



# Interagency Coordinating Council (ICC) for Infants and Toddlers

## Family Engagement Committee Meeting Minutes - APPROVED 9.11.25

Virtual Meeting

August 14, 2025

9:30am - 11:00am

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### Attendance

#### Members

Sandra Caudillo (present)  
Alissa Eromae (present)  
Robin Hale (present)  
Alison Lucas (present)

Dani Merrill (present)  
Sonia Samaniego (present)  
Laurie Shook (present)  
Marisol Vazquez (absent)

#### Staff (AzEIP)

Lisa Vallee (present)  
Tanya Goitia (present)  
Amanda Honeywood (present)

Brittany Page (present)

#### Public

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### Minutes

1. Call to Order: meeting called to order by Laurie Shook at 9:34am
2. Read Public Member Notice
3. Minute Approval from May 08, 2025 Family Engagement Committee Meeting
  - a. Dani motioned to approve the minutes from May 08, 2025
  - b. Sandra seconded the motion to approve the minutes from May 08, 2025
  - c. Robin, Sandra, Laurie, Dani, Alison, Laurie, and Sonia approved the minutes from May 08, 2025
4. Discussion Items/Topics
  - a. Community Feedback
    - i. Sonia Samaniego attended the CAP Conference and talked about how AzEIP services have improved and there were about 65 people who did not know what or who AzEIP is. Rosemary had AzEIP pamphlets and was able to hand items out. Robin Hale is hearing that a lot as well and there is not enough awareness of AzEIP in the community to know about our program and what it does. We also come up with inconsistencies that are being delivered. Unaware of certain providers or families being put on waiting lists. We

need more Lisa Vallee's in the community and many providers and pediatricians don't know about AzEIP. Allison Lucas asked Sonia who was in that workshop? Sonia a majority of them are home visitors at the event. FRC's are also unaware that the families they get, they are unaware if they can refer to AzEIP.

- b. Family Story - Dalia Andrade
    - i. Sonia; this family got skipped. We want to make sure we are confirming and recruiting families. Dani doesn't have the contact info but if it's added and will be contacted.
    - ii. Family Story Recruitment Process
      - 1. Tanya explains to family about the icc and a little bit of the background and why we want family stories, we want a family to put slides together if possible and a brief form to help guide their thoughts and what to share in their story then we will get someone in contact with to help guide for the upcoming meeting.
      - 2. Brittany will work with Tanya, Lisa and then send to Dani and work on the process moving forward.
  - c. ICC Booklet - Discontinue book and adding to website English/Spanish
    - i. Sonia second the motion, Allison, Dani, Alissa, Laurie, Sandra, and Robin approved.
    - ii. Motion Approved.
  - d. Review Bylaws for annual revisions
  - e. Develop Next Meeting Agenda
    - i. Review bylaws
    - ii. Review updated Family Story Recruitment Process
- 5. Action/Follow-up
  - 6. Public Comment - none
  - 7. Adjourned at 10:53am by Laurie Shook

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The Interagency Coordinating Council may hear items on the agenda out of order. The Council may discuss, consider, act, or solicit public comment regarding a matter any time on the agenda. **This agenda is subject to amendment up to 24 hours before the meeting.**