



DEPARTMENT OF ECONOMIC SECURITY
Your Partner For A Stronger Arizona

Katie Hobbs
Governor

Vacant
Director

March 22, 2024

To: Local Workforce Development Areas (LWDAs)

From: Lynn Larson
DES Deputy Assistant Director
Division of Employment and Rehabilitation Services (DERS)

Subject: PY21/FY22 - Revised Funding Opportunities Allocations

The following ALERTS are attached:

<u>ALERT</u>	<u>FUND SOURCE/TYPE</u>
ALERT PY21/FY22-5B	One-Time Funding Opportunity Awards

The ALERTS are subject to change as additional information is received by DERS pertaining to the funding sources identified.

ALERTS are available on the Division website using the link:
<https://des.az.gov/WIOATitle1FundsAllocation>

For any questions regarding this ALERT, please contact wioaprogram@azdes.gov

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**Division of Employment and Rehabilitation Services ALERT
PY21/FY22-5B - Revised WIOA One-Time Funding Opportunity Awards**

Please note that this ALERT reflects edits and additions to [Alert 24-002 - PY21/FY22 One-Time Funding Awards](#) issued on February 12, 2024. Revisions are identified in red text for ease of reference.

Approximately \$10M is available to Local Workforce Development Areas to support various employment and training programs as allowable under [20 CFR § 682.200](#) and [20 CFR § 682.210](#). Proposals were received from City of Phoenix, Coconino, **Mohave/La Paz**, Northeastern Arizona, Pima, Pinal, **Southeastern Arizona**, **Yavapai**, and Yuma. **Several proposals were revised**. Proposals were evaluated for allowability as identified in [20 CFR § 682.110](#) and [20 CFR § 683.110](#). Awards are also based on the planned completion dates and the ability to expedite fund expenditure.

This one-time funding must be obligated by May 31, 2024 and liquidated by **June 30, 2024** or the funding is reverted back to the Department of Economic Security. The following requirements apply to the awards:

- Obligations must be reported on the reimbursement reports. Any funds not obligated by May 31, 2024, must be returned to the Department of Economic Security.
- **The period of performance for the funding source of these one-time funds ends on June 30, 2024. Therefore goods and services must be provided/delivered, by June 30, 2024. Payment for goods and services provided/delivered outside of the period of performance of these one-time funds are not allowable.**
- The final request for reimbursement must be submitted no later than July 15, 2024.
 - Local Workforce Development Areas with awards in this ALERT will submit reimbursement requests using the provided invoice template. Submit reimbursement requests as frequently as possible to WIOAfiscalreports@azdes.gov. The Department of Economic Security will follow up with Local Workforce Development Areas, as necessary, to obtain final figures by June 3, 2024.
- All expenditures must be allowable under the cost principles and are not exempt from WIOA guidelines. For example, payments and services to individuals must be WIOA enrolled participants.
- Out of School Youth cumulative expenditures within this allocation must be reported for all direct youth services within these approvals.
- Any approved allocations for equipment require pre-approval by the Department of Economic Security. The Department of Economic Security will send a template for signature to each Local Workforce Development Area within the next few weeks. If you are granted funding for equipment but have not received approval by **April 15, 2024** please reach out to aaronjohnson@azdes.gov
- Backup documentation and items of cost will be subject to review in future fiscal and program monitoring.
- Upon completion of the work, submit a narrative/presentation to share the results of the population benefiting from the effort, to learn from local community experience, and to showcase partnership successes. Please submit narrative/presentation to wioaprogram@azdes.gov no later than July 31, 2024.

**Division of Employment and Rehabilitation Services ALERT
 PY21/FY22-5B - Revised WIOA One-Time Funding Opportunity Awards**

Awards are made for the following projects for overall statewide total of **\$6,570,136**:

