



DEPARTMENT OF ECONOMIC SECURITY

Your Partner For A Stronger Arizona

Douglas A. Ducey
Governor

Michael Wisehart
DES Director

Mission Statement

The Council exists to help end hunger in Arizona by providing a forum for the development and advocacy of strategies to end hunger, with particular attention to empowering the disenfranchised in order to attain food security for everyone; and to promote cooperation and collaboration among all agencies and decision-makers (both public and private) to eliminate the causes of hunger and reduce hunger where it exists.

DES Hunger Advisory Council Meeting Minutes

July 22, 2022

Attendees

April Jones, Alison Ozgur, Art Hernandez, Ashley St. Thomas, Erin Raczynski, Gloria Garcia-Hernandez, Harvey Grady, Jayson Matthews, Jessica Gibbs, Laura Walsh, Marina Quiroz, Marlene Hernandez, Nicole Olmstead, Tamera Zivic, Tory Wilson

Meeting Minutes

Marina Quiroz, Hunger Relief Program Coordinator, Division of Community Assistance and Development

Call to Order

Ashley St. Thomas, Co-Chair

The meeting was called to order at 12:36pm by Ashley St. Thomas, Co-Chair of the Hunger Advisory Council. Each attendee was asked to identify his or herself over the virtual call.

Introductions

Ashley St. Thomas, Co-Chair

Approval of Minutes – April 1, 2022

Jayson Matthews, Chair

Nicole Olmstead motions to approve April 1, 2022, meeting minutes.

Erin Raczynski seconds the motion.

All in favor

Opposed: NONE

Motion approved

Agenda overview

Jayson Matthews, Chair

Review and Approve Purpose and Mission of Hunger Advisory Council

Finalized edits will be presented for 30 days to the Council then will be voted on.

Section 3.1 Purpose

The purpose of the Council is to advise the DES director and other interested parties on matters related to the issue of food security in Arizona. This may include considering and recommending systemic, programmatic, and fiscal changes to food security programs offered by public and private entities. The Council and its committees serve as a forum for state agencies to discuss and coordinate their efforts.

“No changes”

Section 3.2 Mission

The mission of the Council is to help attain food security in Arizona by:

- Providing a forum to increase the awareness of food security throughout the State; assist in identifying opportunities to coordinate resources; and **develop messaging for a shared common voice**; and
- Promote cooperation and collaboration among all agencies and decision-makers, both public and private, **including the School Nutrition Action Council and other convened groups**; and
- Toward eliminating the causes of food insecurity and reducing food insecurity where it exists.

Review and Approve Bylaws for Hunger Advisory Council

Summary of Suggested Edits:

1. Ensure that all edits are allowable and align with ARS
 2. Update formatting and grammar
 3. Add language to support “co-chair” role, instead of exclusively “chairperson”
 4. 4.3.3: Examine possibility of HAC to self-select members through process, instead of all members being appointed by DES Director
 5. 4.3.4: Change to members serving two-year terms (instead of three) for a total of two terms (instead of three); and have this change reflected in 4.5. ADD “after completing two terms, individual is eligible rejoin the Council”
 6. 4.6: Remove “Hunger Action Plan or other plans established by the Council” and replace with “Strategic planning committees as needed by Council”. **EDIT: “Hunger Action Plan and other strategic planning committees as needed by Council”**
- 4.3.2 Membership: To the fullest extent possible, members shall represent a variety of perspectives, such as low-income people, professions, businesses, education, social services, faith communities and Native Americans. Governmental agencies, such as education and health, **other government agencies, and subject matter experts, may attend without ability to vote on agenda items.**

Remove “Non-” from “Non-governmental”; delete “and may have a seat”; delete “the specific person changing in the event of personnel changes”

Enforcement of 5.1.

Section 5.1 Attendance

- Members are encouraged to attend all meetings; if unable to attend, the member may send a substitute and notify DES.
- In the event a member is unable to fulfill his/her responsibilities, a written resignation can be submitted to DES. This resignation shall take effect at the time specified unless otherwise requested to be effective immediately.
- A member who fails to attend three consecutive meetings without a request for excuse will be considered to have resigned, and notification from DES will follow.

Recommendation:

Form Council Development Committee to:

- assess current members
- identify gaps
- develop process for recruitment and selection
- begin process to on-board new HAC members
- in accordance of By-Laws

Harvey Grady volunteered to join the Council Development Committee.

Next Steps

Jayson Matthews, Chair

Edits will be captured, then co-chairs will work with DES staff to complete ARS review and complete a review by the DES Director's Office. If edits are approved, they will be sent to HAC for review for 30 days. If edits are not accepted, edits will be removed and noted on the draft, then sent to HAC for review for 30 days. Once edits are sent, HAC co-chairs will schedule a HAC meeting 30 days after the edits were sent to HAC members for review. The

purpose of this special meeting will be to approve the changes to the bylaws. If the next scheduled HAC meeting is close enough to this special meeting, co-chairs will not schedule a special meeting.

New agenda items for next meeting:

- Chair requested high level overview of the SNAC committee for next meeting.
- AZFBN to provide update on Outreach efforts to Charter Schools.
- Department of Ed- school meals program update.

Call to the Public:

Co-chair Ashley St. Thomas provided information on AZFBN's collaboration with DES and ADE about helping spread the word about the Pandemic EBT program.

Erin Raczynski provided ADHS' informational page: [AZDHS Formula Shortage Information](#)

Gloria Garcia-Hernandez shared [Arizona SNAC Steering Committee Action Plan 2021-2023](#)

Next Meeting: TBD

Virtual Meeting adjourned at 2:01 pm