

Draft
Governor's Council on Blindness and Visual Impairment (GCBVI)
AT Outreach Workgroup Meeting Minutes
August 13, 2021

Members Present

Bea Shapiro, Chair
Bob Kresmer
Janet Fisher
Christine Tuttle
David Steinmetz

Members Absent

Staff Present

Lindsey Powers

Guests Present

Call to Order and Introductions

Bea Shapiro, Chair, called the meeting to order at 1:04 pm, Phoenix, AZ. Introductions were made and a quorum was present.

Approval of the August 6, 2021 Meeting Minutes

Bob Kresmer moved to approve the minutes of the August 6, 2021 AT Outreach Workgroup meeting. Janet Fisher seconded the motion. The minutes were approved by unanimous voice vote.

AT Outreach Discussion

Christine Tuttle stated she revised the questions that she would answer during the first podcast and sent them to the workgroup for review. Ms. Tuttle reviewed the questions that she prepared for the podcast:

1. What is the Arizona Talking Book Library and who do you serve?
2. What materials are provided and how are they delivered?
3. How does a person register for this free service?
4. How does a person contact the library?
5. Does each state have a Talking Book Library?
6. Once the application is returned, what happens next?
7. Can you give examples of what types of books, magazines, and

newspapers that are provided by the library?

8. OK, so what's the catch? How much does this program cost?
9. How does a person order their materials?
10. In what formats are the materials in?
11. Does the library have a downloadable service?
12. Which devices is BARD compatible with?
13. Is the library currently serving the community due to COVID-19?
14. So, to remind the audience, who does the library serve again?
15. And how does a qualified person contact the library to request an application?
16. Does the library work with organizations that support the visually impaired and physically limited?
17. Does the library provide presentations to the public and how does a person contact the library?
18. And finally, who are you once more?

Bea Shapiro inquired whether the verbiage should be changed to indicate how an individual would register for the Talking Book Library's services. Christine Tuttle stated the question indicated how an individual would apply for services, but the language could be changed. David Steinmetz suggested the contact information be added at the end of the podcast so that individuals would be able to remember the information. Bob Kresmer inquired whether individuals could self-refer themselves to the library. Christine Tuttle stated individuals would need a professional to certify that the individual was eligible for the library's services. Bea Shapiro suggested the workgroup practice asking and answering the questions before recording the podcast. David Steinmetz stated he would time the questions and answers. Bob Kresmer suggested the workgroup members interact with each other during the podcast. Christine Tuttle stated the workgroup would not likely be able to get through all questions and inquired where the group would stop. Bob Kresmer suggested the first podcast answer questions regarding how to register for the library's services and access BARD. Christine Tuttle stated her understanding that the workgroup would introduce BARD briefly during the first podcast and would go more in depth during the second podcast. David Steinmetz suggested that Bea Shapiro introduce herself and Christine Tuttle, and then go into the questions and answers. Christine Tuttle inquired whether the workgroup would be recording the podcast then or another day. Bea Shapiro suggested the workgroup run through the questions and answers and record the podcast another day.

Janet Fisher and Christine Tuttle practiced asking and answering the questions for the podcast. David Steinmetz timed the practice run, which was approximately 6 minutes. Ms. Tuttle stated that she could expand on

some of the answers. Bea Shapiro stated that Christine Tuttle could expand on the devices that individuals could use to access BARD. Bob Kresmer inquired whether individuals living on reservations would be eligible to receive library materials. Christine Tuttle stated the library would mail library materials to anyone with a mailing address, which would cover all types of mailboxes or PO boxes. Janet Fisher and Christine Tuttle ran through the questions again, which was timed at about 14 minutes. Bea Shapiro stated that she would develop an introduction for the podcast and Bob Kresmer could provide a closing statement. Ms. Shapiro stated the workgroup could then schedule a day and time to record the podcast.

Agenda and Date for Next Meeting

The next meeting of the AT Outreach Workgroup will be determined. Agenda items are as follows:

- AT Outreach Discussion

Announcements

There were no announcements.

Public Comment

A call to the public was made with no response's forthcoming.

Adjournment of Meeting

Janet Fisher motioned to adjourn the meeting. Christine Tuttle seconded the motion. The meeting was adjourned at 2:05 pm.