Local Workforce Development Area	Project Proposed	Project Amount	Total Awarded
City of Phoenix	<p>This proposal seeks funding to support workforce development to include training for: Pre-Apprenticeships, On-the-Job Training (OJT), Incumbent Worker Training, and funding for outreach expenses. By investing in these programs, we aim to address unemployment, foster skilled labor, and bridge the gap between education and employment. Objectives: 1) Facilitate Skill Development: Provide training opportunities for participants to develop industry-specific skills. Over 20 participants will acquire industry-specific skills through hands-on training, increasing their employability. 2) Increase Employment Opportunities: Support individuals in gaining work experience and enhancing their employability. At least 70% of participants will secure employment within six months of completing the program, contributing to economic growth and community development. 3) Promote Outreach and Awareness: Increase ARIZONA@WORK City of Phoenix awareness of programs and services. Reach potential employers and participants from diverse backgrounds and communities. Outreach activities will reach over 200 individuals, raising awareness of apprenticeship opportunities among diverse audiences.</p>	\$100,000	\$100,000
Coconino	Participant referral system - increased participant placement rates by 10% within the first year; reduced service redundancy by 10% through improved program coordination; enhanced partner collaboration and knowledge sharing; improved data collection and analysis for informed decision-making	\$300,000	\$1,186,297
	Tynkertopia ignites creativity and critical thinking through hands-on workshops and mentorship, building a future workforce brimming with tech-savvy trailblazers - increase in youth participation in training programs	\$400,000	
	Katalyst Space Technologies 12-week internship program introducing college students to the dynamic and growing space technology sector - 4 internships	\$68,160	
	Northern Arizona Regional Forestry Academy - 8 week odyssey for out-of-school youth (18-24 years old) - increase in youth participation	\$218,137	
	Marketing and rebranding - Anticipate reaching a broader audience of potential job seekers and employers, leading to increased job placements and reduced unemployment rates, growth in business retention and expansion, and enhanced economic development and competitiveness for the Coconino County region	\$200,000	

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Local Workforce Development Area	Project Proposed	Project Amount	Total Awarded
Mohave/ La Paz	Purchase 30 Virtual Reality headsets, software, and tailored content for career exploration at job centers and rural schools within Mohave-La Paz counties. Traditional methods often fail to provide immersive experiences necessary for informed decision-making. Provide participants with tangible encounters across various career pathways. Immersive virtual environments simulate real-world scenarios, fostering active engagement and participation. – Increase engagement and participation among job center visitors (150 Adult/Dislocated Workers) and students (approximately 400 Youth) in rural communities. Gain insightful information from job seekers and students to identify increased training interest in high demand occupations.	\$81,000	\$132,720
	ADA equipment upgrades for job seekers requiring reasonable accommodations in multiple job center locations including an ergonomic rising desk, computer, and software for EEO compliance. – support an estimated 75 participants across all programs.	\$8,200	
	Purchase tablets for hiring events, community events, and job seeker support within the community allowing easy accessibility to services and tracking of outreach to local communities. – assist 700 WIOA Title 1B program participants per year	\$10,500	
	Marketing and Rebranding with Hiring Event Kits -- reach a wider spectrum of prospective job seekers and employers, consequently foster higher rates of job placement and a decrease in unemployment rates. Further facilitate business retention and expansion, contributing to bolstered economic development and increased competitiveness with Mohave/LaPaz counties.	\$33,020	
Pima	Pre-Apprenticeship (Building Trades) - 30 successfully completing students (ages 17+) enter trades apprenticeship	\$234,516	\$2,973,834
	Afterschool and Year-Round Internship Opportunities - at least 75 students complete 160 hours of work experience	\$481,795	
	In School Youth - Credit Recovery Stipends - 75 students with barriers (English language learners, refugee, basic skills deficient, low income) complete 180 hours of in classroom time	\$135,000	
	Community Resource Navigators (Bringing One-Stop Closer to Home) - increase overall recruitment and enrollment in WIOA activities (basic career services); increase equitable service delivery to WIOA target populations in rural and underserved areas	\$372,523	

**Division of Employment and Rehabilitation Services ALERT
 PY21/FY22-5B - Revised WIOA One-Time Funding Opportunity Awards**

Local Workforce Development Area	Project Proposed	Project Amount	Total Awarded
	Support Services (Wrap Around Services) - all WIOA Adult enrolled in individual career services and eligible to receive supportive services	\$1,750,000	
Pinal	"Intentional Design of Justice Involved Career Pathways" Initiative - 45 participants provided employment and offered a pathway to new beginnings and a brighter future	\$516,802	\$516,802
	Procure and implement a cloud-based participant referral, tracking and reporting system, covering the base subscription costs for a One Stop Operator Portal and allowing systemic integration of partner communication and referrals. Anticipated Outcomes: 1. Increased access to career and training services for job seekers through a centralized and streamlined platform. 2. Improved efficiency and effectiveness of service delivery, leading to quicker referral follow-up times and better outcomes for job seekers. 3. Enhanced collaboration and communication among ARIZONA@WORK Pinal partners and community partners, leading to a better understanding of services provided and improved coordination of support. 4. Identification and flagging of job seekers in need of immediate services, enabling timely intervention and support.	\$160,000	\$160,000
NEAZ	Occupational Skills Training/Support Services for program participants - occupational training leading to credentials for additional 25 participants	\$162,500	\$391,082
	Supporting Provision of Career Services in Job Centers (resource room computer upgrade) - improved resource access for hundreds or thousands of job center visitors over lifespan of equipment	\$5,700	
	Atlas referral network - implementation of technology initiative in 5 regional job centers and 7 Apache County libraries.	\$68,584	
	Equip Job Center staff to participate in job fairs (Job Fair Kits) - creation of 10 Job Fair Kits to facilitate job fairs throughout region	\$43,098	
	Technical Assistance Support (Training library) - training 25 program and administrative staff	\$13,200	
	* Technical Assistance Support (WIOA consulting) - improved local policy, procedure, and plan development culminating in updated Local Plan	\$49,000	
	* Outreach (Media and web service) - Increased program enrollment and brand awareness	\$49,000	

