

## **1022 JUSTICE REACH-IN**

REVISION DATE: 9/17/2025

REVIEW DATES: 10/31/2024, 1/18/2023

EFFECTIVE DATE: January 18, 2023

REFERENCES: 42 CFR § 438.62(b); A.R.S. § 36-551; AMPM 1022; AMPM 541

### **PURPOSE**

This policy applies to the Division’s Administrative Services Subcontractors (AdSS). This policy outlines requirements for the AdSS to develop a process for justice system reach-in care coordination activities, to support facilitating transition of Members who have chronic or complex care needs out of jails, prisons, and detention facilities into communities.

### **DEFINITIONS**

1. “Calendar Day” means every day of the week, including weekends and holidays.
2. “Care Management” means a group of activities performed to identify and manage clinical interventions or alternative treatments for identified Members to reduce risk, cost, and help achieve better health outcomes. Distinct from Case Management, Care Management does not include the day-to-day

duties of service delivery.

3. "Justice System Liaison" means a Division staff person who is located in Arizona and is the single point of contact for justice system stakeholders such as county jails, prisons, and detention facilities, courts, correctional health service contractors, parole and probation departments, Arizona Administrative Office of the Courts, Arizona Department of Juvenile Corrections, Arizona Department of Corrections Rehabilitation and Reentry, law enforcement, and community supervision agencies. This position is responsible for ensuring care coordination of justice-involved Members and for oversight and reporting of justice system reach-in care coordination activities. This position also serves as the single point of contact for justice system stakeholders engaged programmatically in arrest diversion or incarceration alternative initiatives intended to reduce the number of individuals from entering the justice system.
4. "Member" means the same as "Client," a person receiving developmental disabilities services from the Division, as defined

in A.R.S. § 36-551.

## **POLICY**

### **JUSTICE REACH-IN**

1. Administrative Services Subcontractors shall notify the Division's Justice System Liaison upon becoming aware that a Division Member has become an inmate of a public institution.
2. The AdSS shall assist the Division's Justice System Liaison in reach-in care coordination efforts, for Members who have been incarcerated for 20 Calendar Days or longer and have an anticipated release date.
3. The AdSS shall establish care management protocols that meets the Division's established parameters for Members involved in reach-in care coordination, which include Members who have substance use disorder or meet medical necessity criteria to receive Medications for Opioid Use Disorder (MOUD) and Medication Assisted Treatment (MAT), as consistent with AMPM 1022.
4. The AdSS shall ensure the Primary Care Provider (PCP) sees the

Member within seven Calendar Days of release to coordinate care, including medications have been obtained, referrals have been provided, and order any necessary testing.

5. The AdSS shall notify the Division upon becoming aware that the incarcerated Member's enrollment has not been suspended to allow the Division to adjust eligibility dates, based upon AHCCCS' notification of incarceration in AHCCCS' 834 files sent to the Division.
6. The AdSS shall utilize the renewal date information to identify incarcerated Members who may have missed their eligibility redetermination dates while incarcerated causing a discontinuance of benefits, and provide assistance with reapplication for AHCCCS medical assistance upon release.
7. The AdSS shall develop policies and procedures to collaborate with the Arizona Department of Corrections, Rehabilitation, and Reentry (ADCRR) to provide care management to Members.
8. The AdSS shall begin reach-in care activities upon knowledge of a Member's anticipated release date and shall include education

regarding care, services, resources, appointment information, primary care provider or behavioral health provider, and care management contact information.

9. The AdSS shall monitor progress and submit a monitoring progress report throughout the year as specified in the current Contract.

#### **SUPPLEMENTAL INFORMATION**

Justice system reach-in may take place independent of an anticipated release date if the Justice System Liaison is actively coordinating with the jail, prison, or detention facility transition planners to identify a release date as a Member navigates the justice system.

*Vicki Copeland, MD*

Signature of Chief Medical Officer

Vicki Copeland

Name

Sep 15, 2025

Date