actual Results (#)	IV.) Percentage Achieving Outcome [III/ I = IV] (% auto calculated) New	V.) Performance Target Accuracy (III/II = V] (% auto calculated) Figure previously used in ROMA reports
1. The number of individuals who achieved one or more outcomes as identified by the National Performance Indicators in various domains.		0		#DIV/0!	#DIV/0!

Other Outcome Indicator	I.) Number of Participants Served	II.) Target (#) Number of Participants Expected to Achieve (Auto calculated if percentage option used)	III.) Actual Results (#)	IV.) Percentage Achieving Outcome [III/ I = IV] (% auto calculated) New	V.) Performance Target Accuracy (III/II = V] (% auto calculated) Figure previously used in ROMA reports
2. The number of individuals or households _____.		0		#DIV/0!	#DIV/0!

Comments:

VI.) Targeting Factor (DES ADDED) Enter the Percentage of Participants Expected to Achieve Outcome

VI.) Targeting Factor (DES ADDED) Enter the Percentage of Participants Expected to Achieve Outcome

**Module 4, Section B: Individual and Family Services -
Data Entry Form**

**Goal 1: Individuals and Families with low-incomes are stable
and achieve economic security.**

Employment Services

Name of CSBG Eligible Entity Reporting: _____

Employment Services	Unduplicated Number of Individuals Served
Skills Training and Opportunities for Experience	
Vocational Training	
On-the-Job and other Work Experience	
Youth Summer Work Placements	
Apprenticeship/Internship	
Self-Employment Skills Training	
Job Readiness Training	
Career Counseling	
Workshops	
Coaching	
Job Search	
Coaching	
Resume Development	
Interview Skills Training	
Job Referrals	
Job Placements	
Pre-employment physicals, background checks, etc.	
Post Employment Supports	
Coaching	
Interactions with employers	
Employment Supplies	
Employment Supplies	

**Module 4, Section B: Individual and Family Services -
Data Entry Form**

**Goal 1: Individuals and Families with low-incomes are stable
and achieve economic security.**

Education and Cognitive Development Services

Name of CSBG Eligible Entity Reporting:

Education and Cognitive Development Services	Unduplicated Number of Individuals Served
Child/Young Adult Education Programs	
Early Head Start	
Head Start	
Other Early-Childhood (0-5 yr. old) Education	
K-12 Education	
K-12 Support Services	
Financial Literacy Education	
Literacy/English Language Education	
College-Readiness Preparation/Support	
Other Post Secondary Preparation	
Other Post Secondary Support	
School Supplies	
School Supplies	
Extra-curricular Programs	
Before and After School Activities	
Summer Youth Recreational Activities	
Summer Education Programs	
Behavior Improvement Programs (attitude, self-esteem, Dress-for-Success, etc.)	
Mentoring	
Leadership Training	
Adult Education Programs	
Adult Literacy Classes	
English Language Classes	
Basic Education Classes	
High School Equivalency Classes	
Leadership Training	
Parenting Supports (may be a part of the early childhood programs identified above)	
Applied Technology Classes	
Post-Secondary Education Preparation	
Financial Literacy Education	
Post-Secondary Education Supports	
College applications, text books, computers, etc.	
Financial Aid Assistance	
Scholarships	
Home Visits	
Home Visits	

**Module 4, Section B: Individual and Family Services -
Data Entry Form**

**Goal 1: Individuals and Families with low incomes are stable and
achieve economic security.**

Income and Asset Building Services

Name of CSBG Eligible Entity Reporting: _____

Income and Asset Building Services	Unduplicated Number of Individuals Served
Training and Counseling Services	
Financial Capability Skills Training	
Financial Coaching/Counseling	
Financial Management Programs (including budgeting, credit management, credit repair, credit counseling, etc.)	
First-time Homebuyer Counseling	
Foreclosure Prevention Counseling	
Small Business Start-Up and Development Counseling Sessions/Classes	
Benefit Coordination and Advocacy	
Child Support Payments	
Health Insurance	
Social Security/SSI Payments	
Veteran's Benefits	
TANF Benefits	
SNAP Benefits	
Asset Building	
Saving Accounts/IDAs and other asset building accounts	
Other financial products (IRA accounts, MyRA, other retirement accounts, etc.)	
VITA, EITC, or Other Tax Preparation programs	
Loans And Grants	
Micro-loans	
Business incubator/business development loans	

Module 4, Section B: Individual and Family Services - Data Entry Form
Goal 1: Individuals and Families with low incomes are stable and achieve economic security.
Housing Services

