



# Interagency Coordinating Council (ICC) for Infants and Toddlers

## ICC Transition Committee Meeting

Friday, September 22, 2023 · 9:00 – 11:00 am

### Attendance

#### Members

Kendra Benedict: Present  
Stephanie Collier: Present  
Sue Damiata: Absent  
Crystal Ghica: Present  
Kyle Hammond: Present  
Jaymie Jacobs: Absent  
Sandra Makrias: Absent  
Alexandra Oropeza: Present  
Suzanne Perry: Present  
Sonia Samaniego: Absent  
Kristy Thornton: Present  
Dr. Pilar Vargas: Present  
Camille Verdugo: Absent

#### General Public

#### AzEIP Staff

Anissa Albert: Present  
Annie Converse: Absent

Chantelle Curtis: Present  
Lidia Gonzales: Present

## Mission Statement

The committee is committed to assisting the Arizona Early Intervention Program (AzEIP) in reaching and maintaining 100% compliance with the timely and high quality transition of all children out of Part C services (early intervention) to Part B preschool and/or other community services, by providing support, guidance, and feedback on policies and procedures.

## Agenda and Minutes

1. Call to Order: 9:06 am
2. Welcome and Introductions: Welcome Dr. Vargas!
3. Read Public Member Notice
4. Minute Approval from 7/11/2023 meeting: Alexandra moved to approve, Kyle seconded
  - Kendra Benedict: Yay
  - Stephanie Collier: Yay
  - Sue Damiata: absent
  - Crystal Ghica: Yay
  - Kyle Hammond: Yay
  - Jaymie Jacobs: absent
  - Sandra Makrias: absent
  - Alexandra Oropeza: Yay
  - Suzanne Perry: Yay
  - Sonia Samaniego: absent
  - Kristy Thornton: Yay
  - Dr. Pilar Vargas: was not part of the group for last meeting; abstained from voting
  - Camille Verdugo: absent
5. Discussion Items/topics
  1. AzEIP Updates
    - a. Finalizing data from monitoring period that ended 6/30/2023; will have preliminary data at November stakeholder's meeting
    - b. Continuing to work on automating data linking project with Arizona Department of Education (ADE)
    - c. Office of Special Education Programs (OSEP) is proposing new exit categories focusing on where children are at in the transition process and is seeking public comment; AzEIP is seeking stakeholder feedback on how to best label these categories in our system using this [Google form](#).
    - d. AzEIP and ADE Early Childhood Special Education (ECSE) team are doing collaborative presentations on Transition
      - i. Wednesday, [October 25, 2023, 1:00 pm-3:00 pm via Zoom](#)
      - ii. Friday, [October 27, 2023 8:30 am-10:30 am via Zoom](#)
  2. Member updates
    - a. ADE: OSEP will be releasing Early Childhood best practice document (eligibility & assessment) coming, as well as Transition from C to B guidance – goal is to get it out by DEC conference (early December)
    - b. ADE: Early Intervention/Early Childhood Special Education (EI/ECSE) Summit 2/28-3/1/2024, "Taking Leaps to Thrive: Supporting Each Other

to Build Stronger Connections through Whole System Collaboration”

3. Breakout Groups

- a. Compliance (Alexandra Oropeza, Stephanie Collier, Suzanne Perry, Kendra Benedict, Anissa Albert were present)
  - i. One-sheeters around Transition
    1. Kendra will work on one-sheeter for ASDB families about Transition
    2. One-sheeter to clarify terminology and the use of correct and consistent language throughout the Transition process
    3. One-sheeter for Public Education Agency (PEA) Update - what is it for, who is responsible (particularly when families move)
    4. Group will meet October 2 1-2:30 pm
- b. Quality Practices (Kristy Thornton, Crystal Ghica, Kyle Hammond, Dr. Vargas, Lidia Gonzales, Chantelle Curtis were present)
  - i. Group feels like script is about ready
  - ii. Made some revisions to Agenda
  - iii. Will touch base with group lead to ensure we have all information she was thinking of including about Child Outcomes Summary process
  - iv. Plan to have final drafts to AzEIP office by 10/6/23

6. Action/follow up: Chantelle will follow up with Camille; Final drafts of Transition Conference script and agenda to AzEIP office by 10/6/23; Stephanie will ask ICC if this must be voted on by ICC or if it can go straight to AzEIP office.

7. Public Comment: none

8. Confirm next meeting date/time: 11/17/2023 9:00-11:00 am

9. Adjourn: 11:01 am