

Human Rights Committee (HRC) Meeting Minutes

Monthly meeting of District North (Flagstaff)

Department of Economic Security
Division of Developmental Disabilities
1704 N. 4th St.
Flagstaff, Arizona
April 20, 2017
9:30 A.M.

Call to Order	Meeting called by District North Human Rights Committee (HRC)
Start Time	9:30 A.M.
Facilitator	Cynthia McKinnon (Chairperson)
Note Taker	Daniel Stutzman (HRC Liaison)
Attendees	<p>HRC Members Present: Dora Harrison, Norm Wallen, Ted Garland, Cynthia McKinnon</p> <p>HRC Members Absent: N/A</p> <p>Division of Developmental Disabilities (DDD) Staff: Richard Kautz, Daniel Stutzman, Michelle Uhalde-Wood</p> <p>Remote Participants: Cynthia McKinnon (By phone)</p> <p>Number of Public in Attendance: None</p>
Agenda Topics	<ul style="list-style-type: none"> I. Call to Order II. Welcome and Introductions III. Committee Moves into Executive Session

Welcome and Introduction

Committee

Discussion	<p>The Human Rights Committee (HRC) members introduced themselves in person and on the phone.</p> <p>Richard Kautz introduced himself as the Advocacy and Special Projects Manager for the Division of Developmental Disabilities.</p>
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	<p>Daniel Stutzman introduced himself as the new District North Human Rights Committee Liaison.</p> <p>Michele Uhalde-Wood introduces herself as the acting liaison for quality management until a replacement quality manger is hired.</p> <p>Norm: why is there a new liaison for the Committee?</p> <p>Daniel: this new liaison position will be taking over a number of duties for the Committee. Daniel listed such duties as posting notices and agendas for the Committee as required by open meeting law. The duties also included his responsibilities to take session minutes getting answers for HRC members for questions related to DDD policy and other functions related to DDD.</p> <p>Daniel: In the coming months I will also be doing a lot of recruitment efforts in the area to get potential new members applying to the Committee.</p> <p>Michele Uhalde-Wood: I am temporary filling in for quality management until the old position is hired for.</p> <p>Ted: Daniel, I previously written a letter to DDD central office regarding some viewpoints I have of someone who is familiar with services. I will email the letter to you. Can you see I get some answers?</p> <p>Daniel: Yes Ted, I will look into it as soon as I get your email.</p>
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Committee moves into executive session

Committee

Discussion	<p>Committee moves into executive session at 9:46 A.M. pursuant to A.R.S. 41-1959 and A.R.S. 38-431.03(A)(2) to discuss incident reports and behavioral health treatment plans concerning members of the Division of Developmental Disabilities of the Arizona Department of Economic Security."</p>
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Adjournment

Cynthia McKinnon

Conclusion	<p>Next meeting will be held on May 18th at 9:30 A.M. at the Flagstaff location. Meeting adjourned by Cynthia McKinnon at 11:57 A.M.</p>
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