**Division of Employment and Rehabilitation Services ALERT
 PY21/FY22-5B - Revised WIOA One-Time Funding Opportunity Awards**

Local Workforce Development Area	Project Proposed	Project Amount	Total Awarded
	<p>Professional Development and Core Competency Training - enhance knowledge of leadership and team members supporting workforce</p> <p>Purchase equipment to improve conditions at four job center resource rooms and support outreach efforts at community events.</p> <p>* Technical Assistance Support - (WIOA policy and procedure) - Pursue consulting focused on job center service delivery, customer tracking, and documentation policy and procedure development.</p> <p>* Technical Assistance Support – Hire accounting consultancy firm to create standard work for department book-keeping. - Comprehensive set of procedures and documentation for departmental bookkeeping, expense tracking and audit readiness.</p> <p>* Technical Assistance Support - Hire a specialized firm that can assist the team with reviewing existing finances to develop an updated budget and organization system.</p> <p>Supporting provision of career services in one-stop delivery system (Replace/upgrade outdated vehicles)</p>	<p>\$27,342</p> <p>\$6,500</p> <p>\$49,000</p> <p>\$49,000</p> <p>\$49,000</p> <p>\$75,000</p>	<p>\$255,842</p>
SEAZ	<p>Purchase 9 Epson Workforce Scanners for each of our Career Advisors. This equipment is needed to upload participants' documents to Arizona Job Connection (AJC). Currently, we only have 1 document scanner in 3 of our Job Centers, so the Career Advisors are dependent on 1 staff person in each Job Center to upload participants' documents to AJC. Each Career Advisor will have a scanner on their desk which will enable the Career Advisors to upload the required documents into AJC themselves.</p>	<p>\$3,861</p>	<p>\$3,861</p>
Yuma	<p>Occupational Skills Training (OST) assistance and Internships/Work Experience (WEX) 15 youths, 5 dislocated workers, and 4 adults successfully will be completing occupational skills training / 22 youths, 3 dislocated workers, 17 adults will be successfully completing Work Experience/Internship / 102 youths, 17 dislocated workers, and 76 adults will be participating in training, individualized or career services with the provision of supportive services / 94 youths will be participating in educational or training services with the provision of supportive services / 105 youths will be provided with incentives payments for successfully completing training and/or completing activities from the 14 program elements.</p>	<p>\$533,798</p>	<p>\$766,198</p>

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Local Workforce Development Area	Project Proposed	Project Amount	Total Awarded
	Supplement on-site security guards - enhanced security for One-Stop Center	\$29,000	\$83,500
	Economic Analysis and Study - assist and customize the four-year plan for Yuma County	\$121,000	
	** ADA Equipment, Van, and Trailer - programmatic access compliance and support career fairs, customized recruitment, and rapid response activities	\$82,400	
	Purchase security/IT equipment and office furniture to enhance security of staff and clients; comply with ADA requirements and provide physical access to services at the Youth Center for youth with disabilities; facilitate on-ground and hybrid meeting, staff training, employer and program recruitments, job fairs, participant workshops, and community events; and comply with Executive Order 13166.	\$73,500	
	Training - Provide on-site training sessions to staff to enhance their knowledge in WIOA specific areas - approximately 90 staff and service providers in areas of case management and mental health trained	\$10,000	

* Allocation was reduced by \$5,000 to match NEAZ's revised budget request document.

** Allocation was decreased by \$2,000 to match Yuma's original request totalling \$766,198.

Please send your questions to wioaprogram@azdes.gov.