Name of CSBG Eligible Entity Reporting: _____

Housing Services	Unduplicated Number of Individuals Served
Housing Payment Assistance	
Financial Capability Skill Training	
Financial Coaching/Counseling	
Rent Payments (includes Emergency Rent Payments)	
Deposit Payments	
Mortgage Payments (includes Emergency Mortgage Payments)	
Eviction Prevention Services	
Eviction Counseling	
Landlord/Tenant Mediations	
Landlord/Tenant Rights Education	
Utility Payment Assistance	
Utility Payments (LIHEAP-includes Emergency Utility Payments)	
Utility Deposits	
Utility Arrears Payments	
Level Billing Assistance	
Housing Placement/Rapid Re-housing	
Temporary Housing Placement (includes Emergency Shelters)	
Transitional Housing Placements	
Permanent Housing Placements	
Rental Counseling	
Housing Maintenance & Improvements	
Home Repairs (e.g. structural, appliance, heating systems. etc.) (Including Emergency Home Repairs)	
Weatherization Services	
Independent-living Home Improvements (e.g. ramps, tub and shower grab bars, handicap accessible modifications, etc.)	
Healthy Homes Services(e.g. reduction or elimination of lead, radon, carbon dioxide and/or fire hazards or electrical issues, etc.)	
Energy Efficiency Improvements (e.g. insulation, air sealing, furnace repair, etc.)	

**Module 4, Section B: Individual and Family Services -
Data Entry Form**

**Goal 1: Individuals and Families with low incomes are stable and
achieve economic security.**

Health and Social/Behavioral Development

Name of CSBG Eligible Entity Reporting: _____

Health and Social/Behavioral Development Services	Unduplicated Number of Individuals Served
Health Services, Screening and Assessments	
Immunizations	
Physicals	
Developmental Delay Screening	
Vision Screening	
Prescription Payments	
Doctor Visit Payments	
Maternal/Child Health	
Nursing Care Sessions	
In-Home Affordable Seniors/Disabled Care Sessions (Nursing, Chores, Personal Care Services)	
Health Insurance Options Counseling	
Reproductive Health Services	
Coaching Sessions	
Family Planning Classes	
Contraceptives	
STI/HIV Prevention Counseling Sessions	
STI/HIV Screenings	
Wellness Education	
Wellness Classes (stress reduction, medication management, mindfulness, etc.)	
Exercise/Fitness	
Mental/Behavioral Health	
Detoxification Sessions	
Substance Abuse Screenings	
Substance Abuse Counseling	
Mental Health Assessments	
Mental Health Counseling	
Crisis Response/Call-In Responses	
Domestic Violence Programs	
Support Groups	
Substance Abuse Support Group Meetings	
Domestic Violence Support Group Meetings	
Mental Health Support Group Meeting	

**Module 4, Section B: Individual and Family Services -
Data Entry Form**

**Goal 1: Individuals and Families with low incomes are stable and
achieve economic security.**

Health and Social/Behavioral Development

Name of CSBG Eligible Entity Reporting: _____

Health and Social/Behavioral Development Services (Cont'd.)	Unduplicated Number of Individuals Served
Dental Services, Screenings and Exams	
Adult Dental Screening/Exams	
Adult Dental Services (including Emergency Dental Procedures)	
Child Dental Screenings/Exams	
Child Dental Services (including Emergency Dental Procedures)	
Nutrition and Food/Meals	
Skills Classes (Gardening, Cooking, Nutrition)	
Community Gardening Activities	
Incentives (e.g. gift card for food preparation, rewards for participation, etc.)	
Prepared Meals	
Food Distribution (Food Bags/Boxes, Food Share Program, Bags of Groceries)	
Family Skills Development	
Family Mentoring Sessions	
Life Skills Coaching Sessions	
Parenting Classes	
Emergency Hygiene Assistance	
Kits/boxes	
Hygiene Facility Utilizations (e.g. showers, toilets, sinks)	

Module 4, Section B: Individual and Family Services - Data Entry Form

Goal 1: Individuals and Families with low-incomes are stable and achieve economic security.

