



Interagency Coordinating Council (ICC) for Infants and Toddlers

Interagency Coordinating Council Committee Meeting Minutes September 22, 2023

Attendance

ICC

Sarah Patrick Greene (P)
Sonia Samaniego (P)
Sarah Patrick Greene (P)
Suzanne Perry (P)
Amy Munoz (P)
Charlene May (P)
Olivia Lindly (P)

ITMHCA Board of Directors - Kelly Lalan (P)
Kendra Benedict (P)
Stacy Reinstein (P)
Laurie Shook (P)
Dana Hutchings (P)
Stephanie Collier (P)
Lana Graber (P)

AzEIP

Lisa Casteel (P)
Pamela Meurer (P)
Jeremiah Hale (P)
Jessica Jimmerson (P)
Amy Aeed (P)
Amanda Honeywood (P)
Kellie Verdicchio (P)

Anissa Albert (P)
Erica Melies
Karylann (Annie) Converse (P)
Lisa Vallee (P)
Lidia Gonzales (P)
Chantelle Curtis (P)
Amanda Tipotsch (P)

Attendees

Jennifer Key (P)
Sandra Caudillo (P)
Sarah Whaley (P)
Taylor Porter (P)
Tricia Burke (P)

Cynamon Woodberry (P)
Jill Lovill (P)
Kyle Hammond (P)
Karie Taylor (P)
Mia Ruiz (P)

Jacqueline Gencarelle (P)
Anette Yazzle (P)
Joshua Kobzeff (P)
Kristy Thornton (P)
Maria Pimentel (P)
Olivia Lindly (P)

Paola Ayala (P)
Billy Henderson (P)
Crystal Chica (P)
Dr. Pilar Vargas (P)
Eric Bucher (P)
Jolene Berry (P)

Minutes

- I. Call to Order and Welcome (Lana Graber, ICC Chair) 11:34am
- II. Public Comment Notice
 - A. If you have any comments, please forward your questions or concerns to azeip@azdes.gov or type your questions in the chat box during the meeting. The meeting will be recorded to ensure we capture all content.
- III. Introductions
- IV. Family Story (Tricia Burke) (Family Engagement Committee, Laurie Shook, Acting Committee Chair)
 - A. Tricia Burke shared her story
- V. Educational Topic - New Song Center presented by Jill Lovill (Sarah Greene, ICC Vice Chair)
 - A. Grief, loss, mourning, and bereavement were discussed
 - B. One in 11 children will experience the loss of a parent or sibling
 - C. The leading causes of death in Arizona are accidents or problems in birth
 - D. The mission of New Song Center - Provide comprehensive grief, education, and support to help families heal after traumatic loss
 - E. After the intake process, there is an orientation, and children are placed in a group based on age
 - F. Programs are located throughout the Valley
 - G. There is counseling available when a child is dying or has died. You must wait a month after the death
 - H. Children between four and 25 are available for the programs
 - I. There is no charge for services
 - J. Recommended the book "The Rabbit Listened"
 - K. Funding comes from Hospice of the Valley
- VI. Guest Speaker - Arizona Comprehensive System of Personnel Development presented by Karie Taylor (Lana Graber, ICC Chair)
 - A. Partners with CSPD Program for the project of ECHO
 - B. Discussed the purpose of collaborative
 - C. Dr. Sanjeev Arora founded Project ECHO
 - D. ECHO optimizes Professional Development (PD)
 - E. ECHO has a Hub Team, Providers, and Children
 - F. ECHO series has no costs
 - G. ECHO supports the translation of research to practice
 - H. Completed 11 ECHO programs currently
 - I. Upcoming ECHO projects
 1. IHE Pre-Service ECHO, starting October 13th - <https://chs.asu.edu/project-echo/join/institute-higher-education-pre-service-faculty>
 2. Enhancing Early Learning environments for young children with Disabilities, starting October 10th - <https://chs.asu.edu/project-echo/join/enhancing-early-learning->

[environments-successfully-include-young-children-disabilities-echo](#)

J. For any topics you would like to discuss you can contact Karie Taylor at karie.taylor@asu.edu

VII. ICC Updates (Lana Graber, ICC Chair)

A. Approval of Minutes from 5/23/23 (VOTE) - Approved

1. Motion Sarah Patrick Greene
2. Second Kelly Lalan
3. Sonia Samaniego - Aye
4. Sarah Patrick Greene - Aye
5. Suzanne Perry - Aye
6. Amy Munoz - Aye
7. Charlene May - Aye
8. Olivia Lindly - Aye
9. ITMHCA Board of Directors (Kelly Lalan) - Aye
10. Kendra Benedict - Aye
11. Stacy Reinstein - Aye
12. Laurie Shook - Aye
13. Dana Hutchings - Aye
14. Stephanie Collier - Aye
15. Lana Graber - Aye