PY21/FY22

	PY YT	PY AD	PY DW	FY AD	FY DW	One-Time Funding (Allowable Statewide Activities)
Begin Date	7/1/2023	7/1/2023	7/1/2023	7/1/2023	7/1/2023	7/1/2023
End Date	6/30/2024	6/30/2024	6/30/2024	6/30/2024	6/30/2024	5/31/2024
Final Report Due	8/15/2024	8/15/2024	8/15/2024	8/15/2024	8/15/2024	7/15/2024

NEAZ	PY YT	PY AD	PY DW	FY AD	FY DW	One-Time Funding	Total
Admin		\$0	\$0	\$0	\$0	\$0	\$0
Prog		\$0	\$0	\$0	\$0	\$0	\$646,924
Total		\$0	\$0	\$0	\$0	\$0	\$646,924

Cochise	PY YT	PY AD	PY DW	FY AD	FY DW	One-Time Funding	Total
Admin	\$5,172	\$0	\$0	\$5,041	\$8,430	\$0	\$18,643
Prog	\$46,546	\$0	\$0	\$45,370	\$75,870	\$3,861	\$171,647
Total	\$51,718	\$0	\$0	\$50,411	\$84,300	\$3,861	\$190,290

Coconino	PY YT	PY AD	PY DW	FY AD	FY DW	One-Time Funding	Total
Admin	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Prog	\$0	\$0	\$0	\$0	\$0	\$1,186,297	\$1,186,297
Total	\$0	\$0	\$0	\$0	\$0	\$1,186,297	\$1,186,297

Maricopa	PY YT	PY AD	PY DW	FY AD	FY DW	One-Time Funding	Total
Admin	\$51,820	\$0	\$0	\$48,383	\$61,952	\$0	\$162,155
Prog	\$466,383	\$0	\$0	\$435,451	\$557,572	\$0	\$1,459,406
Total	\$518,203	\$0	\$0	\$483,834	\$619,524	\$0	\$1,621,561

Mohave	PY YT	PY AD	PY DW	FY AD	FY DW	One-Time Funding	Total
Admin	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Prog	\$0	\$0	\$0	\$0	\$0	\$132,720	\$132,720
Total	\$0	\$0	\$0	\$0	\$0	\$132,720	\$132,720

Phoenix	PY YT	PY AD	PY DW	FY AD	FY DW	One-Time Funding	Total
Admin	\$42,854	\$0	\$0	\$40,478	\$39,775	\$0	\$123,107
Prog	\$385,686	\$0	\$0	\$364,310	\$357,973	\$100,000	\$1,207,969
Total	\$428,540	\$0	\$0	\$404,788	\$397,748	\$100,000	\$1,331,076

Pima	PY YT	PY AD	PY DW	FY AD	FY DW	One-Time Funding	Total
Admin	\$29,249	\$0	\$0	\$27,353	\$29,886	\$0	\$86,488
Prog	\$263,237	\$0	\$0	\$246,173	\$268,972	\$2,973,834	\$3,752,216
Total	\$292,486	\$0	\$0	\$273,526	\$298,858	\$2,973,834	\$3,838,704

Pinal	PY YT	PY AD	PY DW	FY AD	FY DW	One-Time Funding	Total
Admin	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Prog	\$0	\$0	\$0	\$0	\$0	\$676,802	\$676,802
Total	\$0	\$0	\$0	\$0	\$0	\$676,802	\$676,802

Santa Cruz	PY YT	PY AD	PY DW	FY AD	FY DW	One-Time Funding	Total
Admin	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Prog	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Tribal	PY YT	PY AD	PY DW	FY AD	FY DW	One-Time Funding	Total
Admin	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Prog	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Yavapai	PY YT	PY AD	PY DW	FY AD	FY DW	One-Time Funding	Total
Admin	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Prog	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Yuma	PY YT	PY AD	PY DW	FY AD	FY DW	One-Time Funding	Total
Admin	\$45,864	\$0	\$0	\$42,872	\$20,870	\$0	\$109,606
Prog	\$412,778	\$0	\$0	\$385,848	\$187,832	\$849,698	\$1,836,156
Total	\$458,642	\$0	\$0	\$428,720	\$208,702	\$849,698	\$1,945,762

Alert 24-002 Invoice

One-Time Funding Expenditures	
LWDB:	
General Description:	
Begin Date : 07/01/2023	
Expenditures Reported Through (Date):	
	Expense Categories
(Complete as appropriate, Current Entries are Examples Only)	
Total Participant Support Service Cost	\$ -
Total LWDB Staffing/Travel Cost	\$ -
Additional Cost (if applicable)	\$ -
	\$ -
	\$ -
	\$ -
	\$ -
	\$ -
	\$ -
	\$ -
Total LWDB Reimbursement Request	\$ -

Cumulative Data for Reporting Only:	Total OTF Reimbursement on Direct Youth Services	\$ -	ALN 17.259
	Total OTF Reimbursement on Out-of-School Youth	\$ -	
	Total OTF Reimbursement on Direct Adult Services	\$ -	ALN 17.258
	Total OTF Reimbursement on Other Approved Activities	\$ -	ALN 17.278

Submitted/Authorized by (Name):
 Date Submitted for Reimbursement: