



DEPARTMENT OF ECONOMIC SECURITY

Your Partner For A Stronger Arizona

Katie Hobbs
Governor

Angie Rodgers
Director

Business Automobile Liability Waiver

I request a waiver from the Request for Qualified Vendor Application (RFQVA) DDD-2024 Section 7.6.3.1.2 of the *DES/DDD Standard Terms and Conditions for Qualified Vendors* pertaining to Business Automobile Liability by providing the following assurances regarding the utilization of my automobile during the performance of any business-related travel associated with the Qualified Vendor Agreement identified below.

1. I drive to only one consumer's home per day to provide services.¹ I only commute in my automobile from my principal residence to the consumer's home and then commute back to my residence - **or** - I only commute from my principal residence to a clinic or business setting where I provide service to all of my assigned consumers and then commute back to my residence.
2. I do not and will not use my automobile for any contract-related business travel or to transport consumers.
3. Should the above-described utilization of my automobile change, this waiver will automatically become void. I will notify the Division of Developmental Disabilities and obtain the required insurance coverage per Section 7.6.3.1.2 of the *DES/DDD Standard Terms and Conditions for Qualified Vendors*.

Qualified Vendor Name: _____
(Print)

Qualified Vendor Agreement #: _____

Name and Title of Signatory: _____
(Print)

Signature: _____ **Date:** _____

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Approved: _____ **Date:** _____

Contract Management Supervisor or designee

Denied: _____ **Date:** _____

Contract Management Supervisor or designee

¹ The Division of Developmental Disabilities reserves the right to conduct periodic reviews of the Qualified Vendor's monthly billing statements/claims to ensure that no more than one consumer's home is visited per day during the time this waiver is in effect.