B. OSEP Leadership Conference Follow-Up from Council

1. Suzanne Perry updates
 - a) Discussed IDEAs that work resources
 - b) AZ CSPD shared a presentation at the conference
 - c) ECSE shared a presentation at the conference on engaging in general supervision activities in preschool

C. Openings available on Council and subcommittees and the process

1. Lana's term as chair will be ending in January 2024. A new Vice Chair will need to be voted on during the next meeting. Sarah Patrick Greene will become Chair. If you have a nomination, please contact Lana Graber (lanagraber@dynamitetherapy.com) or Lisa Vallee (lvallee@azdes.gov)
2. Discussed the duties of the Chair and Vice Chair
3. If interested in participating in any ICC Committees please contact Lana Graber or Lisa Vallee

VIII. Committee Updates (Committee Chairs)

A. Each Committee is to give an overview and/or mission statement of the committee for public knowledge, updates/discussion, and vote (if needed)

B. Transition Committee

1. There are two workgroups that have met since the last ICC
2. The Compliance Group is putting together one sheeter tools to provide guidelines for the transition process
3. Quality Practices Workgroup has been discussing compliance and transitions
4. The Compliance Workgroup is working on a script and agenda. This should be done by October 6th

C. Fiscal Committee (VOTE on Letter)

1. Created an ICC Fiscal Timely Reimbursement Letter
2. Motion Laurie Shook
3. Second Sarah Patrick Greene
4. Sonia Samaniego - Aye
5. Dana Hutchings - Aye
6. Sarah Patrick Greene - Aye

7. Laurie Shook - Aye
8. Stacy Reinstein - Aye
9. Charlene May - Aye
10. ITMHCA Board of Directors Kelly Lalan - Aye
11. Kendra Benedic - Aye
12. Stephanie Collier - Aye
13. Suzanne Perry - Aye
14. Lana Graber - Aye

D. Family Engagement Committee

1. The committee has had a shift in membership. There was a meeting yesterday. Discussed community feedback
2. Supports the families for the family stories
3. Touched based on the ICC Facebook page. There is minimal participation, please participate on the page <https://www.facebook.com/azearlychildhoodICC>. Any information you would like to provide can be sent to iccsocialmedia@azdes.gov
4. If you would like to join the committee please reach out to Lana Graber or Lisa Vallee

E. Development Committee (VOTE on Roles)

1. Met in July and August. Are ready to present the revisions to roles and responsibilities to ICC. There is a Chair, Vice Chair, and Secretary role open
2. These may need to be added to the bylaws
3. There were edits made to the ICC Subcommittee Roles Explanations document
4. This is not ready to be voted on
5. Meeting on October 17th and will discuss edits

IX. AzEIP Updates (AzEIP Team)

A. Jessica Jimmerson is the new AzEIP Policy Analyst

B. SPA OAE Training Reimbursement

1. AzEIP is currently reviewing and processing

C. OAE machine purchase

1. There will be one additional machine for each contract in each region

D. ARPA closeout

1. Some projects came under our budget. We have more funds before the closeout. We will send out how to submit a plan

E. Rate Rebase Study

1. Contracted with Milliman who is doing a third-party study and we will have an initial report by the end of year

F. AzEIP/ECSE Early Childhood Transition

1. A presentation is being collaborated on
2. Sent a save-the-date email out. Please register for the presentations which will be via Zoom. This is open to any of our community members

G. The fourth annual Early Childhood Educator Recruitment and Retention survey is ready

1. It takes 5-15 minutes to complete
https://uarizona.co1.qualtrics.com/jfe/form/SV_6R1UuKD6UY2JjE
2. Early Intervention and Early Childhood Special Education is February 28, 29 and March 1
3. More details to come

H. OSEP's Annual Determination has made a decision that AzEIP has met requirements for two years in a role

I. The Public Annual Report is now available <https://des.az.gov/services/developmental-disabilities/early-intervention/reports>

- X. Announcements from Council members
 - A. The infant-toddler mental health training is now available <https://itmhca.org/training.php> and <https://itmhca.org/endorsement/>
- XI. Public Comments
- XII. Next ICC Meeting: November 17, 2023 11:30am-2:00pm
meet.google.com/ufj-hnzb-xfe
Phone Numbers (US)+1 617-675-4444 PIN: 692 951 377 9931#
- XIII. Adjourn 2:18pm