Services Supporting Multiple Domains

Name of CSBG Eligible Entity Reporting: _____

Services Supporting Multiple Domains	Unduplicated Number of Individuals Served
Case Management	
Case Management	
Eligibility Determinations	
Eligibility Determinations	
Referrals	
Referrals	
Transportation Services	
Transportation Services (e.g. bus passes, bus transport, support for auto purchase or repair; including emergency services)	
Childcare	
Child Care subsidies	
Child Care payments	
Eldercare	
Day Centers	
Identification Documents	
Birth Certificate	
Social Security Card	
Driver's License	
Re-Entry Services	
Criminal Record Expungements	
Immigration Support Services	
Immigration Support Services (relocation, food, clothing)	
Legal Assistance (includes emergency legal assistance)	
Legal Assistance	
Emergency Clothing Assistance	
Emergency Clothing Assistance	
Mediation/Customer Advocacy Interventions (debt forgiveness, negotiations or issues with landlords, coordinating with other services or government)	
Mediation/Customer Advocacy Interventions	

Module 4, Section B: Individual and Family Services - Data Entry Form

Goal 1: Individuals and Families with low-incomes are stable and achieve economic security.

Civic Engagement and Community Involvement

Name of CSBG Eligible Entity Reporting: _____

Civic Engagement and Community Involvement Services	Unduplicated Number of Individuals Served
Voter Education and Access	
Leadership Training	
Tri-partite Board Membership	
Citizenship Classes	
Getting Ahead Classes	
Volunteer Training	

Module 4, Section C: All Characteristics Report - Data Entry Form

Goal 1: Individuals and Families with low-incomes are stable and achieve economic security.

Name of CSBG Eligible Entity Reporting:

- A. Total unduplicated number of all INDIVIDUALS about whom one or more characteristics were obtained:
- A.1. Total Number of INDIVIDUALS about whom no characteristics were obtained (DES added)
- B. Total unduplicated number of all HOUSEHOLDS about whom one or more characteristics were obtained:
- B.2 Total unduplicated number of HOUSEHOLDS about whom no characteristics were obtained. (DES added)

C. INDIVIDUAL LEVEL CHARACTERISTICS

1. Gender	Number of Individuals
a. Male	<input type="text"/>
b. Female	<input type="text"/>
c. Other	<input type="text"/>
d. Unknown/not reported	<input type="text"/>
TOTAL (auto calculated)	0

2. Age	Number of Individuals
a. 0-5	<input type="text"/>
b. 6-13	<input type="text"/>
c. 14-17	<input type="text"/>
d. 18-24	<input type="text"/>
e. 25-44	<input type="text"/>
f. 45-54	<input type="text"/>
g. 55-59	<input type="text"/>
h. 60-64	<input type="text"/>
i. 65-74	<input type="text"/>
j. 75+	<input type="text"/>
k. Unknown/not reported	<input type="text"/>
TOTAL (auto calculated)	0

3. Education Levels	Number of Individuals	
	Optional in SFY 2018	[ages 14-24] [ages 25+]
a. Grades 0-8	<input type="text"/>	<input type="text"/>
b. Grades 9-12/Non-Graduate	<input type="text"/>	<input type="text"/>
c. High School Graduate/ Equivalency Diploma	<input type="text"/>	<input type="text"/>
d. 12 grade + Some Post-Secondary	<input type="text"/>	<input type="text"/>
e. 2 or 4 years College Graduate	<input type="text"/>	<input type="text"/>
f. Graduate of other post-secondary school	<input type="text"/>	<input type="text"/>
g. Unknown/not reported	<input type="text"/>	<input type="text"/>
TOTAL (auto calculated)	0	0

4. Disconnected Youth	Number of Individuals
a. Youth ages 14-24 who are neither working or in school	<input type="text"/>

5. Health	Number of Individuals		
	Yes	No	Unknown
a. Disabling Condition	<input type="text"/>	<input type="text"/>	<input type="text"/>
b. Health Insurance*	<input type="text"/>	<input type="text"/>	<input type="text"/>

*If an individual reported that they had Health Insurance please identify the source of health insurance below.

Health Insurance Sources

i. Medicaid	Optional in SFY 2018	<input type="text"/>
ii. Medicare		<input type="text"/>
iii. State Children's Health Insurance Program		<input type="text"/>
iv. State Health Insurance for Adults		<input type="text"/>
v. Military Health Care		<input type="text"/>
vi. Direct-Purchase		<input type="text"/>
vii. Employment Based		<input type="text"/>

6. Ethnicity/Race	Number of Individuals
I. Ethnicity	
a. Hispanic, Latino or Spanish Origins	<input type="text"/>
b. Not Hispanic, Latino or Spanish Origins	<input type="text"/>
c. Unknown/not reported	<input type="text"/>
TOTAL (auto calculated)	0

II. Race	
a. American Indian or Alaska Native	<input type="text"/>
b. Asian	<input type="text"/>
c. Black or African American	<input type="text"/>
d. Native Hawaiian and Other Pacific Islander	<input type="text"/>
e. White	<input type="text"/>
f. Other	<input type="text"/>
g. Multi-race (two or more of the above)	<input type="text"/>
h. Unknown/not reported	<input type="text"/>
TOTAL (auto calculated)	0

