



DEPARTMENT OF ECONOMIC SECURITY

*Your Partner For A Stronger Arizona*

# Arizona Early Intervention Program (AzEIP) Transition Process for Families

# What is AzEIP?

The Arizona Early Intervention Program (AzEIP) is Arizona's statewide interagency system of services and supports for families of infants and toddlers, birth through two years of age, with disabilities or delays.

# Transition Process

The transition process discussion begins at AzEIP eligibility and continues until the child has successfully transitioned out of AzEIP.

The transition process includes three specific activities each with required timelines:

- A. Transition Planning Meeting (TPM)
- B. Public Education Agency notification/referral or opt out
- C. Transition Conference

The purpose of the transition process is to ensure a smooth transition for all AzEIP eligible children and their families from early intervention to preschool or other appropriate services at or around the date a child turns three years old.

# Transition Planning Meeting

**Who:** Parents, IFSP Team, anyone the parents wish to include

**What:** Conversations about transition and what the family would like to see happen for their child

**When:** 2 years 3 months to 2 years 6 months

**Where:** Time and place convenient for the family

**Why:** To develop a transition plan

# PEA Notification/Referral and Opt Out

Public Education Agency (PEA) notification is the sharing of a child and family's demographic information with the school district in which the child and family resides and the Arizona Department of Education (ADE).

If the parent does not want their child and family's demographic information shared with the school district and ADE, the parent has the opportunity to opt out.

# Transition Conference

**Who:** Parents, IFSP Team, School District Representative, Other Early Childhood Program Representatives and/or anyone else the parents wish to include

**What:** Review and update the transition plan

**When:** 2 years 3 months to 2 years 9 months (usually closer to 2 years 9 months)

**Where:** Time and place convenient for the family

**Why:** Provide information about programs the family is interested in and identify next steps for transition

# Links

BEST PRACTICES FOR PRESCHOOL TRANSITIONS -PRESCHOOL  
TRANSITION COMPONENTS:

<https://exceptionalstudent.padlet.org/essearlychildhood/best-practices-for-preschool-transitions-preschool-transitio-pk42c10ikcp8a2vk>

Transition Guide for Families: What You Need to Know Before Your Child's Third  
Birthday: <https://des.az.gov/file/26300/download>

family transition video: <https://vimeo.com/583458094>

# Acronym List

**ADE: Arizona Department of Education**

**AzEIP: Arizona Early Intervention program**

**IDEA: Individual with Disabilities Education Act**

**PEA: Public Education Agency**

**TC: Transition Conference**

**TPM: Transition Planning Meeting**