7. Military Status	Number of Individuals
a. Veteran	Optional in SFY 2018 <input type="text"/>
b. Active Military	<input type="text"/>
c. Unknown/not reported	<input type="text"/>
TOTAL (auto calculated)	0

8. Work Status (Individuals 18+)	Number of Individuals
a. Employed Full-Time	Optional in SFY 2018 <input type="text"/>
b. Employed Part-Time	<input type="text"/>
c. Migrant Seasonal Farm Worker	<input type="text"/>
d. Unemployed (Short-Term, 6 months or less)	<input type="text"/>
e. Unemployed (Long-Term, more than 6 months)	<input type="text"/>
f. Unemployed (Not in Labor Force)	<input type="text"/>
g. Retired	<input type="text"/>
h. Unknown/not reported	<input type="text"/>
TOTAL (auto calculated)	0

Module 4, Section C: All Characteristics Report - Data Entry Form

Goal 1: Individuals and Families with low-incomes are stable and achieve economic security.

Name of CSBG Eligible Entity Reporting:

viii. Unknown/not reported

TOTAL (auto calculated)

Module 4, Section C: All Characteristics Report - Data Entry Form

Goal 1: Individuals and Families with low-incomes are stable and achieve economic security.

Name of CSBG Eligible Entity Reporting:

D. HOUSEHOLD LEVEL CHARACTERISTICS

9. Household Type	Number of Households
a. Single Person	
b. Two Adults NO Children	
c. Single Parent Female	
d. Single Parent Male	
e. Two Parent Household	
f. Non-related Adults with Children	
g. Multigenerational Household	
h. Other	
i. Unknown/not reported	
TOTAL (auto calculated)	0

13. Sources of Household Income	Number of Households
a. Income from Employment Only	
b. Income from Employment and Other Income Source	
c. Income from Employment, Other Income Source, and Non-Cash Benefits	
d. Income from Employment and Non-Cash Benefits	
e. Other Income Source Only	
f. Other Income Source and Non-Cash Benefits	
g. No Income	
h. Non-Cash Benefits Only	
i. Unknown/not reported	
TOTAL (auto calculated)	0

Below, please report the types of Other income and/or non-cash benefits received by the households who reported sources other than employment

10. Household Size	Number of Households
a. Single Person	
b. Two	
c. Three	
d. Four	
e. Five	
f. Six or more	
g. Unknown/not reported	
TOTAL (auto calculated)	0

14. Other Income Source	Number of Households
a. TANF	
b. Supplemental Security Income (SSI)	
c. Social Security Disability Income (SSDI)	
d. VA Service-Connected Disability Compensation	
e. VA Non-Service Connected Disability Pension	
f. Private Disability Insurance	
g. Worker's Compensation	
h. Retirement Income from Social Security	
i. Pension	
j. Child Support	
k. Alimony or other Spousal Support	
l. Unemployment Insurance	
m. EITC	
n. Other	
o. Unknown/not reported	

11. Housing	Number of Households
a. Own	
b. Rent	
c. Other permanent housing	
d. Homeless	
e. Other	
f. Unknown/not reported	
TOTAL (auto calculated)	0

12. Level of Household Income (% of HHS Guideline)	Number of Households
a. Up to 50%	
b. 51% to 75%	
c. 76% to 100%	
d. 101% to 125%	
e. 126% to 150%	
f. 151% to 175%	
g. 176% to 200%	
h. 201% to 250%	
i. 250% and over	
j. Unknown/not reported	
TOTAL (auto calculated)	0

15. Non-Cash Benefits	Number of Households
a. SNAP	
b. WIC	
c. LIHEAP	
d. Housing Choice Voucher	
e. Public Housing	
f. Permanent Supportive Housing	
g. HUD-VASH	
h. Childcare Voucher	
i. Affordable Care Act Subsidy	
j. Other	
k. Unknown/not reported	

E. Number of Individuals Not Included in the Totals Above *(due to data collection system integration barriers)*

1. Please list the unduplicated number of INDIVIDUALS served in each program*:

Program Name	Number of Individuals

F. Number of Households Not Included in the Totals Above *(due to data collection system integration barriers)*

1. Please list the unduplicated number of HOUSEHOLDS served in each program*:

Program Name	Number of Households

Module 4, Section C: All Characteristics Report - Data Entry Form

Goal 1: Individuals and Families with low-incomes are stable and achieve economic security.

Name of CSBG Eligible Entity Reporting:

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**The system will add rows to allow reporting on multiple programs.*